

## Experience

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### Web development/Marketing Intern

Global Children School - Woburn, Ma  
December 2021-Present

- Project lead, delegating to other interns
- Full redesign of a website
- Figma mockup of all pages
- Illustration work/logo design
- Social media marketing

### Prep Chef

Ugly Mug Diner - Salem, Ma  
April 2019-December 2020

- Created spreadsheets for order sheets and par lists

### Shift Manager

Life Alive Organic Cafe - Salem, MA  
March 2018 – March 2019

- Conducting interviews for new hires
- Managing line workers, keeping workers on task
- Training new staff, training existing staff on new stations
- Recording cash amounts and depositing bank slips in safe
- Maintaining a warm and welcoming guest environment
- Keeping daily records for quality control, business growth
- Hand drawing signage and window murals

### Prep Chef

Life Alive Organic Cafe - Salem, MA  
June 2017 – March 2018

- Managing relationships with food vendors
- Placing purchasing orders
- Minimizing costs in purchases
- Setting and maintains inventory pars
- Designing kitchen schedules
- Training new Prep staff with high standards
- Cooking recipes to best freshness and taste

### Line Team Member

Life Alive Organic Cafe - Salem, MA  
August 2016 – June 2017

- Cooking and prepping meals
- Cleaning and stocking thoroughly

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### Social Media Manager

Nahant Democratic Town Committee  
2016 Election

Organized for Hillary Clinton by building a Facebook, Twitter, and Wordpress website.

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### Butcher - Meat Department

Whole Foods Market - Swampscott, MA  
2015 – 2016

- Preparing food for customers
  - Cleaning and closing duties
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### IT Maintenance

Network Systems and Services Department  
University of Massachusetts, Amherst  
2012

- Helped maintain server
- Maintained the server node rooms

## Education

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### Northshore Community College

Associates - Computer Information Technology  
2019-2020

### University of Massachusetts, Amherst

Bachelor of Arts - Political Science  
Feb 2009 – May 2014

### Salem State University

Fall 2008

## Additional Skills

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- HTML & CSS
- Javascript
- Java
- Digital/Traditional illustration
- Website/App design
- Figma
- Android studio/Firebase
- Adobe Photoshop/Illustrator
- Hardware Repair/Troubleshooting

## Internship

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### Campaign Intern

John Tierney's Campaign Office  
2015