

RMIT University

COSC2196

Introduction to Information  
Technology

Assessment 3

**Group 13-MS**

Team J



It starts with a letter J

## Teams Meetings

### Meeting 1 –

Date: 27/04/2021

Time: 19:00

Link: <https://web.microsoftstream.com/video/e8923091-6b10-436a-8588-b7d214bce423>

Apologies: NA

Agenda:

- Nominate Team leader for the Group
- Group Expectations
- Assignment 3 topics
- Topic allocations

Notes:

Topic allocations are stated in the google doc link

[Project 3 - Google Docs](#)

### Meeting 2 –

Date: 03/05/2021

Time: 19:00

Link: <https://web.microsoftstream.com/video/ad66103a-76b1-4f0b-855a-229cd90ad6d5>

Apologies: Jonathan Hazel

Agenda:

- Group Progress Report
- Any issues to raise? NA
- Complete pieces by 15<sup>th</sup>
- After that work on presentation
- Create mock-up UI

Notes:

- Fill in Timeline google doc – email sent by James Parker

### Meeting 3 –

Date: 08/05/2021

Time: 10:00

Link: <https://web.microsoftstream.com/video/2d4e1ee1-309e-4ef9-8ecf-4859ee461534>

Apologies: NA

Agenda:

- Team catch up
- Progress report
- Next meeting moved to Thursday 13/05/2021

Notes:

- Fill in Timeline google doc – email sent by James Parker

#### *Meeting 4 –*

Date: 13/05/2021

Time: 19:00

Link: <https://web.microsoftstream.com/video/2e933d69-455b-4f53-95b3-25421f22027a>

Apologies: Stefan Siotos, James Parker

Agenda:

- Finalise all your parts
- Get ready to talk about presentation and Github website.
- Reminder to do your reflection parts

Notes:

- Fill in Timeline google doc – email sent by James Parker

#### *Meeting 5 –*

Date: 17/05/2021

Time: 19:00

Link: <https://web.microsoftstream.com/video/667bac0d-82ac-4345-b373-792da95a4be9>

Apologies:

Agenda:

- Story board
- Finalise parts

Notes:

- Fill in Timeline google doc – email sent by James Parker

#### *Meeting 6 –*

Date: 22/05/2021

Time: 10:00

Link: <https://web.microsoftstream.com/video/27896b83-8d51-4594-8661-9b8752f17abd>

Apologies: Don Vu, Jonathan Hazel, Jordan Uhe

Agenda:

- Finalise video
- Preparing for submission

Notes:

- finalise website and video

#### *Meeting 7 –*

Date: 24/05/2021

Time: 19:00

Link: <https://web.microsoftstream.com/video/0963f63b-25d8-4da5-bb6d-841652059a5e>

Apologies: James Parker

Agenda:

- Finalise video
- Preparing for submission

Notes:

- finalise website and video