

From : Munsif M.F.A
EG/2021/4684,
Faculty of Engineering,
University of Ruhuna.

Through : Mr.W.N.B.A.G.Priyankara,
Academic Adviser,
Lecturer,
Department of Electrical and Information Engineering,
Faculty of Engineering,
University of Ruhuna.

To: Ms.Kalpani Pathmasiri,
Module Coordinator,
Department of Mechanical and Manufacturing Engineering,
Faculty of Engineering,
University of Ruhuna.

Respected Sir,

Seeking an excuse for not attending the Lecture

With due respect, it is to inform you that I, Munsif M.F.A(EG/2021/4684), am an undergraduate of the 23rd batch, Faculty of Engineering, University of Ruhuna. I was suffering from a fever on 1st December 2022 Thursday; therefore, I couldn't attend your lecture which was conducted on that day. I kindly request you to excuse me for that. I shall be highly obliged for your kind support in this regard. Thank you in advance for your consideration.

Yours sincerely,
Munsif M.F.A
EG/2021/4684