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| Write a Grievance appeal to the Department of Housing and Community Development (DHCD) |

Congratulations {{ users }}! You have finished all the forms you need to Write a Grievance appeal to the Department of Housing and Community Development (DHCD). The rest of the pages in this packet are your document to the Secretary of DHCD.

## Next steps

1. Deliver a copy of this letter to the Secretary of DHCD.
2. **Keep a copy for yourself.**
3. If the Secretary does not answer your letter within 30 days, follow up with the DHCD.

## To send your letter

1. Look over the forms below, one more time. Make sure everything is correct.
2. Deliver a copy of this letter regular first-class mail.
3. You can ask the post office for proof of delivery, but it is not required. It may slow down delivery of your letter.

## What happens after I send the letter?

1. Wait for a reply. DHCD will make a decision on your appeal and notify you in writing.

## What do I do if the Secretary of DHCD ignores my letter?

1. DHCD will provide a written decision upholding, setting aside, or modifying the decision.

## What happens if the Secretary of DHCD agrees with me?

If the Secretary of DHCD agrees with you:

1. The written decision will provide all of the details you need to know. Each case is different!

**Read** the response as soon as you get it. If you have questions, use the QR code to access help guides.

## Learn more

Visit **https://www.masslegalhelp.org/housing-apartments-shelter/public-subsidized-housing/sample-letters-forms-and-worksheets**

or use the QR code below:

