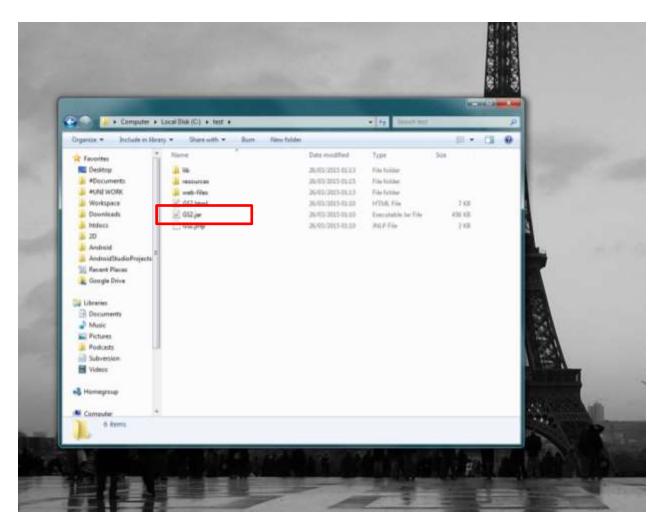


Installation and Running Application

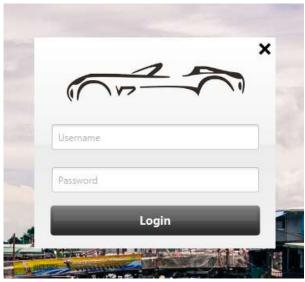
Running the application:



Go to your installation folder and double click the file 'GS2.jar' (outlined in red).

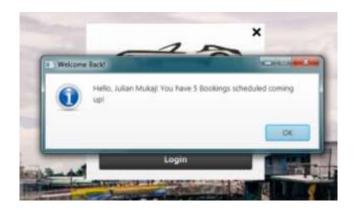
Logging in to Application

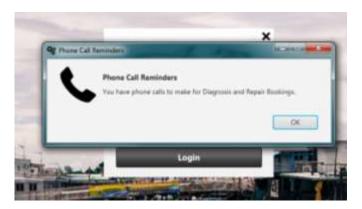
Upon opening the GS2.jar:



You will be prompted with a pop up box which asks for your log in information. Here you will enter your username in the top text field and then click below on the password text field and enter your password.

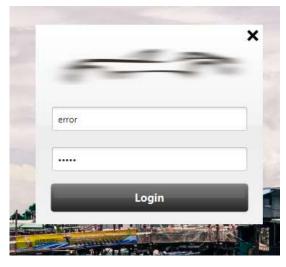
Then click the button 'Login'.



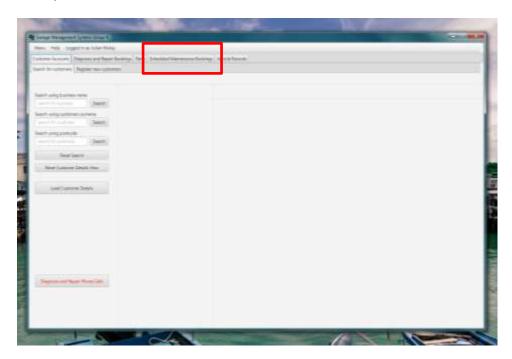


You will be greeted by another pop up box if you are successful. Pop up reminders will be displayed here, for example if you have a phone call to make soon or if you have any bookings coming up. You will also hear a sound while the application loads the main page.

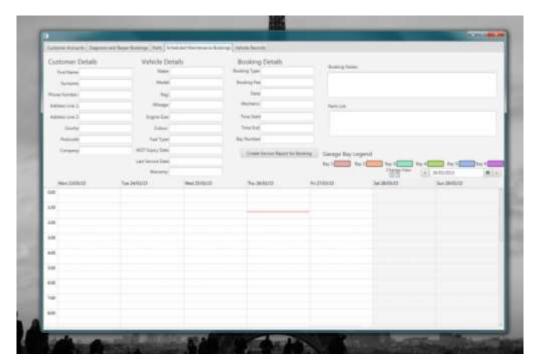
If you are unsuccessful logging in, an animation will appear on the logo indicating an error. It will look like this:



After you have successfully logged in, you will see the following screen. To schedule a maintenance booking you need to go to the Scheduled Maintenance Bookings tab (shown outlined in red in image below).



To open this tab, simply left click it.



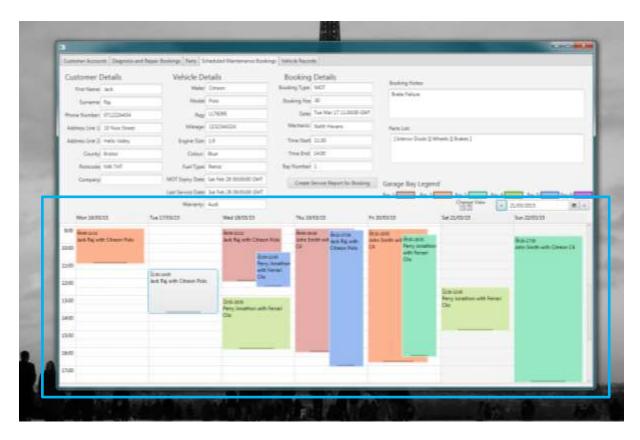
After clicking the scheduled maintenance bookings tab, you will see this view (will look different depending on any previous bookings you have). This is where you will handle all maintenance bookings.

This screen will be further explained below where we outline what every section and button does and how you interact with this screen.

Scheduled Maintenance Bookings GUI

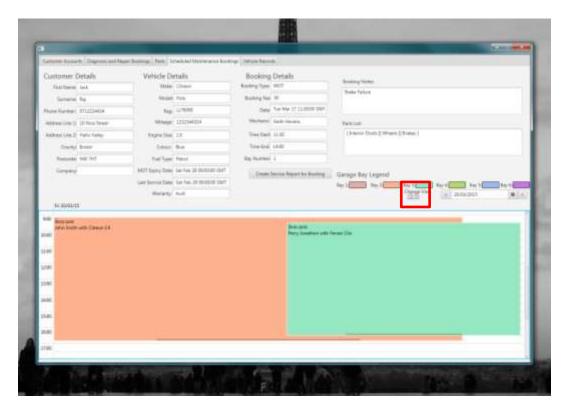
This is what your typical booking view will look like once you have some bookings placed into your database.

AGENDA



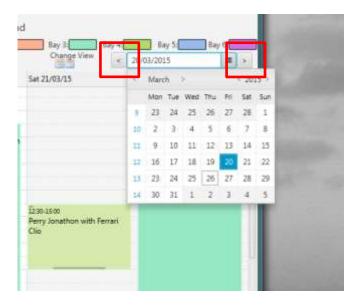
The AGENDA, outlined in BLUE, is a custom component which makes viewing your bookings very easy. It is a calendar with time scales which you can scroll through.

The AGENDA comes in two main views, the view you see above which the WEEKLY view is and the view below:



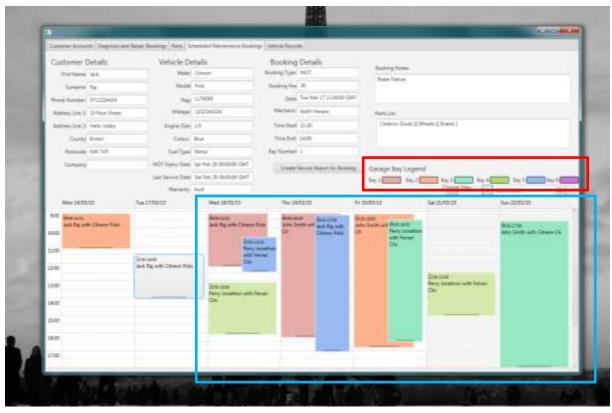
Which is the DAILY view; you can switch between the two views by clicking on the 'Change View'

The AGENDA also comes with a Date Picker which is similar to a MONTHLY view.



Beside the Date Picker you have two buttons which allow for easy day scrolling. Clicking the arrow pointing left moves the AGENDA day back by one, and vice versa for the arrow pointing right.

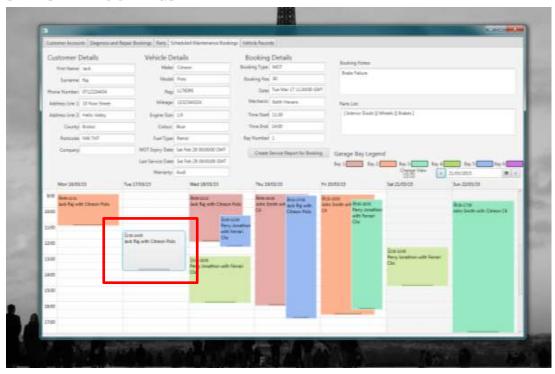
BOOKINGS



Here outlined in BLUE are some bookings on the agenda. The bookings are colour coded depending on which garage bay they belong to. The Colour Legend for this is outlined in RED.

Bookings all provide a short summary which is '[CUSTOMER NAME] with [VEHICLE MAKE AND MODEL]'

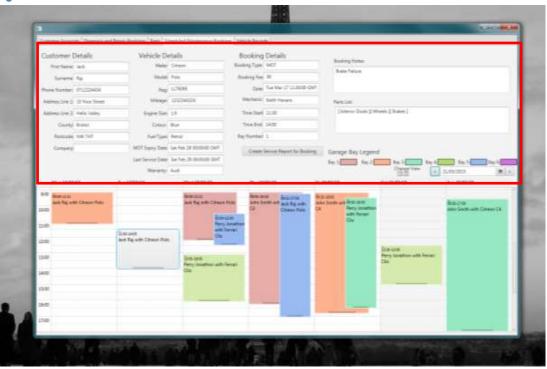
SELECTED BOOKINGS



Here outlined in RED is the selected booking. A booking becomes selected when you left click on it. A selected booking also becomes a grey colour as opposed to its Colour-Coded Garage Bay Colour.

Selecting a booking updated the display fields above the agenda.

QUICK DISPLAY FIELDS

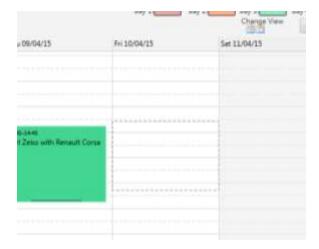


The QUICK DISPLAY FIELDS are updated whenever you select an appointment so you can easily see every detail of the booking. This allows you to get the full details other than just the customer name and vehicle make and model.

BOOKING OPERATIONS

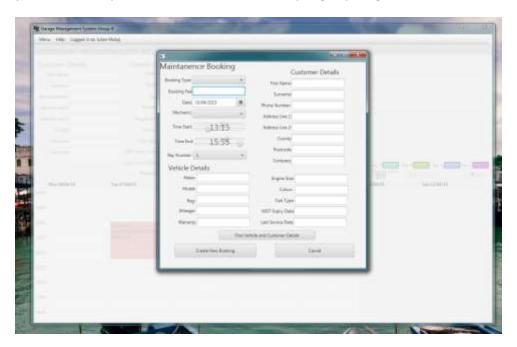
CREATING A BOOKING

To create a booking, you must click and drag on the agenda on the times you wish to create the booking (this can be changed in the dialog so don't worry about being accurate).

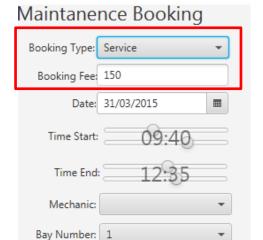


Click and hold then drag down on the agenda, finally let go to initiate the creation of the booking.

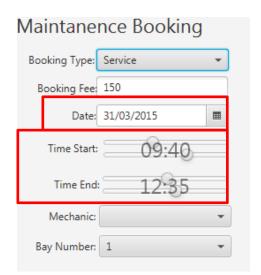
You will now see this dialog. The main page will be disabled and blurred out while any dialog is open, you must finish your actions here before attempting anything else.



Fill out the fields accordingly



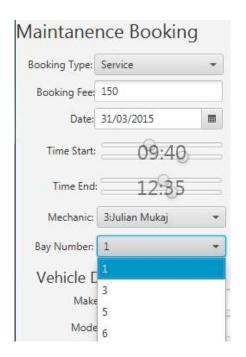
This is the booking type for scheduled maintenance. There is 'Service' and 'MOT' to choose from. Both have a set booking price, so you cannot change the price as it will be set according to the type of booking. Fee of 150 for Service and 30 for MOT.



Here you can set the Date and Time using the pickers. They are automatically set to the time and date you dragged from on the agenda but you can also change them here if you wish.



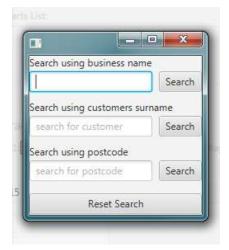
A list of mechanics is displayed here, you will be defaulted as the one you are logged in as. But if you wish to create a booking under another Mechanic you can but they need to authenticate the booking with their password



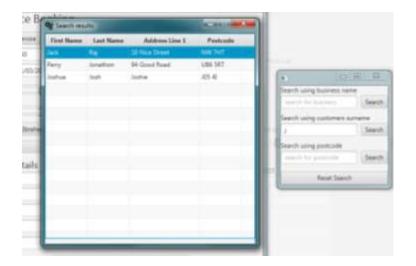
Here a list of available bays for the date and time selected will be displayed. This is dynamically updated whenever you change the settings above.



Next you must click this button here to search for a customer and vehicle.



This dialog box will open up where you can search using the parameters given here.



By searching 'J' we get these results. Double click on the one you wish to use. Then click the X on the small dialog.

You will then see a similar dialog with vehicle results for that customer. Here you can select the vehicle you are looking for then click 'Get Vehicle'.

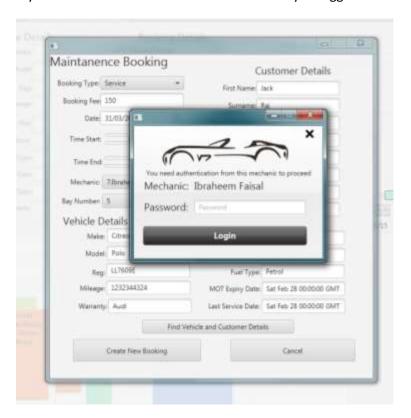


Your booking is now ready to be created and inserted into the database and agenda. You can now click 'Create New Booking'

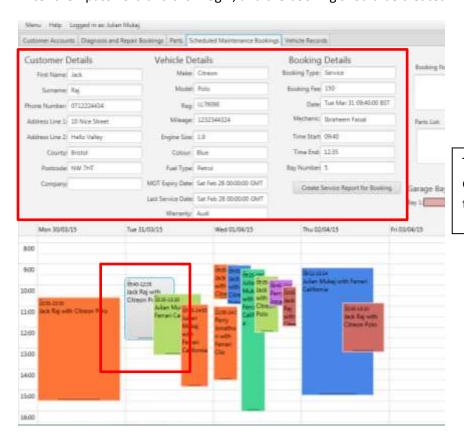


Completed booking form.

If you selected a mechanic other than the one you logged in as then you will receive this prompt:



Enter their password and click Login, and the booking should be created.

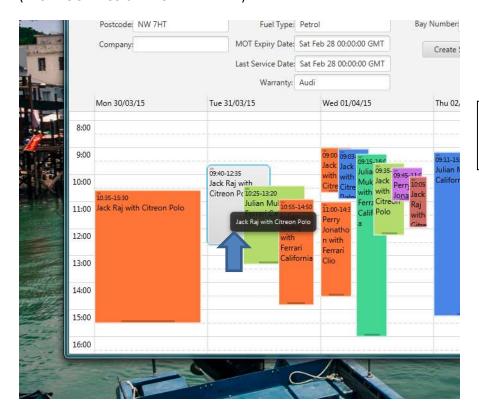


The created (selected) booking displayed on the agenda. With the fields we have just entered.

EDITING A BOOKING

To edit a booking, you simply right click on a booking currently on the agenda. Like so:

(PAST BOOKINGS CANNOT BE EDITED)



RIGHT CLICKING on a booking

Initiates the Booking Detail Dialog



Make the changes you wish to make here and click 'Save Changes'. If the changes are valid you will get a successful prompt. You cannot change the Booking Customer or Vehicle and you will be asked to authenticate a mechanic again if it is not the one you are logged in as.

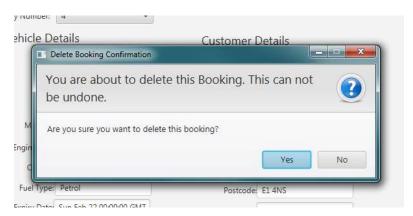


DELETING A BOOKING

Similar to editing a booking, you right click on a booking to open its full details up. Then locate the button at the bottom for deleting a booking. (PAST BOOKINGS CANNOT BE DELETED)



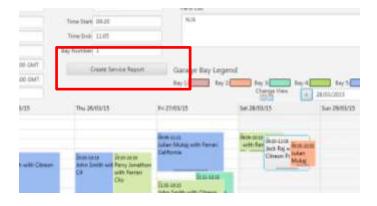
You will be required to confirm deleting the booking to make sure you don't do it accidently.



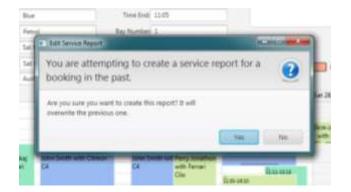
The booking will be removed from the agenda and the database once you have confirmed deleting it.

CREATING A SERVICE REPORT

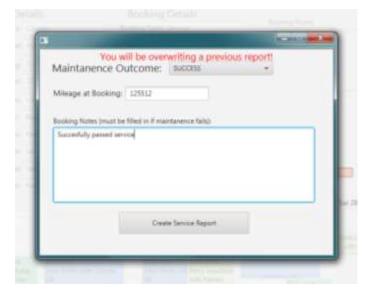
To create a service report for a booking you must first select a booking then click on the 'Create Service Report' Button. (SERVICE REPORTS CAN ONLY BE CREATED FOR BOOKINGS THAT HAVE PASSED OR ARE CURRENTLY IN USE)



Click this button when you have selected a booking



Creating a service report for a booking in the past. This will not be prompted if the booking is currently in use.



Fill in the details here, Mileage must be higher or the same as the last record on the vehicle. A description is not always required but you must fill it in if the outcome is a FAIL

On creating a new report, the customer will be billed and the vehicle Last Service Date or MOT Expire date will be updated.