



REPUBLIC OF KENYA

PROCEDURES FOR UPDATING FACILITIES IN KMHFL



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Session Objectives

By the end of this session the participants should be able to:

- Describe the scenarios that would necessitate KMHFL update.
- Describe the procedures for updating KMHFL.



Need to Update the KMHFL

- Scenario at the facility will be continuously changing.
- Important to update the changes on the KMHFL.
- This will ensure continued reliability and validity of the data.
- Data will be updated at the
 - Sub-county level (Operational Details), and
 - national level (Regulation Details).
- Scenarios that will necessitate updating data on the KMHFL are:
 - Adding a new facility
 - Changing a facility's details
 - Service updates
 - Upgrading a facility from one type to another





Changing a Facility's Details

- Facility details are dynamic. Examples:
 - Ownership transfers
 - Changing administrative boundaries
 - Expansion and services upgrade/downgrade
 - Registration/licensing status
 - Change of officer-in-charge of the facility
 - Number of beds, etc.



Changing a Facility's Details (Cont.)

Changes can be picked by the:

- SCHMT level—Change of officer-in-charge of the facility, number of beds, etc.
- National level—Change of ownership licensing and registration status, etc.
- Other supervision and inspection teams—these changes should be communicated to the relevant KMHFL data managers to update the KMHFL.





Other Updates

Service Updates

- Once an initial assessment of services using the Services Definitions has been done, data is input in the KMHFL.
- When a facility adds a “new” service or upgrades an existing service, SCHMT assesses the service with respect to the definition and updates.





Upgrading/ downgrading a Facility

Reasons for upgrading/downgrading may include;

- Expansion of infrastructure and services;
- KEPH level, facility type, facility ownership.





Procedure for updating a facility

- SCHRIO identifies the facility on the KMHFL.
- Click on print (icon) on the facility details page. On the options select 'Correction Template' to download the form.
- This contains all the facility profile data and services in regard to a particular facility.
- During facility visits by the SCHMT, the information is counter-checked for possible change.
- Changes are entered on the form.
- SCHMT (SCHRIO) updates the info on the KMHFL.



Procedure Cont'd ...

Master Facility List v2.0

HomeFacilitiesCommunity UnitsUsersReports

Mark Waruinge ▾About

All Facilities

Approved Facilities

Facilities Pending Approval

Rejected Facilities

Closed Facilities

Synchronize Regulated Facilities

View Facility

Close

20504 | SUNRISE CITY MEDICAL CENTRE

Type: Medical Clinic

Regulatory status: Pending License

Operation status: Operational

Regulatory Body: Kenya MPDB - Private Practice

Basic Details

Open weekends ⓘ

Open on public holidays ⓘ

Open 24 hours ⓘ

Beds: 0

Cots: 0

Keph Level: Level 2

Ownership Status

Owner: Private Practice - Clinical Officer

Category: Private Institutions and Private Practice

Location Details

County: Nairobi

Sub-County: Mathare

Ward: Kiamaiko

Town: kiamaiko

Plot number: 209/7963/263

Specific directions: Situated along Huruma-Kiamaiko Road

Geolocation

Geosource: DHRIO

Geomethod: Taken with GPS Device

Longitude: 36.87645

Latitude: -1.25657

View Changelog



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Other Updates

- Updates can also be done at the national level.
 - Change of Regulatory Status
 - Pending Licensing to Licensed
 - Pending Registration to Registered
 - Pending Gazettement to Gazetted
 - Upgrade from one type to another
 - Change of KEPH Level
 - Change of ownership





Thank You

