

# JACKSON PRUETT

## PROFESSIONAL SUMMARY

Accomplished United States Marine Corps Reserve offering 5 years of service as Field Radio Operator with expertise in operating and maintaining communications capabilities. Knowledgeable in various frequency radios and vehicle mounted equipment. Driven to achieve consistent communication at all times through quick-thinking and successful solutions.

This productive attitude, drive and motivation for excellence in the civilian word as well through positions in the welding industry. A reputation has been built at many jobs as someone who is easy to get along with and has an eagerness to learn, with a strong focus on soft skills and a number of technical abilities. Matched with a devotion to doing what is right and attacking any challenge with intensity and respect.

## ACCOMPLISHMENTS

- United States Marine Corps
- Resolved a slash wire antenna error which led to successfully sending a radio transmission about 900 miles down the East coast of the US during a training operation from the roof of a building in the middle of a city.
- Graduated from Catawba Valley Community College (CVCC) in May of 2017 with a certification in Welding Technology.

## SKILLS

- 60 Words Per Minute (WPM) Typing Speed
- Radar System Operation
- Familiar with Word and Basics of Excel
- Call Answering and Routing
- Equipment Maintenance
- Clear Speaking Voice
- Data Entry
- Information Updates
- Delivery Coordination
- Visitor and Customer Relations
- Positive Attitude and Energetic
- Data Communications
- Computer Proficiency
- Video Editing with Adobe Premiere Pro

## WORK HISTORY

**FIELD RADIO OPERATOR** 10/2017 to Current

**United States Marine Corps Reserve, USMCR**, Greensboro, NC

- Inventory, operate, and maintain manpack, vehicular, and bench-mounted radio equipment.
- Performed casualty evacuation (CASEVAC) in simulated combat training scenarios throughout the United States.
- Established radio communications in some of the most hostile environments in the

- continental United States in a timely manner, rain or shine, day or night.
- Documenting, reporting, and troubleshooting radios when communications is down or transmissions do not reach required destination in the time they are scheduled to be received.
- Worked with upper enlisted and commanding officers to ensure communications both internal and external remains available, functional, and secure.
- Worked as an armed sentry late at night at entrances to military installations in garrison and in the field to protect Soldiers and Marines, as well as equipment and supplies.

#### **FABRICATION WELDER 03/2022 to 09/2022**

##### **Maximizer Systems, Inc, Direct, Hickory, NC**

- Fired Water Heating Systems | Boiler Stack Economizer Systems | Waste Water Heat Recovery Systems.
- Hot and Tempered Water Systems | Low, Medium & High Pressure Sanitation Systems
- Made steel form parts using various cutting equipment and welded part together per specifications.
- Read and followed blueprints and weld diagrams.
- Checked cut length frequently for deviations in cut length specs.
- Stacked finished product on pallets according to packaging standard.
- Maintained safety by wearing protective equipment, staying alert and following procedures.
- Welded metal components in vertical, overhead and flat positions.
- Cut, grinded and bent edges of materials to be joined for snug fit using power grinders and hand tools.
- Bolted, clamped and tack-welded parts to secure components prior to welding.
- Inspected pieces for defects, measured and checked with straightedges or templates for compliance with specifications.

#### **STAINLESS STEEL TIG WELDER 01/2021 to 03/2022**

##### **KOOKS CUSTOM HEADERS, Statesville, NC**

- Maintained safety by wearing protective equipment, staying alert and following procedures.
- Cut, grinded and bent edges of materials to be joined for snug fit using power grinders and hand tools.
- Welded metal components in vertical, overhead and flat positions.
- Bolted, clamped and tack-welded parts to secure components prior to welding.
- Prepared for assembly by positioning, aligning and securing parts using tools such as jigs and vises.
- Chipped away debris and thick crusts of rust, slag and other materials to ready surfaces for welding.
- Cleaned material surfaces to remove dirt or excess acid using chemical solutions, wire brushes and grinders.
- Avoided warping, shrinkage and distortion by carefully controlling welding processes.
- Monitored work area and equipment functionality and reported safety issues to management for effective resolution.
- Inspected pieces for defects, measured and checked with straightedges or templates for compliance with specifications.
- Employed mechanical presses, hand tools and heat guns to assemble and disassemble parts and products.
- Interpreted written assembly drawings and work instructions to properly complete tasks.
- Detected faulty operation of equipment and defective materials and promptly resolved issues.
- Closely monitored project and material layouts and specifications to effectively cut, contour

- and bevel metal and structural shapes.
- Reworked, repaired and adjusted cable assemblies and harnesses to meet safety standards.

**CAR DETAILER** 07/2018 to 08/2018

**Cosmo Motors**, Hickory, NC

- Vacuumed interiors of vehicles to remove dirt and debris.
- Inspected interior and exterior of vehicles for cleanliness and accurately identified imperfections outside vehicle standards.
- Washed, waxed and buffed vehicle bodies for professional shine.
- Collected and disposed of trash in vehicle console spaces and under seats.
- Shined vehicle windows and windshields to remove water spots.
- Maintained car detailing equipment and supplies in optimal condition for daily demands.
- Washed cars and trucks daily for auto dealership.
- Advised customers on regular care needs to prevent issues such as deteriorating paint.
- Identified safety issues and addressed with shift supervisor.
- Used cleaning, protective and restorative agents to maintain and enhance appearance of vehicles.
- Operated buffers, steamers, hoses, vacuums and other equipment to meet service expectations.
- Cleaned upholstery, rugs and other surfaces by using cleaning agents, applicators and cleaning devices.
- Checked quality of work by thoroughly inspecting interior and exterior for additional cleaning requirements.
- Interacted face-to-face with customers to understand vehicle detailing needs and deliver quality satisfaction.
- Washed and Detailed 15 or more cars per day.

**RECEIVING ASSOCIATE** 06/2017 to 09/2017

**Academy Sports + Outdoors**, Hickory, NC

- Unloaded pallets and deliveries and organized products in warehouse.
- Frequently lifted boxes weighing 50 pounds or more throughout workday.
- Conducted counts and audits of inventories to identify and resolve discrepancies in records.
- Organized storage areas to optimize materials movements and minimize labor hours.
- Compared shipping orders and invoices against contents received to verify accuracy.
- Packed, secured, labeled and applied postage to materials to prepare items for shipment.
- Moved shipment materials to and from designated areas using lift and hand trucks.
- Inspected incoming and outgoing shipments to identify discrepancies with records.

**VOLUNTEER HOSPITAL RECEPTIONIST** 01/2010 to 06/2010

**Frye Regional Medical Center**, Hickory, NC

- Managed multi-line phone system and pleasantly greeted patients.
- Coordinated patient scheduling, check-in, check-out.
- Delivered mail directly to patients.
- Advised family members on visiting hours.
- Helped family members navigate halls and routes to patient rooms.
- Kept waiting room neat and organized by stacking magazines, removing trash and cleaning glass.
- Supported office staff and operational requirements with administrative tasks.
- Transcribed phone messages and relayed to appropriate personnel.
- Managed over 50 patient and family calls per workday.

EDUCATION

Catawba Valley Community College, Hickory, NC

Welding Technology Certification, Welding Technology, 05/2017

St. Elisabeth's High School, Hickory, NC

High School Diploma Or GED, Diploma, 05/2013

- 3.4 GPA
- Extracurricular Activities: Competitive Gymnast

ADDITIONAL INFORMATION

- Authorized to work in the US for any employer

CERTIFICATIONS

- Certified Welder - From 05/2017 to current
- Active Secret Security Clearance - From 10/2017 to Current