

## Career Services Assignment 1 – LinkedIn Setup

Points possible: 50

Category	Criteria	% of Grade
Completeness	All requirements of the assignment are complete.	100

**Instructions:** Follow the steps below to set up your LinkedIn account and optimize it for success. You can use the *Social Media Checklist* in the Career Services module to keep track of some of the steps you take for this assignment. The video *Setting Up Your Social Media* will help you

1. If you do not already have a LinkedIn profile, create one. Make sure the email address you sign up with is professional (i.e. [tom.sawyer@hotmail.com](mailto:tom.sawyer@hotmail.com) rather than [bigdaddy227@hotmail.com](mailto:bigdaddy227@hotmail.com))
2. Personalize your URL. Read more about it [here](#).
3. Make your email address and phone number public to 1<sup>st</sup> level connections.
4. Upload a professional headshot.
5. Change your profile's background picture. You can find some free resources on [Canva](#).
6. Set your headline to "Software Developer".
7. Create a summary statement that introduces you, talks about what you do, outlines major with some of these steps as well.accomplishments, and includes something personal.
8. Fill out your experience section using 1<sup>st</sup> person to refer to yourself.
9. Add your skills and technical skills you will learn in your program of study and then pin JavaScript, ReactJS, and Software Development.
10. Add Promineo Tech to your education.
11. Fill out any other sections with relevant information.
12. Connect to your instructors, classmates, alumni and follow Promineo Tech.
13. Read *[How to Effectively Use LinkedIn in the Job Search](#)* from the Career Services module.

**Write 3 things you learned from reading *How to Effectively Use LinkedIn in the Job Search***

**Attach Screenshots of Your Finished LinkedIn Profile Below**

I think it would be in my best interest to hold off for the time being on the LinkedIn profile, do to being currently employed and not wanting to receive any backlash with my current employment.