PROJECT REPORT TEMPLATE TEAMID-NM2023TMID04415

1.INTRODUCTION

1.PROJECT OVERVIEW

Travel approval of official travel in advance by an appropriately delegated officer utilising the appropriate form or system.

We Created

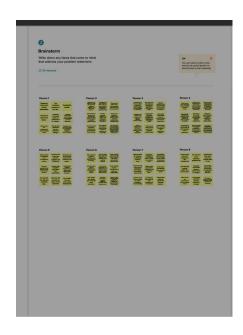
Travel approval application

2.PROJECT DEFINATION AND DESIGN THINKING

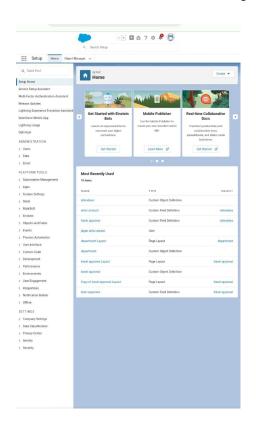
2.1 EMPATHY MAP



2.2 BRAINSTORM



3.ACTIVITY AND SCREENSHOT Milestone 1: creation Salesforce org:



Milestone 2: Object

Activity 1:

To create an object:

Creation of objects for travel approval application



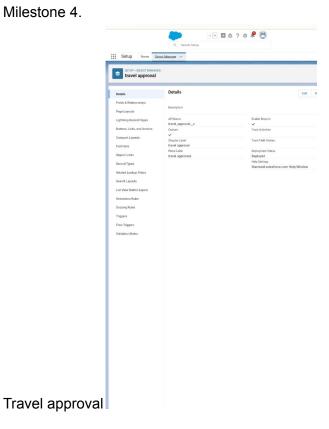
Activity 2.



Milestone 3. An object creating custom relationship



Milestone 4.



Milestone 5. Milestone 5 is created department



Milestone 6.

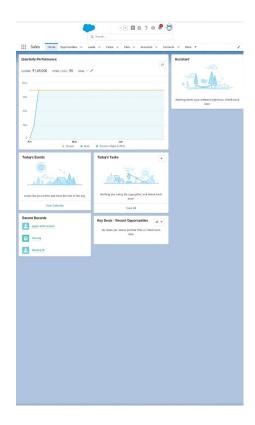
Users attendees and the project of travel approval application report





Milestone 7.

Hello, I request approval to travel from [home_location] to [work_location]. I will depart the [departure_date], to arrive in time for [work_to_be_done] in service of [TTS budget name] (options available here) or [Tock project + ID number] scheduled for [first_day_of_travel_work_date].



Trailblazer profile URL:

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ADVANTAGES AND DISADVANTAGES

The Top Pros And Cons Of Travelling for Business

- 1. More Networking Opportunities. ...
- 2.To Meet with Prospective Clients. ...
- 3.It Can Be Expensive. ...
- 4. Travelling Can Be Stressful. ...
- 5.A High Level of Unproductivity. ...
- 6.It Can Affect Health and Fitness. ...
- 7. Missing Friends and Family. ...
- 8. Final Thoughts.

APPLICATION:

Minimize administration efforts.

Digitalized our company employee travel approval application.

Access detailed reports and analytics

CONCLUSION:

Trip approval is key for businesses to be able to enforce their policies, avoid overspending and keep travelers from going to high-risk destinations.