
Landlord:

Tenants:

Property Description

- Property address:
- Apartment number:
- Number of rooms:
- On what floor(s):

On what side [*check all that apply*]: left right front back middle

This property is used as a [*check one*]: business residence

List the names of every tenant, under-tenant, assignee, and person in possession of the premises:

- | | |
|----|-----|
| 1. | 7. |
| 2. | 8. |
| 3. | 9. |
| 4. | 10. |
| 5. | 11. |
| 6. | 12. |

[If you need more space to list tenants, please attach an extra sheet to this form.]

NOTICE

To the above-listed tenants, under-tenants, assignees, and other persons in possession of the premises, you do not have permission to stay at the above property because [*check one*]:

- your lease expired on
- your verbal/written rental agreement expired on

the landlord is ending your lease or verbal/written rental agreement

You must move out by _____, or the landlord will start an eviction case against you in court.

Landlord or Agent Signature Landlord or Agent Name Date

Landlord or Agent Address

Landlord or Agent Phone Landlord or Agent Email