



# Greenheart

## Work and Travel Program - Employer Information W&T-Winter 2025

Smiley Brothers Inc DBA Mohonk Mountain House, New Paltz, NY  
July 22, 2025

### Employer Information

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**Company Name:** Smiley Brothers Inc DBA Mohonk Mountain House

**Website:** <https://www.mohonk.com/>

**Industry Name:** Resort/Country Club/Casino/Ranch

**Phone Number:** 845-256-2089

**# of Employees:** 700

**Fax Number:** N/A

**Primary Address:** 1000 Mountain Rest Rd  
New Paltz, NY 12561

**Email Address:** bschroeder@mohonk.com

**Site of Activity:** Mohonk Mountain House  
1000 Mountain Rest Rd  
New Paltz, NY 12561

**Contact Name:** Brooke Schroeder

**Contact Title:** Employment Manager

**Alternate Contact:** Heidi Maguire

**Alternate Title:** Employment Coordinator

**Alternate Phone:** 845-256-2104

**Hiring Manager Email:** bschroeder@mohonk.com

**Participant**

**Supervisor Email:** bschroeder@mohonk.com

**FEIN:** 14-1506387

<b>Workers</b>	<b>Policy #:</b> 3102809560
<b>Comp</b>	<b>Carrier:</b> Memic Indemnity Company

## Available Jobs

### #Students:

12

**Hours** Average hours/week: 32

Average number of 5 days/week:

**Overtime** Overtime available: Sometimes

Overtime hourly rate: Time and a half

**Meals** Are Meals Provided?: Yes

Details: 3 meals a day are covered in the housing costs. Information about opening times of the employee dining facility, Garden View Cafe, will be shared upon arrival.

**English** Level requirement: Good

In what month(s) can participants expect to receive the most hours? January, February, December

In what month(s) can participants expect to receive the least hours? March

**Please Explain:** Employer is open to all start and end dates during the dates listed. Business picks up during the area's tourist season. Employer expects participants to work through their DS-2019 Form dates.

How often do you pay employees?

Weekly

Is job training required?

Yes  No

If yes, how long is it?

One week

Are participants paid for training?

Yes  No

Are you willing to hire couples?

Yes  No

Are you willing to hire groups of friends?

Yes  No

If yes, how many are allowed in the group?

N/A

Can participants work a second job?

Yes  No

Do participants complete an additional application form upon arrival?

Yes  No

This position will provide you the opportunity to interact with American co-workers, customers, or members of your local community. Remember, it's up to you to make the most of your program!

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<b>Job Type:</b>	Dishwasher						
<b>Job Description:</b>	Language Level required for this position: Good						
A dishwasher's primary duties include scraping, racking and stacking glassware/plate ware/silverware properly in the dishwasher and washing pots, dishes, etc. by using hand or dish equipment.							
Dishwashers then restock all ware when clean. Additional duties include removing garbage and recyclable materials from the kitchen area to appropriate receptacles as well as sweeping and mopping.							
Dishwashers are responsible for maintaining a clean workstation, assisting kitchen staff when required and assisting in overall kitchen cleanliness. Dishwashers will come into contact with cleaning chemicals, and wear rubber gloves.							
This job requires standing for most of the shift so employees should be in good physical condition to stand for long periods of time. Comfortable, rubber soled shoes are required.							
Participants will be using cleaning chemicals.							
<b>Internal Job Type:</b> Utility/Dishwasher							
<b>No Students being hired:</b>	7						
<b>Wage:</b>	19.00/per hour						
<b>Age requirement:</b>	None						
<b>Details:</b>	Uniform provided free of charge, but there may be a fee if participants request additional uniform items.						
<b>Dress Code:</b>	Uniform						
<b>Requirements:</b>	<table border="1"><tr><td>Non-smoker:</td><td><input type="checkbox"/></td></tr><tr><td>Ski:</td><td><input type="checkbox"/></td></tr><tr><td>Swimmer:</td><td><input type="checkbox"/></td></tr></table>	Non-smoker:	<input type="checkbox"/>	Ski:	<input type="checkbox"/>	Swimmer:	<input type="checkbox"/>
Non-smoker:	<input type="checkbox"/>						
Ski:	<input type="checkbox"/>						
Swimmer:	<input type="checkbox"/>						
<b>Lifeguard Certified:</b>	<input type="checkbox"/>						
<b>CPR Certified:</b>	<input type="checkbox"/>						

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**Job Benefits (bonuses, incentives):**

Employees can also participate in an array of activities as a complimentary benefit of their employment. Including use of recreational facilities, group trips, and planned cultural events.

**Is there a Social Security Admin office nearby:** Yes    **Are you willing to take student to the SSA office?** Yes

**SSA Office details:** The host organization will take participants to the Social Security Administration office to apply for their social security at no cost. The closest office is located at 332 Main St, Poughkeepsie, NY 12601.

Hours:

Monday-Friday: 9AM-4PM

Saturday-Sunday: Closed

## Participant Requirements

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**What are the 3 most important qualities you look for in an employee:**

Trustworthy, Dependable, and Friendly.

**Please list any special instructions or hiring restrictions by your company (if any):**

Participants may be subject to background checks or drug testing. Company policies will be reviewed upon onboarding.

**Are you interested in being a Greenheart Employer?**

Yes

No

*This business has elected to be a member of Greenheart Club. We encourage all participants placed here to join the Greenheart Club, as well. This can be done via the Greenheart application system. You may be expected to participate in an environmental initiative or event, while employed by this business. Don't worry, it will be fun!*

[Login](#)

## Housing Options

This employer provides housing

Sex:

Is the participant required to sign a separate housing contract?  Yes  No

Is housing provided for the students? Yes

What type of housing is available?  Dormitory  Shared Apartments  Other

Brief description of housing:

Participants are provided a furnished dormitory style housing. Each participant will have their own bed and will share a room with 2 participants per room. Participants will be sharing bathrooms, with no more than 6 participants per shower/toilet in the communal bathrooms. Facilities do not include cooking ability, however the rent cost includes 21 meals a week in the employee dining room. There are microwaves available in the employee dining room. There is free WiFi access and a shared sitting room. There are shared laundry facilities also.

Housing leases are secured for a period of time that matches each participant's program dates; participants are expected to stay in the housing for the duration of their program dates. Participant must leave the housing within 24 hours of termination. Dorm inspections are conducted weekly.

Address: 1000 Mountain Rest Rd

City, State, Zip: New Paltz, NY 12561

Please check amenities/services provided with the housing, if applicable include additional costs:

Linens  Telephone  Furniture  Cooking  Kitchenware  Microwave  AC / Heat  
 Bed  Air Mattress  Computer  Internet  WiFi  Private Bathroom

Rent of this housing (per participant)? \$103.50 per week

Are housing costs automatically deducted from participants' paychecks?  Yes  No

Are utilities included?  Yes  No Approx. cost of utilities (per participant)?

Is a housing deposit required upon arrival? No Although a housing deposit is not collected, housing is expected to be returned in the condition it was given. An inspection is to be scheduled before departure.

How will the deposit be refunded to the participant (final paycheck, etc.)? N/A

### Transportation To and From Work

How far is this housing from the job site? Onsite N/A

How will the student get to and from work? Walk

What is the approximate ONE WAY travel time to work? 5 minutes

What is the approximate ONE WAY travel cost to work? N/A

## PARTICIPANT TRAVEL TO BUSINESS

Participant should contact you: Upon boarding:  Upon arrival:

Employer's Emergency phone number: 888-976-2943 Resort Main Line

**PLANE** (Participants should book tickets directly through an airline or travel agent.)

**Arrival to (city, airport):** John F Kennedy International Airport (JFK) NY

**Preferred Arrival Time:** No Preference

**Will participant be picked up from the airport?**  Yes  No

If so, by who?

**How far from the airport is your place of business?** 97 miles

**Special instructions/comments regarding participant's arrival:**

**OVERVIEW**

You will fly into JOHN F. KENNEDY International Airport where you will be picked up by a Mohonk representative and driven to the resort. Participants must arrive on a Thursday.

**DIRECTIONS**

Please inform Heidi hmaguire@mohonk.com at the resort of your flight information at least 2 weeks before so that they can set everything up for your pick up and arrival.

After collecting your baggage, look for the Mohonk representative near the luggage area. They will have a sign with your Name and 'Mohonk' on it.

If you have any problems in the airport, or cannot find a resort staff member, please call Mohonk Guest Services on +1 845-256-2015. (tel:+18452562015)

**EMERGENCIES**

If anything goes seriously wrong and you need assistance, your visa sponsor is your primary contact. They operate 24-hour emergency lines during your program. Contact details can be found in your visa section or in your Visa Sponsor Orientation Packet.

You can also call our US Smaller Earth office for support. Our line is open 24 hours a day, 7 days a week from May 1st to October 1st and Mon-Fri, 9-5pm EST for the rest of the year. You can call the U.S. Resort Leaders office toll free on 1-866-803-7643 (tel:+18668037643).

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## COMMUNITY PROFILE

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**How would you describe your area?**

Suburb N/A

**Please provide a brief description of your community:**

New Paltz is an incorporated U.S. town in Ulster County, New York. The population was 14,407 at the 2020 census. The town is located in the southeastern part of the county and is south of Kingston. New Paltz contains a village, also with the name New Paltz.

A gem in the Hudson Valley, Mohonk Mountain House is a member of the Historic Hotels of America. It was founded by the Smiley Family in 1869, The property includes a Victorian castle nestled in 40,000 acres of protected forest, overlooking a pristine glacial lake. Mohonk is a National Historic Landmark and features a museum on-property that has artifacts from the 1800's.

**Is there anything special that students should bring?**

Participants should bring weather for cool weather. Participants should bring black pants. It's also recommended that participants bring a cell phone that can use an eSIM card.

**What are the seasonal temperatures?**

**Spring:** 40-50

**Summer:** 70-80

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**Fall:** 50

**Winter:** 20-30

**What is near work?**

<b>Transportation Depot:</b>		On foot		In town / by public transport	<input checked="" type="checkbox"/>	Requires a car		N/A
<b>Food/Super Market:</b>		On foot		In town / by public transport	<input checked="" type="checkbox"/>	Requires a car		N/A
<b>Shopping Mall:</b>		On foot		In town / by public transport	<input checked="" type="checkbox"/>	Requires a car		N/A
<b>Post Office:</b>	<input checked="" type="checkbox"/>	On foot		In town / by public transport		Requires a car		N/A
<b>Bank:</b>		On foot		In town / by public transport	<input checked="" type="checkbox"/>	Requires a car		N/A
<b>Public Library:</b>		On foot		In town / by public transport	<input checked="" type="checkbox"/>	Requires a car		N/A
<b>Movie Theater:</b>		On foot		In town / by public transport	<input checked="" type="checkbox"/>	Requires a car		N/A
<b>Restaurants:</b>		On foot		In town / by public transport	<input checked="" type="checkbox"/>	Requires a car		N/A
<b>Fitness Center/Gym:</b>	<input checked="" type="checkbox"/>	On foot		In town / by public transport		Requires a car		N/A
<b>Sports/Recreation Facility:</b>	<input checked="" type="checkbox"/>	On foot		In town / by public transport		Requires a car		N/A
<b>Nightlife:</b>		On foot		In town / by public transport	<input checked="" type="checkbox"/>	Requires a car		N/A
<b>Laundromat:</b>	<input checked="" type="checkbox"/>	On foot		In town / by public transport		Requires a car		N/A
<b>Internet Access:</b>	<input checked="" type="checkbox"/>	On foot		In town / by public transport		Requires a car		N/A

**Indicate other nearby activities:**

Sightseeing, Restaurants, National Parks. The Hudson Valley is a great destination for all outdoor activities like hiking and winter sports. The host also arranges frequent cultural and community activities including Founder's Day and the holiday festivals.

Taxi services are available and participants can use a bus to visit other locations. (<https://us.megabus.com/>) More details about the transportation in the Hudson Valley can be found here: <https://travelhudsonvalley.com/travel-tools/transportation/>

Mohonk is about 15 minutes by car from the closest town. The host runs a bus to drop off participants to the town twice a day, two days a week. Participants must arrange transportation back to the resort, which will be about \$20 one-way for an Uber/Lyft or taxi. Participants are encouraged to carpool.

**Is there wireless internet available?**

Yes, WiFi is available at the housing and/or worksite; participants should bring their own web-enabled devices.

**List of interesting area websites:**

<https://visitulstercountyny.com/about/towns/new-paltz/>

<https://www.uschamber.com/>

<https://www.mohonk.com/recreation/>

**Additional Comments:**

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Participants should be aware that this resort is in a more rural location, so it may be more difficult to find a second job. Participants whose employment is terminated (involuntarily or voluntarily) have 2 weeks from the last day of work to find a new job and to submit a valid and complete Self-Arranged Job Offer (SAJO) to Greenheart Exchange for consideration. If the participant fails to submit a SAJO within the two-week deadline, Greenheart Exchange will shorten the participants program. If Greenheart Exchange rejects the SAJO, the participant has one (1) business day to resubmit a new or a revised SAJO, based on the directions received from Greenheart Exchange. Information about prohibited jobs for SWT program participants can be found at <https://greenheartexchange.org/host/host-hire-seasonal-staff/#/tab/regulations>. If the participant no longer has housing, the participant must look for permanent housing immediately, and within two weeks must secure permanent housing that complies with Greenheart Exchange's Housing Guidelines. The new housing address must be submitted to Greenheart Exchange within 24 hours of any change of address. For additional cultural opportunities, Greenheart Exchange suggests that participants join the Greenheart Club at <https://greenheartclub.org>. Through the Greenheart Club participants can connect with each other, ask questions, find volunteer opportunities, take courses, and access resources. Participants can also access the Greenheart Club through the link in the lower righthand corner of their Greenheart Exchange Online (GEO) landing page at <https://geo.greenheart.org/> Participants should also check out the Visit The USA website at <https://www.visittheusa.com>.

***Please feel free to attach any other additional information.***



# **Greenheart**

## **Work and Travel Program - Job Agreement Acceptance**

Smiley Brothers Inc DBA Mohonk Mountain House - 7/22/2025

## **TERMS OF AGREEMENT:**

## **PARTICIPANT INFORMATION:**

**Name of Participant:** Jader Israel Rios Duran      **Name of Employer:** Smiley Brothers Inc DBA Mohonk Mountain House  
**DS 2019 Start Date:** 12/11/2025      **DS 2019 End Date:** 3/10/2026

<https://docs.cci-exchange.com/wp-content/uploads/2015/03/SWT-Participant-Code-of-Conduct.pdf>

The participant signing this Job Offer is required to print, review, and retain a copy of these TERMS OF AGREEMENT for his or her own records.

## **SIGNATURES OF AGREEMENT:**

These SIGNATURES of AGREEMENT confirm acceptance of the corresponding TERMS OF AGREEMENT, as listed at the above URL. Participants must retain a printed copy of both the TERMS OF AGREEMENT (including the Employer Placement Agreement and the Participant Placement and Housing Agreement) and SIGNATURES OF AGREEMENT for his/her records. Once signed, this SIGNATURES OF AGREEMENT page should be returned to Greenheart as confirmation of the TERMS and official acceptance of the Placement Agreement

**Authorized Employer  
Representative's Signature:**

Date:

7/22/2025

**Participant (STUDENT) Signature:**

Date: