JAGVIR DHESI

Eligible for Working Holiday Visa from Canada

✉ dhesijagvir@gmail.com · 🔗 jagvirdhesi · 🏠 jagvir.me · ⌗ Jaghs

Skills

- **Languages**   Python, SQL | English & Punjabi (Native), French (Eager to Learn)
- **Frameworks & Libraries**   Pandas, NumPy, Matplotlib, Sklearn
- **Tools & Technologies**   Tableau, Power BI, Excel, Git, AWS, Docker, MongoDB, Google Analytics, VS Code, Jupyter

Work Experience

TRS Staffing Solutions   *Calgary, AB*

Accounting Assistant   *Sep 2022 - Jan 2023*

- Conducted detailed financial analysis by utilizing **SQL Database** querying to extract and interpret employee data, resulting in a **50% increase** in operational efficiency
- Analyzed and synthesized large-scale data files, by leveraging advanced querying techniques and data manipulation tools, to extract valuable insights and streamline financial reporting processes
- Prepared **Bank Reconciliations** and Trial Balances for **3 bank accounts**, handling transactions from Canada, the UK, Europe, and India, totaling over **$1 million** in monthly transactions
- Promoted from payroll analyst after 6 months due to strong performance and organizational impact

Payroll Analyst   *Apr 2022 - Sep 2022*

- Managed payroll for **30+** employees/contractors weekly, including attendance, leave, and overtime calculations
- Created and streamlined onboarding profiles for new hires, with an average of over **20+** new hires per week
- Executed accurate payroll filing and remittance to the Canada Revenue Agency for accounts exceeding $1 million, ensuring compliance and accuracy
- Investigated and resolved payroll discrepancies in collaboration with recruiters, achieving a **10%** reduction in payroll errors
- Consistently met **deadlines** for weekly payroll with efficiency and precision
- Utilized **Excel** proficiently, applying functions such as **VLOOKUP, IF, SUM, INDEX** to effectively process large datasets

FBC   *Calgary, AB*

Quality Assurance Technician (Internship)   *Jan 2021 - May 2021*

- Accurately examined and analyzed and verified **2000+** tax documents (T4, T4A, OAS, T4E, T5, etc.)
- Surpassed **performance goals** by **30%** of daily completion of client accounts
- Maintained regular communication with **15+** clients per week to ensure accurate recording of information
- Utilized proprietary software to meticulously organize and update data for over **300+** clients, enhancing data management practices

Education

Lighthouse Labs   *Calgary, AB*

Diploma - Data Science   *Jan 2023 - May 2023*

Mount Royal University   *Calgary, AB*

Bachelor of Business Administration – Accounting, Minor in Finance   *Sept 2018 - Dec 2022*

- Relevant Coursework: Financial Accounting and Reporting, Management Information Systems, Business Statistics, Supply Chain Management, Auditing, Personal & Corporate Tax
- Fall 2019, 2021 & Winter 2022 Dean's Honor Roll & Jason Lang Scholarship recipient

Projects

Statistical Modelling and APIs 🔗 | Python, Pandas, NumPy, Matplotlib, Seaborn

- Project aims to discover and analyze points of interest in Paris and examine their relationships with a statistical model

Distribution of Tuberculosis 🔗 | Tableau & Excel

- Data visualization into the prevalence and distribution of tuberculosis across different regions and populations