

# RMIT Pseudo Boomers

## Meeting Agenda/ Minutes

**Date:** Oct 1, 2020    **Time:** 7.00 pm    **Location:** Teams Meeting Room

### **Topic 1: Discuss Assignment Requirements/ Follow Up**

- Follow Up Progress - All work assigned to team members have now been completed
- Discuss ideas on group name – Decided on RMIT Pseudo Boomers
- Create a check list table - Sneha
- Jordan will record Team meetings

### **Topic 2: Behavioural Test Results – complete by next**

**Tuesday**

- Each team member to upload their own behavioural test results collected from assignment 1 and upload it onto a new word document created in Teams under the file name Assignment 2 Draft.docx.
- Create a table illustrating the personality types of each individual from the three different tests done from assignment 1.
- Each team member to use the information from the previous assignment one and condense the information into a couple of paragraphs

### **Topic 3: IT Work - complete by next Friday**

- Discussion on what kinds of industry professionals we would like to interview
- Murray will be interviewing his cousin. So, he will work on this section.
- Discussion on requirements – create a set of interview questions, record the interview, transcribe transcript.

### **Topic 4: Industry Data - complete by next Wednesday**

- Murray will further collaborate the data collected and will do the write up
- Outline desirable general skills as well as IT specific skills
- Top 3 highest ranked skills through examination from Burning Glass report
- Each individual team member to write a paragraph of their personal assessment of whether as examining the Burning Glass report has their opinion changed about their Ideal jobs.

## **Notes and Action Items**

- Next meeting scheduled on 15 October, 2020 at 6.30pm