MENG321: PLAN YOUR PRESENTATION & WRITING USING AN OUTLINE

Maintaining Good Health

<u>Introduction</u> (What are you trying to say in this message?)

For students, maintaining good health is especially important during the school year. Some ways include:

- Reducing stress
- Maintaining good sleeping habits
- Eating balance meals
- Exercising regularly

Body of Report (Provide supporting facts, details, or evidences in support of your topic.)

- 1) Stress
 - a) There are many sources of stress
 - Studies
 - Examinations
 - Work
 - Personal relationships
 - b) Effects and symptoms
 - Anxiety
 - Strong emotions
 - Insomnia
 - Sickness (headaches, diarrhea, etc.)
 - c) Solutions
 - Set personal goals
 - Relaxation techniques
 - Make time to exercise
 - Avoid or reduce: smoking, alcohol, caffeine
- 2) Good sleep habits
 - a) Make sure to sleep x hours each night
 - b) Comfortable mattress
 - c) Compatible roommate(s)

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- 3) Eating balanced meals
 - a) Proper diet includes:
 - Fruits and vegetables
 - Meat and fish
 - Fiber bread/cereal
 - Dairy milk, eggs, yogurt
 - Water
 - Vitamins
- 4) Exercising regularly
 - a) Maintains flexibility and weight
 - b) Reduces mental pressures
 - c) Improves tone and strength
 - d) Types include (after warm-up):
 - Aerobic: biking, running, etc.
 - Relaxation: yoga, pilates, meditation, etc.

<u>Conclusion</u> (Briefly highlight again the facts/information described in the body. Offer any other closing remarks.)

There are many ways students can maintain good health. This includes trying to understand sources of personal stress. Other ways include: having good sleeping habits, eating balanced meals, and exercising regularly.

If a student still feels less than ideal, do not hesitate to seek advice from a trained professional such as a doctor or dietician.