



REPUBLIC OF KENYA

KENYA MASTER HEALTH FACILITY LIST TRAINING





Introduction to the module- level 1 awareness

This Level has Four sessions

1. Objectives
2. Introduction to KMHFL
3. KMHFL Business Process
4. Access to Public Site





Session 1- Objectives

By the end of this session the learner should be able to

1. Understand the KMHFL System
2. Describe the KMHFL Business process
3. Access and navigate the Public Site





Introduction to the Kenya Master Health Facility List (KMHFL)

- An application with all health facilities and community units in Kenya.
- Each health facility and community unit is identified with unique code and their details describing the geographical location, administrative location, ownership, type and the services offered.





Uses of the KMHFL

- It contains information about all health facilities in Kenya
- It stores all the information about health facilities in Kenya i.e the services offered, services administrative locations of the facilities and the contact details as well as the ratings of the services





Benefits of the Kenya Master Health Facility List

- Data on all health facilities available on a single list, i.e. MOH, FBO, Private, CUs, stand alone and Community units
- KMHFL is the foundation of the integrated health information system.
- Each facility allocated a unique code
- KMHFL promotes efficiency and saves resources.
- The data is accessible on the website. (Admin & Public)





Session 2 Business Process

Business process involves the procedure of Adding a New Facility to the KMHFL

A “new facility” may be:

- A newly established facility
- An existing facility not captured on the KMHFL





Adding a New Facility

- The person wishing to open a facility shall apply to the regulatory body
- The regulatory body shall request the sub-county management team through a letter to inspect the facility
- The Sub-County Health Management Team will approve/reject the facility based on the application criterion
- The facility inspection report is taken back to the regulatory body for registration and licensure
- For Government facility the subcounty applies for gazettelement of the facility





Adding a Newly Established Facility

A new facility must undergo certain regulatory processes before it can be completely added to the KMHFL:

Step 1:

- SCHMT inspects the new facility
- Upon SCHMT's approval and recommendation of the new facility, SCHMT, using the KMHFL Facility Checklist:
 - ✓ Collects the bio-data of the facility
 - ✓ Determines the type and level of services that will be offered
 - ✓ Takes the facility's GPS reading
 - ✓ Fills this information in on the KMHFL Facility Checklist





Adding a Newly Established Facility

Step 2:

- The SCHRIO enters the facility details from the Facility Checklist into the KMHFL Web Application software.
- Upon data entry, the system:
 - ✓ Adds the new facility to the KMHFL (all the details)
 - ✓ Assigns the next unique code number for the facility
 - ✓ Allows the SCHRIO to print out the facility details to be sent to the regulatory bodies and the Ministry Headquarters for licensing or registration of the facility





Approval of facility-CHRIO Module

Step 3:

The County HRIO logs into the system where he/she checks the validity of the data and approves or rejects the facility

- ✓ If the facility is rejected the CHRIO must give a reason for rejection so that the sub-county HRIO can be able to make corrections and re-submit it back for approval
- ✓ If the facility is approved all the details of the facility appear as edited. “It is only after approval by the CHRIO that the details of the facility appear on the system” on the public website



Regulatory Module of KMHFL

Step 4:

Regulatory Body shall ensure all facilities are registered, licensed and gazetted

- Boards and Councils- (FBO Private and NGO)
- Chief Health Administrative Officers through the P.S.- for GOK facilities
 - ✓ Receive requests from CHMT to either license, register or gazette a facility.
 - ✓ Regulatory bodies are able to get information
 - ✓ National regulators then move to either license, gazette, register or reject the added facilities.
 - ✓ Ensures allocation of the appropriate facility type and possibly KEPH level.





KMHFL- System maintenance

Step 5:

The National Level shall ensure the day today running of the system by

- ✓ Providing technical support to the counties and sub-counties
- ✓ Providing user support to the counties and sub-counties
- ✓ Capacity building for the counties and sub-counties
- ✓ Continuous cleaning of the system
- ✓ Continuous Data quality verification





Summary of Adding a Facility

Business Process

- ✓The CHMT receives requests to register facilities from the regulatory bodies.
- ✓CHMT requests the SCHMT to inspect the facilities.
- ✓The SCHMT fills in the facility checklist and hands it over to the SCHRIO who then adds the facility to the KMHFL.
- ✓The CHRIO approves or rejects the facility
- ✓Approval allows facility to be viewed in the public website





Updating an Existing Facility

- For an existing facility, the SCHRIO prints the details of the existing facility from the KMHFL and either hands it over to the SCHMT for updates or the SCHRIO can do it during support supervision
- Using the printed Facility Checklist the following information is updated:
 - ✓ The facility bio-data.
 - ✓ The services offered.
 - ✓ Collect/Correct geocodes
 - ✓ Assign the appropriate KEPH level.
- The updated facility checklist is handed over to the SCHRIO to enter the data into the system by searching either the facility name or the facility code and adds the new information:
 - ✓ Facility updated details appear on the KMHFL.
 - ✓ The CHRIO approves the details for view at the public website



The End

