

Jackson Hungerford

21 Bellaire Manor
Cromwell, CT 06416
(860) 770 - 9830
jackson.hungerford@cttech.org

Skills

- Certified & practicing in general fields of IT, and works fairly well with computers
- Cooperates very well with others
- critical thinking skills
- Experienced in with adobe products (especially with Photoshop)
- Experienced in with Office 365 products

Experience

- none

Education

Sept 2021 - Present day

Vinal Technical High School – 60 Daniels St. Middletown, Connecticut 06457

Trade - Information Systems Technology

High school diploma expected to graduate - June 2025

Certifications

Testout PC Pro Certification

<https://certification.testout.com/verifycert/6-2C6-V2RWLQ>



JACKSON HUNGERFORD

CERTIFIED PC PRO

100% PERFORMANCE-BASED

By passing the TestOut PC Pro Certification exam, you have demonstrated skills in essential elements of computer hardware and operating systems.

- Computer Operating Systems
- PC Hardware
- PC Software
- Basic Networking Devices & Printers
- Remote Access
- Virtualization
- Storage
- Mobile Devices
- Security
- Malware Detection & Prevention
- Troubleshooting

Certification Date:
Candidate Id:
Certificate Id:

5/4/2023
6-U6-SK9E
6-2C6-V2RWLQ


Noel Vallejo
President & CEO
TestOut Corporation
USA



Testout IT Fundamentals Certification

<https://certification.testout.com/verifycert/6-2C6-LPALC>



JACKSON HUNGERFORD

CERTIFIED IT FUNDAMENTALS PRO

100% PERFORMANCE-BASED

By passing the TestOut IT Fundamentals Pro Certification exam, you have demonstrated foundational knowledge and skills in the following areas of Information Technology:

- Hardware
- Software
- Operating Systems
- Networking
- Databases
- Programming
- Security

Certification Date:
Candidate Id:
Certificate Id:

5/4/2022
6-U6-SK9E
6-2C6-LPALC



Mock-up Letter

Jackson Hungerford

21 Bellaire Manor

Cromwell CT US

jackson.hungerford@cttech.org

(860)-538-980

Hiring Manager

Company Name

Company Address

City, State, Zip

Dear Hiring Manager,

I am writing to express my interest in an entry-level position in the Information Technology field at your organization. As a current high school student enrolled in the Information Systems Technology trade program and set to graduate in June 2025, I am eager to apply my growing technical skills in a professional environment where I can continue learning and contributing.

Throughout my education, I have developed a solid foundation in general IT concepts and computer systems. I have earned certifications in **TestOut PC Pro** and **IT Fundamentals**, which have equipped me with practical knowledge in hardware, software, networking, and security basics. My hands-on experience with **Office 365**, **Adobe Photoshop**, and other Adobe products has also strengthened my ability to complete a wide range of tasks efficiently and creatively.

In addition to technical skills, I bring strong **critical thinking** abilities and a commitment to **teamwork and collaboration**. I enjoy working with others and believe in clear communication and mutual support to accomplish shared goals.

I would welcome the opportunity to contribute to your team and further develop my skills in a real-world IT setting. Thank you for considering my application. I look forward to the possibility of speaking with you further.

Sincerely,
Jackson Hungerford

Follow up letter

Jackson Hungerford
21 Bellaire Manor
Cromwell, CT, US
jackson.hungerford@cttech.org
(860)-538-980

Hiring Manager
Company Name
Company Address
City, State, Zip

Dear Hiring Manager,

I hope this message finds you well. I wanted to follow up on my recent application for an entry-level IT position at your organization. I am very enthusiastic about the opportunity to bring my technical knowledge, certifications, and strong teamwork skills to your team.

As a student in the Information Systems Technology program and a recipient of TestOut PC Pro and IT Fundamentals certifications, I am passionate about pursuing a future in IT and am eager to contribute to your company's success.

Please let me know if there is any additional information I can provide. Thank you for your time and consideration—I would greatly appreciate the opportunity to speak with you further.

Sincerely,
Jackson Hungerford