

# Wing Ki Au (Jade)

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## WORK EXPERIENCE

### **Innovative Business Concepts Inc. (NYC OTI Vendor Projects)**

**New York, NY (Remote)**

*Digital Designer*

*Aug 2023 - Present*

- Create UX/ UI Design for NYCOTI initiatives web applications
- Perform data cleaning and analysis for weekly dashboard reports
- Facilitate front end development and reconcile backend development

### **Noetica AI**

**New York, NY (Remote)**

*Software Engineer (Contract)*

*May 2023 - Aug 2023*

- Back End Implementation for user usage data collection
- Using Python and SQL to perform data transformation, exploration and data analysis
- Using PowerBI and Tableau for Data visualization dashboards

### **NYC Department of Education / RFCUNY (LaGuardia CC)**

**New York, NY (Onsite)**

*Technical Support Specialist*

*Aug 2022 - May 2023*

- Manage different school devices through intune and apple device management system
- Create budget report using excel and PowerBI
- Provide technical support (IT) onsite to school teachers and students

### **New York City Tech Talent Pipeline**

**New York, NY (Remote)**

*Full Stack Web Developer (Team Lead)*

*Dec 2021 - Jan 2022*

- Led a team of 16 interns and facilitated full stack projects in the training program
- Proposed solutions and presented the final projects to the project managers
- Facilitated and engaged in the web development projects

### **Microsoft Hong Kong**

**Hong Kong (Remote)**

*JobHack Event Intern (2nd Runner Up Group Award)*

*Nov 2020*

- Proposed a topic, target audience and viable solutions based on the broad topic given, aiming to help minorities in Hong Kong during the covid-19 pandemic.
- Built a mobile application using Microsoft DevOps to connect volunteers and elderly in need to get the necessities in daily life without having to go out
- Solved the technical literacy issues of elderly by introducing the AI chatbot and voice recognition.

## EDUCATION

### **John Jay College of Criminal Justice**

**New York, NY**

*Bachelor of Science - Computer Science and Information Security (CGPA: 3.8)*

## AWARDS and SCHOLARSHIPS

Microsoft Hong Kong 2021 Jobhack hackathon Group Award - Second Runner Up; HI TECH PREP Scholarship three times recipient; International Student Support Scholarship; ePortfolio Showcase Award; Dean's List throughout the academic years

## SKILLS

Python, Excel, SQL, HTML, CSS, Figma, Trello, Agile. JavaScript, BigQuery, PowerBI. Cantonese (Bilingual), English (Bilingual), Mandarin (Proficient)