



भारतीय राष्ट्रीय राजमार्ग प्राधिकरण

(सड़क परिवहन और राजमार्ग मंत्रालय, भारत सरकार)

National Highways Authority of India

(Ministry of Road Transport and Highways, Government of India)

जी-5 एवं 6, सेक्टर-10, द्वारका, नई दिल्ली - 110 075 • G-5 & 6, Sector-10, Dwarka, New Delhi-110075

दूरभाष/Phone : 91-11-25074100 / 25074200



NHAI/Policy Guidelines/Dispute Resolution Board/2025

Policy Circular No.2.2.15/ 2025 dated 01st March, 2025

{Decision taken on E-Office File No. NHAI/DRB/2020-Part(1) (Comp. No. 7955)}

Sub: Site Visits for DRB Members - reg.

This is with reference to the Policy Circular No.2.2.10/2023 dated 30th October 2023 whereby DRB Members are required to mandatorily make 04 Site Visits in 12 Months Period.

2. Keeping in view of the feedback received during the interaction with DRB Members, ROs/PDs, Contractors/Consultants held on 16.11.2024 and in consultation with NHBF, the following changes have been made:

2.1 DRB Members are now required to make 2 Physical Site Visits and 2 Video Conference (VC) in alternate in 12 Months Period. Even, in case of Site Visit also, there will be a VC at Site (i.e, Total 4VCs)

2.2 The presence of the following personnel is mandatory for the Video Conference (VC):

A) NHAI:

- (i) Chief General Manager (Technical), HQ
- (ii) Regional Officer (RO)
- (iii) Project Director (PD)

B) Contractor/ Concessionaire:

- (i) Contractor/Concessionaire Representative (Project Manager)
- (ii) Contractor/Concessionaire Senior Management (HQ)

C) IE/TL & Authorized Personnel of the Consultancy Firm HQ.

2.3 VC link to be created and shared by the Technical Division NHAI, HQ.

3. In addition, DRB may also Visit the Site and/or hold VC at the written request of either Party. The timing of Site Visits/ Video Conferences shall be as agreed amongst Authority, Contractor/ Concessionaire & Board, but failing such Agreement it shall be fixed by the Board.

4. This issues with the approval of Competent Authority.

20/03/25

(CS. Sanjay Kumar Patel)
General Manager (Coord.)

To:

1. All Officers of NHAI HQ/ROs/PIUs/CMUs/Site Offices- PDs to send to Representatives of Contractors and Consultants.
2. All DRB Members.
3. NHBF.

Copy to:

1. Hindi Division for translation in Hindi.
2. Library for hosting the circular on library site.
3. Web Admin for circulation.