

BUSINESS INTELLIGENCE ANALYST

14 Apple Tree Lane, [REDACTED] 12345 • [REDACTED] • [REDACTED]

Summary

Technical analyst with 4+ years of experience analyzing patterns in large data sets, transforming raw data into measurable information, and inspecting and resolving related issues. Adept at exhibiting knowledge of business intelligence software packages and practical applications in data mining, modeling, visualization, and analytics. Capable of liaising with team of business analysts to prepare and submit detailed reports to relevant executives. Ready to lead data-driven decision-making as a Business Intelligence Analyst at Dell Technologies.

Professional Experience

Business Data Analyst February 2020–Present
NIX COMPANIES INC., [REDACTED] IN

- Exceeded goals on 2 projects by modifying extensive data into actionable business insights via data visualization and analysis
- Coordinate with 5 senior business analysts to build automation framework for reports, decreasing processing time by 60%
- Enable critical thinking and intelligent data usage to solve complex business problems, generating a 99% project success rate
- Conduct regression analysis and accurately forecast, increasing efficiency by 45% within 5 months
- Gather, assess, and refine specifications based on technical requirements

Business Intelligence Analyst June 2018–January 2020
KAVALIRO, [REDACTED] FL

- Assisted team of 5 BI professionals in interpreting and producing scalable and robust business intelligence solutions that fulfilled organizational data needs and challenges
- Collected information on interpreting applied trends and patterns in specific data sets to enhance competency and improve report preparation
- Completed troubleshooting assignments, lessening all operational risks by 22%
- Interfaced with 40+ users to deliver results per their needs, standards, and deadlines
- Practiced visualization and presentation techniques under the supervision of 10 functional leaders while learning fundamentals of business intelligence

Education

NORTHERN ILLINOIS UNIVERSITY, [REDACTED] IL June 2018
Master of Science in Data Analytics
Honors: *magna cum laude* (GPA: 3.8/4.0)

Additional Skills

- Business Intelligence Certification, Emory University
- Computer Skills: R, Python, SQL, Microsoft Office Suite, SAS, [REDACTED]