

CV | PORTFOLIO

PROJECT MANAGER

Pierre-Axel
SIFFON TCHEN



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PROJECT MANAGER

Pierre-Axel SIFFON TCHEN



I am a 26 years old free-lance associate project manager, offering assistance in delivering individuals, businesses and NPOs projects successfully.



Born in
Libreville, Gabon

Experience
6+ Years

Based in
Cape Town, South Africa

Personal Statement



10
Successful
Projects



15
Happy
Clients

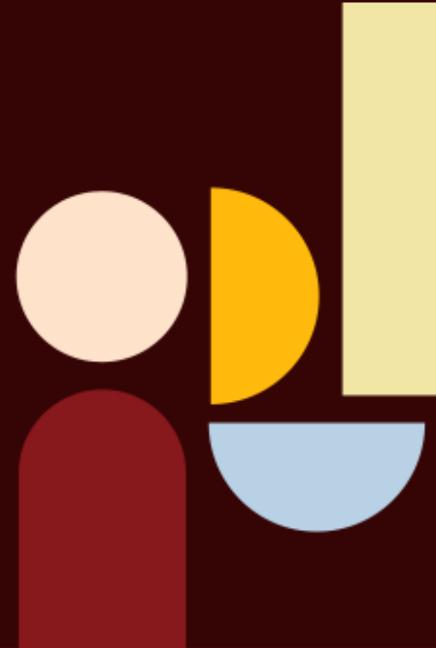


04
Certifications
Acquired

In December 2014, when I was 19 years old, I successfully delivered the very first professional project that I managed: "Aloha Lbv" (Edition 1 & 2).

From that moment, I knew that project management was my dream job. Since then, I have been trying to get involved in the industry as much as I could, and it got me, through volunteering and entrepreneurship, delivering projects such as events (recreational events, art exhibitions, buffets, professional forums, students orientation days, end-year functions, webinars, online panel discussions), advertising campaigns (offline and online), and IT projects such as websites, and very soon, the launch of my first mobile app. Besides the technical definition of a project which is a temporary endeavor performed by people to deliver a unique outcome, I believe that, above all, a project is a dream, and, to me, project management is about making dreams come true.

So, together, let's make our dreams alive!





Education

NOV 2020 – FEB 2021

Certified Associate Project Manager (CAPM)

At Jolsons-chi services (certified PMI Representative Education Provider), Online

FEB – NOV 2018

Diploma in Business Management (year 1)

At Damelin College, in Cape Town, South Africa

FEB – JUN 2016

Higher Certificate in Business Practices and Principles (semester 1)

At Varsity College, in Cape Town, South Africa

FEB – SEP 2014

English school

At International House Cape Town, in Cape Town, South Africa

JUL 2013

High school Diploma (Literature & Mathematics)

At Institution Immaculee Conception, in Libreville, Gabon



Professional Membership

Certified Member of the Project Management Institute (PMI) South Africa Chapter (Currently)



FROM MARCH 2021 UNTIL NOW



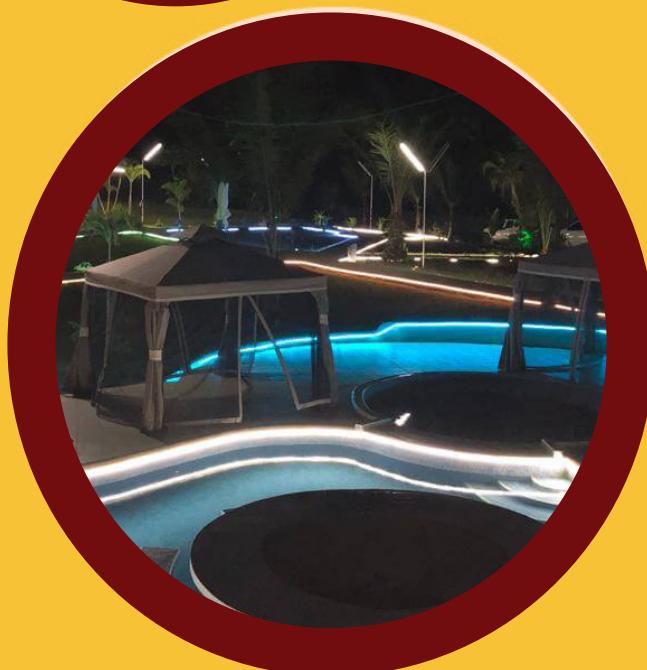
Professional Experience

• 10+ years experience in professional services.
• Extensive knowledge of industry best practices.
• Strong communication and problem-solving skills.
• Proven ability to lead and manage teams.
• Committed to staying up-to-date with industry trends.

A) Entrepreneurship



I Event organizer & Project manager



Aloha

Recreational event

At Cap Caravane Restaurant, in Libreville, Gabon

My very first professional project was "Aloha Lbv" edition 1, a recreational event hosted in a natural resort 15km away from Libreville, Gabon, whereby families could get together and enjoy an open-air Afrogrill buffet, a cruise on the river with a band onboard, games for kids, a spectacle and African fashion show. As the project initiator and manager, I was in charge of initiating, planning, executing, monitoring and controlling, as well as closing the project from start to finish. For the first edition, we sold 120 tickets out of 150 tickets, but the profit was very low. 6 months later, we hosted the second edition, and this time we sold 300 tickets while we were planning for 150 tickets only! This experience got me choosing project management as a career.

NOV 2014 – AUG 2015

O2

OUTSOURCED PHOTOGRAPHER

Anageisc

Anageisc
Libreville, Gabon

I was in charge of taking advertising pictures for:

- official soccer games, such as Gabon vs Burkina Faso and Gabon vs Lesotho
- international Belgium artist "Stromae" live concert in Gabon.

OCT 2014 - JUL 2015



03

SALES REPRESENTATIVE



Amway

Amway,
Cape Town, South Africa

Amway is a US based company that puts bio products such as healthy food supplements, safe home products and organic beauty products. As a sales representative, I was selling these products and getting a commission on every sales.

DEC 2016 – FEB 2020

O4

FOUNDER & CHIEF EXECUTIVE OFFICER (CURRENTLY)

MuvHin

MuvHin (Pty) Ltd
Cape Town, South Africa

Muvhin (Pty) Ltd was my very first start-up, a private transport provider, offering monthly private transportation solutions to English school and university students in Cape Town. By subscribing to a monthly plan of ours, you could be driven from home to school, and then back home in the comfort of a

punctual, secure and fast private vehicle, alone or sharing with other students, from R350 per month only! Unfortunately, we couldn't have enough students per vehicle, and after 6 months of operation, we were forced to close the business. This experience taught me my most important lessons in Business: Make sure you

can afford the risks involved in your business, develop a solid strategic plan and the adequate value adding process, and make sure to build a disciplined team and an inspiring company culture to achieve your mission and vision.

JAN - JUN 2017

O5

FOUNDER & CHIEF EXECUTIVE OFFICER (CURRENTLY)

Ecliips

Ecliips (Pty) Ltd
Cape Town, South Africa



Ecliips (Pty) Ltd is a pan-african project management start-up, delivering, from start to finish, individuals, businesses and NPOs projects that contribute in making Africa a better place to live. We specialize in events management (webinars, panel discussions, art exhibitions, food markets), Digital marketing (Corporates Branding, advertising campaigns), and IT solutions (websites and mobile apps). As we learn and gain more experience, we plan on expanding our industries and fields of operations.



DEC 2017 UNTIL NOW

a) events management



b) digital marketing

map's food
WEEKLY MENU



Main Courses

- Skewers (Beef / chicken / Livers) **R30 Each**
- Roasted chopped Mutton with onions **R80**
- Senegalese fried rice (Fish / Chicken / Beef) **R90**

Sauces R20 Each

- Extra hot chilly (Free)
- Tomato sauce
- Tartare sauce
- Mustard & onions

Sides R40 Each

- Rice (Red / Yellow / White)
- Plantain
- Cassava (Manioc)

Sharing Platters

- Skewers & Prawns Platter: Red Rice / Plantain / Skewers (Beef/Chicken/Livers) / Prawns / Tartare sauce **R170 for 1 / R220 For 2 / R650 For 4**
- Finger food platter : Samosas / Pastels / Quiches / Onion rings + fries **R100**
- Make your own : 2 sides / 2 meats / 1 sauce **R100**



CAFE MOJITO
AFRO LATINO CUISINE AND A TAVERN
265 LONG STREET

NOW AVAILABLE AT

AFROFUSION FOOD

Come Experience Africa

MON-THU WEEKLY MENU
12pm - 10pm

FRI-SAT AFROFUSION BUFFET
Lunch: 12pm - 3pm | Dinner: 6pm-9pm

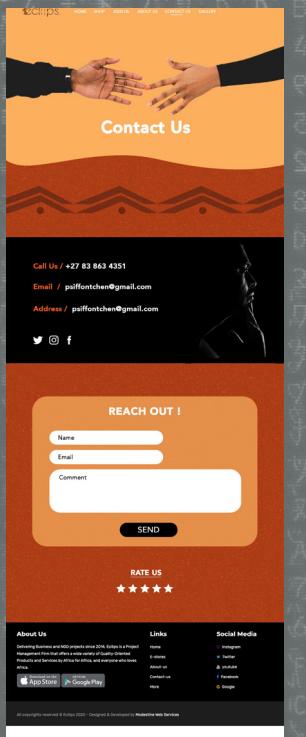
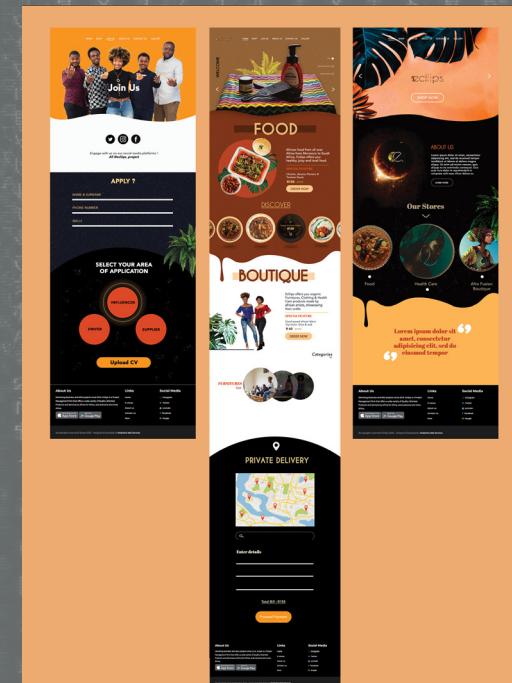
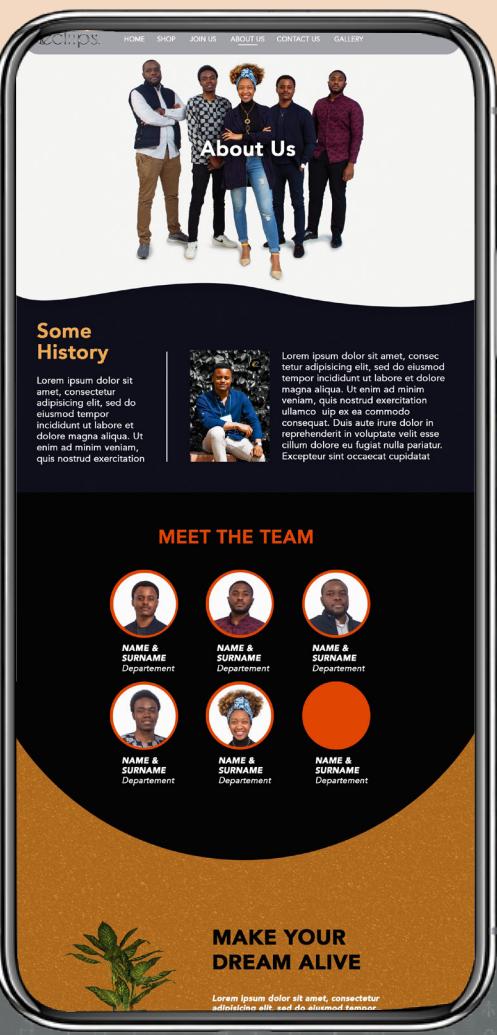
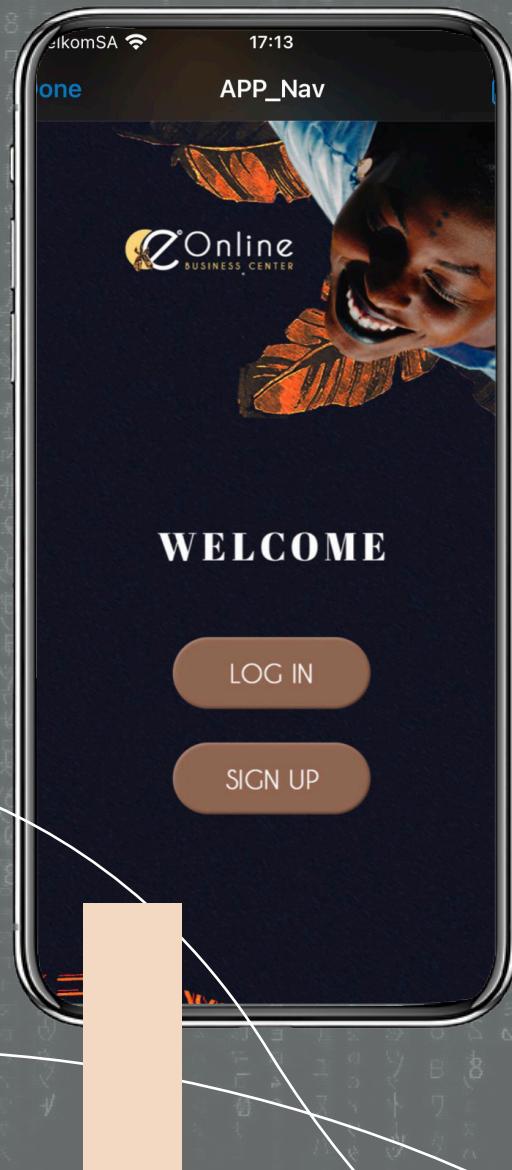
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c) IT solutions



B) Volunteering

OI

PROJECT MANAGER OFFICER



Adegac

ADEGAC,
Cape Town, South Africa

ADEGAC is the Association of Gabonese students in Cape Town, assisting the students in their social (accommodations and visa procedures), educational (applying at English schools and universities as well as hosting professional forums and orientation days), and cultural (hosting events that celebrate the Gabonese culture) life during

their journey in Cape Town. My role was to ensure the associations projects are delivered successfully. My best project was the organization of 2019 professional forum, where we had 100 Gabonese students discovering 10 Gabonese entrepreneurs to promote their products and services, as well as a panel discussion on "how to start a successful business in Cape Town".

FEB 2017 – FEB 2021

O2 EVENTS MANAGER

Project Management Institute (PMI) South Africa

PMI South Africa,
Cape Town, South Africa

I was in charge of delivering monthly branch meetings, workshops, social activities and the end-year function for PMI members residing in Cape Town. My biggest event was the celebra-

tion of PMI 50th anniversary, whereby we gathered about 80 PMI members in Stellenbosch around a panel discussion, awards distribution, dinner, wine tasting and artistic performances.

OCT 2018 – MAR 2020



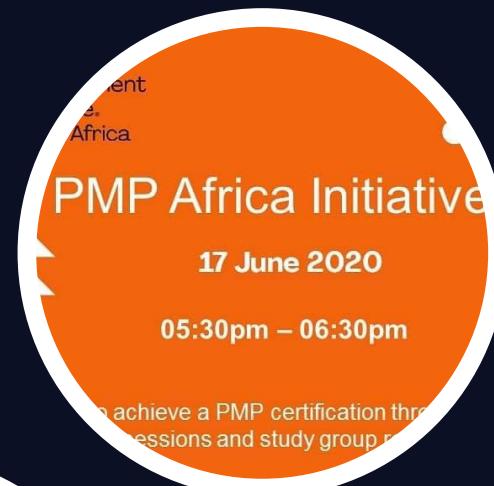
03

SOCIAL MEDIA ASSISTANT MANAGER

Upcoming Events

APR 01 Interested in taking the PMP exam in 2020 as part of the PMP Africa Initiative?

JUN 03 PMP Africa Initiative



Join us for an evening set in the winelands where you will be treated to world class wine, snacks and networking opportunities. Live music set against the majestic Helderberg mountains will accompany the three speakers that will explain their #progressmadepossible through Project Management. Topics will range from disruptive technology, personal improvement, and leadership.

Project Management Institute (PMI) South Africa

PMI South Africa,
Cape Town, South Africa

As covid19 happened, my role changed and I was now in charge of assisting PMI South Africa social media manager in planning and implementing the strategies to better serve, maintain and attract followers on PMI South Africa social media channels (LinkedIn, Twitter, Facebook and Instagram).

04

PMI CHAPTER EXCHANGE MANAGER (CURRENTLY)

Topic:
Understanding program management in pandemics: making lemonade from lemons

Speaker:
Tyhra Carolyn Kumasi
Ph.D, PgMP, PMP

Date: Friday, 30th April, 2021
Time: 6:00-8:00pm GMT

Rate: Free
Venue: 2 PDUs



PROJECT MANAGEMENT IN HEALTHCARE

As the entire world reacts to the COVID-19 pandemic, project management skills have become even more sought after to respond to both the short-term response efforts and long-term planning initiatives. A healthcare project when done ineffectively can lead to patient's health problems.

Join us to hear from project managers from the front line

01 PDU Applicable **JOIN WITH US ON 26 FEB 2021** **7.00 PM IST**

Project Management Institute, USA **Project Management Institute, Sri Lanka** **Project Management Institute, United Kingdom** **Project Management Institute, Zimbabwe**
Project Management Institute, Australia **Project Management Institute, Netherlands** **Project Management Institute, France** **Project Management Institute, India**
Project Management Institute, South Africa **Project Management Institute, Czech Republic** **Project Management Institute, New Zealand** **Project Management Institute, Indonesia**

Women in Project Management the success in numbers

583 Registrations **40 Countries** **05 Continents** **1 Team Song Dance**

Hans van Bommel



Project Management Institute (PMI) South Africa

PMI South Africa,
Cape Town, South Africa

PMI Chapter Exchange is a global virtual collaboration between PMI chapters from Africa, Europe, America, Asia and Australia. Started in March 2020 by PMI Mumbai, PMI Czech Republic and PMI South Africa, I represent PMI South Africa and contribute by delivering, from start to finish, the monthly professional development



SEP 2020 UNTIL NOW



events that are either a panel discussion with subject matter experts from around the world, or a readers book club event. 1 year after its launch, PMI chapter Exchange has grown from 3 to 19 chapters, and is now sustaining an average rate of +500 registrations per event, where +50% of them are converted into attendees (+250 attendees), joining from 40 countries and 5 continents, to gain and share knowledge on trendy project management related topics.



COLLABORATIVE CHAPTER EXCHANGE

SOUTH FLORIDA | NETHERLANDS | COLOMBO | SOUTHERN AFRICA | REPUBLIC OF MUMBAI | LIMA | AFRICA | NEW ZEALAND | UNITED KINGDOM | PHOENIX | INDONESIA | GHANA | KENYA | GREECE | SAO PAULO | POLAND

Artificial Intelligence & Project Management

“Thanks all for these interesting thoughts and ideas. Enjoy your work and be proud of it. And also on all the good things we as PM do achieve”

“Really insightful discussion on AI and PM. Thanks.”

“I learned Essential skills for AI & PM”

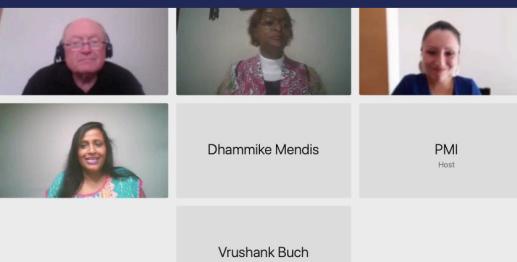
“Great insights into future of PMs in working with AI”

“Learned AI and Ethics - the power of AI to change humanity”



PROJECT MANAGEMENT IN CONSTRUCTION

Construction projects are complex, high-risk, involves a lot of manpower with specific sets of skills.



Dhammike Mendis
PMI Host
Vrushank Buch

MONTHLY ONLINE EVENT

Topic: Artificial Intelligence & Project Management

Date: 18th June, 2021
Time: 14:00 hours GMT
(19:30 India Standard Time)

Earn 1 PDU

Project Management Institute.



CONTINENTS, CULTURES, COUNTRIES AND PROJECT MANAGEMENT IN NUMBERS

704 Registrations **43 Countries** **18 Chapters**

Stories across 6 continents
Asia- Antarctica, Europe, Africa, North America, Latin America
And one great #virtualcollaboration

ONE Team Song Dance



23 April 2021 19:30 - 20:30 IST
GET 1 PDU **1st ANNIVERSARY**

Digital Tools for Effective Project Management Jul 23, 2021, 19:30 IST – 21:00 IST

Karthik Ramamurthy (Asia) Session Moderator Founder Keynote Author of PM bestseller: Say YES to Project Success Member PMI Ethics Insight Team

Newton Mac Executive Director Consulting

Ramón Cast Director of Admin America

Hans van B Digitally and Literally Forward at Cycle 8

Charu V R America) Project Manager C



60 countries..
1165 registrations ..
1 topic !

Digital Tools and Project Management



Price List

SERVICES LIST

MONTHLY DEAL / ONCE-OFF DEAL

1 PROJECT

R1000/month
x project duration | 5% project budget
once off

1 PROGRAMME

(3-5 PROJECTS
SIMULTANEOUSLY)

R4000/month
x programme
duration | 5% project budget
once off

1 PORTFOLIO

(3-5 PROGRAMMES &
PROJECTS
SIMULTANEOUSLY)

R10000/month
x portfolio duration | 5% project budget
once off

SPECIALISATION

Events Management

Online event
Offline event
Hybrid events

Digital Marketing projects

Online advertising campaign
Corporate Rebranding project
Digital Marketing strategy

IT Solutions projects

Website development
Mobile-App development
Digitalisation of management
processes

SERVICES DETAILS

Your standard project lifecycle

Initiating Phase

- FEASIBILITY STUDY • PROJECT CHARTER
- STAKEHOLDERS REGISTER

Planning Phase

- PROJECT PLAN • BUSINESS PLAN
- OVERALL PLAN

Executing phase

- PROJECT TEAM RECRUITMENT,
TRAINING AND MANAGEMENT • QUALITY
REPORTS • PROJECT DELIVERABLES •
WORK PERFORMANCE DATA
- LESSONS LEARNED REGISTER •
AGREEMENTS
- PROJECT COMMUNICATIONS

Monitoring & Controlling Phase

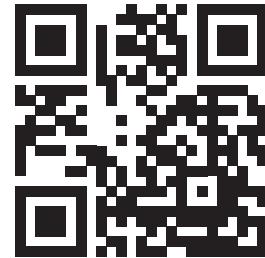
- ACCEPTED DELIVERABLES • WORK
PERFORMANCE REPORTS • SCHEDULE
FORECASTS • COSTS FORECAST •
QUALITY CONTROL MEASUREMENTS

Closing Phase

- FINAL PRODUCT, SERVICE OR RESULT
DELIVERABLES • FINAL REPORT

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THANK YOU

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