

Jade Legare

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<https://github.com/JadeLegare>

Skills

Computer Skills

- Strong knowledge of C programming language, achieved through projects and assignments in University level classes
- Extensive knowledge of Microsoft Word, Powerpoint and Excel acquired from years of experience in a professional and personal setting
- Thorough experience using a platform of devices like PC, Mac, and Tablets

Applicable Skills

- Extraordinary leadership and teamwork skills developed over years of volunteering and work experience
- Strong sense of initiative, demonstrated through various leadership roles and involvement
- Organizational skills achieved through multitasking, public speaking and coordinating events

Education

Bachelor of Computing, Software Engineering (Co-op) (2017- Present)

University of Guelph, Guelph, Ontario

- University of Guelph Entrance Scholarship for admission average above 85%
- Minor in Business and Leadership Certificate candidate

Ontario Secondary School Diploma (2013 - 2017)

Maxwell Heights, Oshawa, Ontario

- Honour Roll for 4 years, Ontario Scholar
- Guidance Leader Education Award

- French as a Second Language Certificate

Volunteer Experience & Extra Curricular

Events Manager, Guelph Women in Computer Science, Guelph, Ontario

- Managed events with up to 300 attendees
- Collaborate with companies in the Tech Industry to run creative events to engage and inspire students
- Processed post-event summaries, receipt tracking and analyzed success of events for future improvement

University of Guelph Ambassador, University of Guelph, Guelph, Ontario

- Prepare and execute presentations to high school students and parents providing them information about the University and Computing program
- Asked to talk to students at the Ontario University Fair in Toronto due to my energetic personality and strong public speaking skills

Participant Manager, Relay for Life Committee, Oshawa, Ontario

- Filmed and edited all inspirational and promotional videos tailored to the theme of our event
- Managed all social media accounts used to promote the event
- Organized and executed stations to keep everyone energized and inspired throughout the 12 hour event
- Lead weekly information meetings to coordinate teams participating in the event

Work Experience

Dance Camp Counsellor, City of Oshawa, Oshawa, Ontario

- Monitored 10+ children ages 4-14, create welcoming environment and organized large group games while maintaining safety of campers
- Collaborated with co-workers to produce a show each week to showcase children's knowledge in dance, drama, music and visual arts
- Developed weekly lesson plans to teach various styles of dance as well as maintained persistence and patience when teaching new dances to campers with different levels of dance experience
- Used various behavioural management techniques to counsel children with behavioural difficulties on importance of kindness and respect