Task Management Project

<u>Life-Cycle of a Task:</u>

- 1. Admin Creates Task after Creating a Project
- 2. Admin Assigns an employee while creating the task or later on.
- 3. Employee marks the Task as completed when he finishes
- 4. Admin can approve or disapprove the task <u>only</u> after the employee marks it as completed.
- 5. Employee can mark the task as incomplete after he marks it as completed
- 6. Employee waits admin to approve or disapprove.
- 7. If Admin approves the task, it status is completed. If Admin disapproves it, the employee is required to do extra work and remark it as completed when he does.