



REPUBLIC OF KENYA

FACILITY CHECKLIST



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Session Objectives

By the end of this session the participants will be able to:

- define the KMHFL Checklist
- list the fields in the KMHFL Checklist
- define the fields in the KMHFL Checklist using the KMHFL implementation guide





The Facility Checklist

- The Facility Checklist is used by the SCHMT to collect facility details for entry into the KMHFL.
- The checklist has fields that correspond to the KMHFL fields.
- Once the information is collected on the checklist, it can be keyed in directly to the KMHFL login site.
- [Health facility checklist.pdf](#)





Master Facility List Fields

The KMHFL Checklist has the following fields

- Identification fields
- Classification fields
- Administrative hierarchy fields
- Contact fields
- Physical location fields
- Geocode-related fields
- Regulatory Details
- Operational Status
- Health services offered
- Other fields





Identification Fields



- **Master Facility Code** – e.g., 28890
 - This is a five-digit code assigned automatically by the system upon entry of facility details in the KMHFL.

- **Official Name of Facility**
 - This is the gazettelement or licencing/registration name, e.g., Mbagathi District Hospital.
- **Unique KMHFL Identification Name of Facility**
 - There are several facilities that share the same licencing/registration name, e.g., Makutano Clinic.
 - A unique identifier is assigned, e.g.,



- Makutano Clinic (Thika)
- Makutano Clinic (Kisii)

Classification Fields

Facilities are classified by:

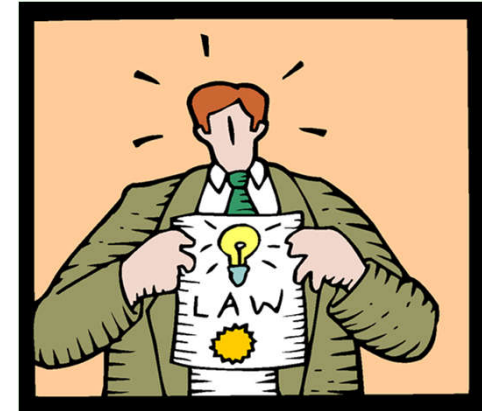
- ☐ Facility Type—Primary health care services, Hospitals, National and teaching referral hospitals, Stand Alone
- ☐ Facility Level—KEPH 2,3,4,5,6
- ☐ Facility Ownership—MoH, FBO, NGO, private
- ☐ Gazettement/Licensing Regulatory Body—Gazetted by MoH or licensed by NCK, KMPDB, etc.
- ☐ Operational Status—Operational, Non-Operational, Closed
- ☐ Regulation Status— Pending licensing, licensed, Gazzeted/pending



gazettelement

Current Regulators

- MoH (**processed by CHAO**)
- Kenya MPDB
- Nursing Council of Kenya
- Clinical Officers Council
- Kenya Medical Laboratory Technician & Technologists Board
- Pharmacy & Poisons Board, etc



Administrative Hierarchy

The facility is located within a specific administrative hierarchy.



- County
 - Kiambu County
- Constituency
 - Githunguri
- Sub-County
 - Kiambu west
- Ward
 - Githunguri Ward





Health Services



- At what level are the services provided
 - Basic
 - Comprehensive
 - Specialized

Types of Services

- What types of services are provided in the facility
 - Out-Patient Services
 - In-patient Services





Other Fields

There are other additional fields on the New KMHFL Checklist:

- Private practitioner's registration number
- Description of location, e.g., landmarks
 - Moi Teaching and Referral Hospital—Nandi Road Eldoret
- Authorized beds and cots
 - These are the number of authorized beds and cots as per the registration/gazettement documents.
- Facility opening hours
 - 24hrs—Yes/No
 - Weekends—Yes/No





KMHFL Implementation Guide

- Standard definitions for each of the fields have been developed by stakeholders, i.e., MoH, FBO, private, boards, councils, associations, technical programmes, divisions and department.
- The definitions are outlined in the KMHFL Implementation Guide.
 - The KMHFL guide defines what information should be contained in each field and the source of data for each field.
 - Various facility types are defined—e.g., what is a Primary health care facility, hospital etc.
 - Various services are defined—e.g., what constitutes basic maternal health services or what comprehensive maternal health services





Thank you

