Chanpreet Singh

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SUMMARY

Product-minded CS student with hands-on experience shipping AI-powered products, leading cross-functional initiatives, and translating user research into actionable roadmaps. Seeking a full-time Product Manager role where I can drive product strategy and execution.

EDUCATION

California State University, East Bay — Hayward, CA
B.S. Computer Science — *Expected Nov 2026*
Sierra College — Rocklin, CA
A.S. Computer Science — *May 2024*

EXPERIENCE

OpenAI — CSU Student Ambassador — Oct 2025 – Present
California State University, East Bay — *Hayward, CA*
- Gather and document user and business requirements for AI adoption initiatives; translate feedback into prioritized recommendations and execution plans.
- Create stakeholder-ready decks and written briefs; synthesize insights into clear decisions, risks, and success metrics.
- Coordinate across campus units to iterate on enablement materials and improve adoption outcomes through continuous feedback loops.

Library Ambassador — Mar 2025 – Present
California State University, East Bay — *Hayward, CA*
- Support 100+ users weekly by diagnosing needs and troubleshooting workflows; surface recurring pain points and usage patterns.
- Track engagement trends and common issues in Excel; propose workflow improvements to reduce repeat cases and improve user experience.
- Contributed to outreach initiatives that increased student engagement by 35% through targeted events and communications.

Office Support Assistant — Jun 2023 – Jul 2024
Sierra College — *Rocklin, CA*
- Standardized administrative workflows and documentation to improve consistency and data accuracy across scheduling and reporting.
- Led digitization and workflow changes that reduced redundant steps by 40% and improved turnaround time by 35%.

PROJECTS

Alovia AI | *AI Content Protection Platform* | aloviaai.com — 2025 – Present
- Launched live product at aloviaai.com — an AI-powered platform with custom bot protection and watermarking layer to prevent unauthorized content reuse, scraping, and attribution loss.
- Conducted user research with AI builders and site owners to define MVP scope, prioritizing solutions that balance protection strength, latency, and developer integration ease.
- Defined and actively maintain product roadmap; shipped and iterated on core features based on direct user feedback.

Univibe | *Student Collaboration Platform* — Apr 2025
- Led product discovery and scoping for a student collaboration platform; conducted user research, defined MVP requirements, and built a prioritized roadmap before project was paused due to scope complexity.
- Wrote feature requirements including user stories and acceptance criteria; collaborated with engineering and design to align on delivery plan.

LEADERSHIP & ACTIVITIES

HackHayward — Organizing Team & Tech Lead — Winter 2026 – Present
California State University, East Bay — *Hayward, CA*
- Support planning, documentation, and coordination across teams to deliver a campus-wide hackathon on schedule.
- Led technical operations — managed the HackHayward website, built and deployed an automated attendee check-in system, and guided participants in onboarding and using tools including Devpost and Vercel.

SKILLS

Product: User Research, Requirements (PRDs / User Stories), Roadmapping, Prioritization, Product Lifecycle, Voice of Customer, KPI Tracking, Experimentation (A/B Testing)
Tools: Microsoft Excel (PivotTables, Lookups), Microsoft PowerPoint, GA4, Firebase Analytics, Figma
AI: Prompt Engineering, LLM Integration, AI-assisted Development (Claude Code), AI Product Strategy, AI Adoption & Enablement
Technical: Python, Kotlin, Git