

MEETING MINUTES

Date: 02/10/2022

Location: Dedan Kimathi University Resource centre.

Attendees: There were two attendees as follow:

1. Mercy Chepkirui
2. Ngetich Kipkirui Jackson

Absent with apology: No one was absent. All members were present.

AGENDA: Change in particulars of directors (shares)

MIN 1: Mercy Chepkirui opened the meeting with a word of prayer.

MIN 2: Discussion:

The board of directors discussed the need to update the shares of the following directors;

1. Mercy Chepkirui to have 700 shares
2. Ngetich Jackson Kipkirui to have 300 shares.

The reason why we are effecting these changes was intentional from the word go, leaving the unallocated shares of 400 be a preserve for woman to facilitate the processing of AGPO certificate. This is because the other gender was approaching 35 years of age and exiting the youthful age bracket.

MIN 3: The board of directors reviewed and agreed to adopt the changes. It was also agreed that the changes be updated in company's records and filings.

MIN 4: AOB

There being no other business arising, the meeting was adjourned at exactly 12:00PM

SIGNATURES:

NAME... MERCY CHEPKIRUI
Sign..... CM

Designation... DIRECTOR
Tel No. 0720488519

02/10/2022

NAME... Ngetich Kipkirui Jackson
Sign..... [Signature]

Designation... Director
Tel No. 0726602239