25th October 14:10 C55 Weekly Group Meeting

Version: 1.1

Members Present

Rhys Parry [Project Manager] (rrp)

Llion Vaughan [Project Leader] (lwv)

Yarrow Paddon-Butler [Deputy-Project Leader] (yap)

James Upshall [QA] (jau1)

Pavel Lode (pal11)

Stanislaw Klimaszewski (sjk4)

Filip Zojac [Standards Officer] (fiz)

Dan Hopkins (dah27)

Sindre Simistad [Standards Officer] (sis13)

Minutes take by James

Minutes from last meetings approved

Matters arising

1. Filip and Stan presented the User Interface Designs to the group, this was approved by the group
2. Yarrow and Llion present their progress on the Gantt Chart, some input for improvement is given

ACTION: yap lwv

1. Discussion of the progress of other parts of the documentation are held, it is agreed that these documents will be collated by James into a single coherently document a draft to be presented in the meeting Tuesday.

ACTION: jau1

New Business

1. The need for planning of the second deliverable is brought up (the test specification) It is agreed that all members should familiarise themselves with this document and associated QA documents by the next weekly meeting, and if possible to bring a printed copy of this document to this meeting

A.O.B

NONE