

# **Macao Polytechnic Institute**

## **MENG311-2021 Individual Writing Assignment**

Each student will write a passage of 400 words (minimum) on the following:

- **Do I spend too much time on the computer?**

**This assignment is due:**

**Sections 311/312: December 1, 2021**

**(5% of Overall Assessment)**

You will be assessed on four overall writing criteria:

Grammar	Punctuation, Sentence structure, Verb tenses, etc.
Vocabulary	Correct understanding and usage of words
Content	Is the writing informative or complete? Does it meet the reader's needs?
Organization	Is the writing logical, easy to read or to follow? Information presented in the correct order? Is the overall presentation format correct?

Marking Scheme - Each writing criterion will be assessed as follows:

10 marks	Very good writing command with minor or occasional errors.
8 marks	Good writing command with some mistakes in occasional situations.
6 marks	Fair writing command. Skills need improvement.
4 marks	Frequent breakdowns in writing command.
2 marks	Great difficulty in writing command; high probability of misunderstanding by reader.

**Maximum overall grade for the writing assignment is 100. Please submit your writing in Microsoft Word format to: [zchui@ipm.edu.mo](mailto:zchui@ipm.edu.mo)**