

## Jack Richards

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Full Driving License • Car

### **Personal statement**

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I am a passionate young man who enjoys spending time with family and friends. I have recently completed my A-Levels at Queen Elizabeth's Sixth Form in Wimborne, Pamphill. I have a kind and polite personality, with a good sense of humour. I enjoy working and I deliver my best work to any job that is asked of me. I am available to work full time, including weekends, bank holidays and school holidays.

I have studied product design for four years, including two years at GCSE and another two at A-Level, in this time, I have developed substantial experience in the workshops, developing a practical mindset and developing a skill set which can be applied to different tasks asked of me.

### **Education**

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#### **Queen Elizabeth's School Sixth Form**

*(September 2017 – June 2019)*

A-levels:

- Product Design – B

BTEC:

- Level 3 Extended Certificate In ICT – Merit (B)

#### **Queen Elizabeth's School**

*(2014-July 2017)*

GCSEs:

1. English Literature – 5 (C+)
2. English Language – 4
3. Maths – 4
4. Product Design – B
5. BTEC ICT Level 2 – Pass (C)

6. Statistics (Maths) – C
7. Science (Additional and Core) – D
8. Religious Education – C
9. French – E
10. Geography – C

I have GCSE certificates available on request.

## Work Experience

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### **Kitchen Porter – The Monmouth Ash** *(July 2017 – November 2017)*

Key results:

- Level 1 and level 2 Hall and Woodhouse Food safety training
- Level 1 and 2 Hall and Woodhouse Allergens Information
- I worked in cleaning plates and cooking utensils using a dishwasher (unloading and reloading).

## Hobbies & Interests

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I have a keen interest in Architecture and design. I have a scrap-book of my favourite inspirations and designs. I enjoy working in a polite and friendly working environment. I enjoy video games and socialising with friends and family. I also have a keen interest in technology and I like to keep up to date with recent developments.

I enjoy working as a team and independently, and I pride myself in my work while applying my very best to each task that is asked/set to me.