1st November 14:10 C55 Weekly Group Meeting

Version: 1.0

Members Present

Rhys Parry [Project Manager] (rrp)

Llion Vaughan [Project Leader] (lwv)

Yarrow Paddon-Butler [Deputy-Project Leader] (yap)

James Upshall [QA] (jau1)

Pavel Lode (pal11)

Stanislaw Klimaszewski (sjk4)

Filip Zojac [Standards Officer] (fiz)

Dan Hopkins (dah27)

Sindre Simistad [Standards Officer] (sis13)

Minutes taken by James

It is noted that Rhys was erroneously reported as present at the meeting on 30/10/2012, this has now been rectified.

Minutes from last meeting approved

Matters Arising

1. The Project Plan (SE\_G12\_PP\_00) has been completed and copy handed over to Rhys
2. Sindre reports on the standards meeting (31/10/2012) some standards have been agreed between the groups about the server-server interaction. These meetings will be held on bi-weekly basis and Sindre will continue to attend.

ACTION: sis13

New Business

1. The second deliverable the Test Specification is discussed the accepting testing tables tasks are split among the group. Llion will create a template for the test and fill it out the tests needed for Function Requirements 2,9 and 11. Sindre will complete them for FRs 1 and 5, Stan for FR 3, James for FR 4, Filip for FRs 6, 7 and 8, and Dan for FR10. These tests will be reviewed in the meeting on Tuesday.

ACTION: lwv, sis13, sjk4, jau1, dah27