

Ethics Declaration Form for AC40001 Individual Project

**University of Dundee School Research Ethics Committee
Application/Approval Number: UOD-SSEREC-DoC-Class-2020-010**

Confirming your compliance with Ethics procedures:


You are required to confirm that you are aware of the ethics procedures that must be complied with in relation to external user involvement in your project. An Ethics Application has been submitted and approved on behalf of the entire project module (Application number *UOD-SSEREC-DoC-Class-2020-010*) and this provides ready-made coverage for user involvement in low-risk projects where non-special category data is being collected. However, you must read the documentation associated within this Ethics application which has been provided to you within the module pages on My Dundee in order to: (i) ascertain whether the application will cover the needs of your project; and (ii) to familiarise yourself with the ethics forms, processes, and procedures that you will need to use and conform to when conducting user involvement / data collection tasks during your project. In some cases, you may require enhanced Ethics approval for your project. In that case, you will need to submit an Ethics application yourself with guidance from your project supervisor. In some cases, you may not need Ethics approval at all, e.g., because you aren't engaging with, or collecting data from external users during your project. Regardless, you are still required to confirm that this is the case based upon an understanding of what the ethics requirements are.

Declaration

By signing below, I declare that I am aware of the Ethics requirements for involving users in my project and for collecting data from them. I declare that I have read the guidance and documentation provided for this by the AC40001 Project Coordinator on My Dundee. Please write 'X' in ONE of the following to confirm the requirements of your project:

Statement	Write 'X' Here
My project does not require Ethics approval (please see Note 1 below).	
My project does require Ethics approval but is covered by the existing application (<i>UOD-SSEREC-DoC-Class-2020-010</i>). In addition, I declare that I have read the University Code of Practice for Non-Clinical Research Ethics on Human Participants .	X
My project does require Ethics approval and is NOT covered by the existing application (<i>UOD-SSEREC-DoC-Class-2020-010</i>). Therefore, I will be submitting an Ethics application of my own (please see Note 2 below).	

Please (electronically) sign and date below:

Your Name	Signature (which can be electronic)	Date
Jacque Nalwanga		19/11/21

After completing this form, please upload it to the designated submission point within the AC40001 Module on My Dundee by the relevant deadline. Please also include this completed form within the Appendices of your project report.

Note 1: If it is the case that you do not require ethics approval for your project, can you please also download and complete [Checklist 1](#), which forms part of the application procedures of the [University of Dundee Code of Practice for Non-Clinical Research Ethics on Human Participants](#). Can you please include the completed Checklist 1 with the Ethics Declaration Form (this form) when you submit the Ethics Declaration Form to My Dundee. Can you please also include it within the appendices of your report.

Note 2: If it is the case that you need to prepare and submit an Ethics application of your own, you do not need to submit your application to My Dundee. It is only this Ethics Declaration Form that you need to submit to My Dundee. The Ethics Application will be submitted to the Ethics Committee instead, using their email address (SSE-Ethics@dundee.ac.uk). However, can you please include your Ethics Application within the Appendices of your project report.