

**Version 1.1**

**Date: 2018/11/27**

The objective is to describe the opportunity to share infrastructure between Engineparts and AAAS in support of a sane technology disaster recovery plan. Additionally, floor space to accommodate staff is reviewed at high level

Engineparts & AAAS Technology DRP

*Describe the DRP share between EP & AAAS*

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# Document approval and distribution list

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| Approved by |  |  |  |

# Introduction

The objective of this document is to describe an opportunity to enhance the Engineparts and AAAS ***Disaster Recovery Plan*** (DRP) by sharing of infrastructure resources.

This notion is based on the following:

* Good corporate governance to ensure continued business activity
* JSE listing of the parent company and the JSE requirements to protect shareholders interest

The premise is since the 2 buildings (EP & AAAS) are adjacent to each other with a servitude boundary in between. Technology based connectivity can easily be established between the respective computer rooms using integrated well armoured overhead fibre optic cabling.

Apart from the technology DRP requirements, there is a need to cover the physical hosting of staff in the event of a partial disruption of the Engineparts operations looking at administrative staff.

Should the warehouse activities be impacted, the assumption is that the business becomes non-functional as there is no developed plan to secure the ability to trade.

However, consideration should be given to developing a ***Business Continuity Plan*** (BCP) for the Engineparts warehouse where infrastructure and trading goods are representative to the trading profile or some form of ability to recover in the shortest possible time. This could maybe be in the form of a ***GHOST*** warehouse where infrastructure is setup without any stock or a branch operation.

# Audience

Management

Technology

# Objectives

# Business Flow

# Detail description of functionality

## Catalogue Maintenance

Insert link to section document

## Sales query

Insert link to section [document](Plan%20of%20Action.docx)

## Purchasing

# Dependencies

|  |  |  |
| --- | --- | --- |
| # | Description | Action / By whom |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |

# Risks and mitigation

|  |  |  |
| --- | --- | --- |
| # | Risk | Mitigation |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |

# Requirements overview

|  |  |  |
| --- | --- | --- |
| # | Description | Action / By whom |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
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# Acceptance

I hereby confirm that I have been fully informed of the documents content and, received training to understand how the detailed instructions are to be applied

Name …………………………………………………………………………….

Job Title ………………………………………………………………………….

Signed ……………………………………………………………………………

Date ………………………………………………………………………………