/109433/2024

Appx C

(Ref Para 11 of DDG IT letter
No B/04001/Policy/Sw/DDG IT
(T&P) Dt as in Digital sign)

CHECKLIST TO BE ATT WITH SOC FOR THE PROPOSAL

S No	Mandatory Details	
1.	Name of proj (incl ver).	✓
2.	Name of sponsor.	✓
3.	Type of Sw (Bespoke/ COTS/ Customized).	✓
4.	Brief justification/ endorsement on reqmt for devp of Sw appl.	✓
5.	Aim, Scope and Purpose incl utility, beneficiaries and tgt users.	✓
6.	To be hosted on internet/ ADN with brief justification.	✓
7.	Being devp in house or through IT funds.	✓
8.	Usability of proposed appls by other arms/ services/ org/ est.	✓
9.	Hw and IT infrastructure reqd in the form of Virtual Machines at Data Centre (incl memory, storage and processing capb).	✓
10.	Brief details of content of the proposed Sw appl.	✓
11.	Endorsement by Head of Br/ Svc/ Fmn.	✓
12.	Details of user base.	✓
13.	Envisaged cost of entire proj incl license fees and maint.	✓
14.	Projected dt of completion incl maj timelines.	✓
15.	Brief details of Sw platform and tech stack proposed for devp of appl incl op sys dependencies (if any).	✓
16.	Brief details of proposed network and bandwidth reqmts.	✓
17.	Brief details of OS & Sys software reqmts.	✓
18.	Brief details of proposed data security measures incl backup of data.	✓
19.	Brief Details of Proposed Database Engine To Be Used In The Appl.	✓
20.	Detls of Sw architecture and COTS Sw proposed to be utilised.	✓
21.	Detls of proposed architecture – Centralised/ Federated/ Hybrid.	✓
22.	Brief details of proposed utilisation of Public Key Infra (PKI) and Iden and Access Mgt (IAM).	✓
23.	Technology dependencies (if any).	✓
24.	Database reqmts	✓
25.	Enhancement/ upgradation (incl patch mgt/ Sw updt procedure and mechanism.	✓
26.	Details of licensing (if any)	✓