Jade Legare

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SKILLS

- Team Leadership
- Project planning and implementation
- Project reporting
- Exceptional communication
- Public speaking
- Project Management Software (Jira, EazyBI)
- Software Development (C, HTML, CSS, JavaScript)
- Software Testing

EDUCATION

Bachelor of Computing (Co-op)
University of Guelph (2017-2022)

- Majoring in Software Engineering
- Minoring in Business
- Leadership Certificate Candidate
- Dean's List Winter & Fall 2020
- Member of Guelph Women in Computer Science club

ACCOMPLISHMENTS

- Winner of the 2020 Co-op Tech Challenge - Manulife
- Panellist for DSC USA Summit 2019 & 2020 - Google Developer Student Clubs
- Keynote Speaker - Go Code Girls 2019
- Agile Project Management Certification

PROFESSIONAL SUMMARY

Enthusiastic technical and business leader eager to contribute to team success through hard work, collaboration and excellent organizational skills. Focused on achieving organization goals and identifying opportunities for process improvements while maintaining a positive, productive and energetic environment.

WORK EXPERIENCE:

Agile Project Coordinator (Co-op)
Canada Revenue Agency
January 2021 - August 2021

- Developed and implemented significant reporting improvement strategies using EazyBI, Jira and CTR
- Provided support to new development teams through the roles of scrum master, product owner, and agile coach
- Mentored new employees by sharing resources, opportunities and activities to support their learning and development
- Assisted with release coordination activities by tracking and communicating the progress of 30+ teams

Engineering Community Coordinator (Co-op)
Manulife
May 2020 - August 2020

- Planned and implemented employee engagement programs like hackathons, mentoring, and leadership training
- Planned and arranged meetings with internal and external individuals, enabling all parties to meet and discuss project progress
- Developed executive presentations and reports to facilitate project evaluation and process improvement for VP's and CIO

Software Test Specialist (Co-op)
Magnet Forensics
September 2019 - December 2019

- Identified and tracked defects within the software and supported developers in resolving problems
- Contribute to the improvement of processes and workflow within the team

ADDITIONAL EXPERIENCE:

Product Owner
Computer Science Project (CIS 4900)

- Coordinated with software developers to create a custom software application to achieve client goals.
- Oversaw entire product development including vision, backlog prioritization, creation and final delivery within the Scrum framework

DSC Lead
Developer Student Clubs at the University of Guelph
September 2019 - Present

- Create and support a community for students to learn new skills with a focus on Google technologies while leading the core team
- Prepare and deliver technical and non-technical presentations to students and staff at the University of Guelph