Jade Legare

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SKILLS

- Team Leadership
- Project planning and development
- Communication skills
- Public speaking
- Strategic Scheduling
- Project Management Software
- Software Development
- Software Testing

EDUCATION

Bachelor of Computing (Co-op)
University of Guelph (2017-2022)

- Majoring in Software Engineering
- Minoring in Business
- Leadership Certificate Candidate
- Dean's List Winter 2020
- Member of Guelph Women in Computer Science club

ACCOMPLISHMENTS

- Winner of Co-op Tech Challenge 2020 - Manulife
- Panelist for DSC USA Summit 2019 - DSC Google Developers
- Keynote Speaker - Go Code Girls 2019
- Manulife Recognized Agilist Certification

PROFESSIONAL SUMMARY

Multi-talented university student consistently rewarded for top-notch implementation and project management abilities. Highly organized and skilled at leading, planning and implementing technical and non-technical projects.

WORK EXPERIENCE:

Engineering Community Coordinator (Co-op)
Manulife
May 2020 - August 2020

- Planned and implemented employee engagement programs like hackathons, mentoring, and leadership training
- Planned and arranged meetings with internal and external individuals, enabling all parties to meet and discuss project progress
- Developed executive presentations and reports to facilitate project evaluation and process improvement
- Acted as scrum master through scheduling and leading meetings while helping to create a kanban board in Jira to effectively keep our team on schedule
- Kept projects on schedule by managing deadlines and adjusting workflows as needed
- Increased and improved knowledge of agile, scrum and project management tools and practices by engaging in extra training

Software Test Specialist (Co-op)
Magnet Forensics
September 2019 - December 2019

- Operated under Agile and Scrum frameworks to complete releases and well-organized sprints while filling in to lead stand-up meetings and retrospectives
- Identified and tracked defects with in software and supported developers in resolving problems
- Contribute to the improvement of processes and workflow within the team
- Collaborated with developers, product owners and the leadership team to stay current on product features and intended functionality.
- Estimate difficulties of tasks from a testing and developer standpoint to assist with sprint planning

VOLUNTEER EXPERIENCE:

DSC Lead
Developer Student Clubs at the University of Guelph
September 2019 - Present

- Create and support a community for students to learn new skills with a focus on Google technologies
- Responsible for leading the core executive team
- Prepare and deliver technical and non-technical presentations to students and staff at the University of Guelph
- Collaborate with students across North America to share ideas on developing our clubs and making a meaningful impact in our communities