

CSC106

Group Norms and Team Contract

Group Member Names: Jordan Woller and Jacob Pimentel

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also, share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

Go through the PBI by steps and take turns filling the SCRUM document. The program will be split so one person does the top of the code and the other does the bottom.

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

Go to the library for program and scrum work. On other days, we would attend zoom meetings. Work on the project in person Monday and Wednesday in the library and in class on Tuesdays and Thursdays.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

Whoever didn't complete the task will be required to work on that task over the weekend.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

In terms of sharing information and documents, we will share via email, the google drive, and we will also share notes. In terms of staying in communication, we have Snapchat for small messages and checking in on tasks.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

Meetings will be based on class schedules. If we can't make it to the library, we can work in the study rooms in the dorms.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

The agenda and SCRUM meeting notes are shared in our google drive. We will switch off on who takes the notes

Promptness (What do you expect and how will you handle lateness?)

With lateness, we can always catch up. The other person can help them gather the information they have missed.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

Active listening can be reinforced by getting effective sleep the day before a day of group work. On top of that, a policy of asking instead of telling our partner what to do.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

We will agree to the rules that we put in place for ourselves and respect the rules. We prefer to give feedback based on our opinions about a conversation about the project.

You may add additional norms here.