

Jade Legare

905-809-7136

jlegare@uoguelph.ca



SKILLS

- Team Leadership
- Project planning and development
- Communication skills
- Public speaking
- Strategic Scheduling
- Project Management Software
- Software Development (C, HTML, CSS, JavaScript)
- Software Testing

EDUCATION

Bachelor of Computing (Co-op)

University of Guelph (2017-2022)

- Majoring in Software Engineering
- Minor in Business
- Leadership Certificate Candidate
- Dean's List Winter 2020
- Member of Guelph Women in Computer Science club

ACCOMPLISHMENTS

- Winner of Co-op Tech Challenge 2020 - Manulife
- Panelist for DSC USA Summit 2019 - DSC Google Developers
- Keynote Speaker - Go Code Girls 2019
- Manulife Recognized Agilist Certification

PROFESSIONAL SUMMARY

Passionate university student consistently rewarded for top-notch implementation and project management abilities. Highly organized and skilled at leading, planning and implementing technical and non-technical projects.



WORK EXPERIENCE:

Engineering Community Coordinator (Co-op)

Manulife

May 2020 - August 2020

- Planned and implemented employee engagement programs like hackathons, mentoring, and leadership training
- Planned and arranged meetings with internal and external individuals, enabling all parties to meet and discuss project progress
- Developed executive presentations and reports to facilitate project evaluation and process improvement for VP's and CIO
- Acted as scrum master through scheduling and leading meetings while helping to create a kanban board in Jira to effectively keep our team on schedule
- Increased and improved knowledge of agile, scrum and project management tools and practices by engaging in extra training

Software Test Specialist (Co-op)

Magnet Forensics

September 2019 - December 2019

- Operated under Agile and Scrum frameworks to complete releases and well-organized sprints while filling in to lead stand-up meetings and retrospectives
- Identified and tracked defects within software and supported developers in resolving problems
- Contribute to the improvement of processes and workflow within the team
- Collaborated with developers, product owners and the leadership team to stay current on product features and intended functionality.
- Estimate difficulties of tasks from a testing and developer standpoint to assist with sprint planning



ADDITIONAL EXPERIENCE:

Product Owner

Computer Science Project (CIS 4900)

- Coordinated with software developers to create a custom software application to achieve client goals.
- Oversaw entire product development including vision, backlog prioritization, creation and final delivery within the Scrum framework

DSC Lead

Developer Student Clubs at the University of Guelph

September 2019 - Present

- Create and support a community for students to learn new skills with a focus on Google technologies
- Prepare and deliver technical and non-technical presentations to students and staff at the University of Guelph
- Responsible for leading the core team and club members