

# JAIME V. RODRIGUEZ

## Top Secret Security Clearance

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### EXPERIENCED LEADER, SOFTWARE DEVELOPER

Dedicated professional passionate about designing and building scalable software solutions that would serve thousands of customers. Excellent written and oral communication skills. 10 years of experience in Army Special Operations, who obtained the rank of Staff Sergeant while in the military. College educated currently pursuing a Bachelor's Degree in Software Development in addition to expanding my skills through various online resources and bootcamps. Adaptive and creative problem solver who can succeed in collaborative team and individual environments.

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|-------------------------------|--|--------------------|
| ▪ Java/C#/Python              | ▪ Source Control – Git/GitHub            | ▪ Critical Thinker |
| ▪ HTML5/CSS3                  | ▪ Time Management                        | ▪ Detail Oriented  |
| ▪ Object-Oriented Programming | ▪ Microsoft Excel/PowerPoint Proficiency | ▪ Enthusiastic     |
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### EDUCATION

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***Bachelor of Science in Software Development***, Expected January 2021 Bellevue University, Distance Learning

***Associate of Arts in General Education***, October 2018 Fayetteville Technical Community College, Distance Learning (3.8 GPA)

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### PROJECTS

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#### ***Personal Website, In Progress***

- Single page website to supplement a formal resume. Personal website is a digital means to display relevant information pertaining to me, my skills, and my professional career
- Utilized HTML5 and CSS3 in order to structure and style the website. Additionally, JavaScript was implemented for animation purposes
- Changes and updates were implemented periodically utilizing source control with Git and GitHub repositories

#### ***To-Do List***

- Web based task management application. The To-Do List application has the ability to add, delete, complete, and edit tasks based on the users' needs
  - Utilized the Python programming language coupled with Bootstrap and Django frameworks
  - Features and updates were implemented in stages utilizing source control with Git and GitHub repositories
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### PROFESSIONAL EXPERIENCE

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#### **UNITED STATES ARMY**

**2009-Current**

#### ***Talent Acquisition Specialist, 07/2019- Present***

- Planned, created, and deployed the organizations' first virtual recruiting team utilizing social media and other digital platforms resulting in an increase of 148% of leads generated.

- Led by example as an ambassador for the organization and team with a clear focus on the company culture, mission, and core values, which lead to being selected for the organizations welcome video over 150 recruiters
- Recruited and facilitated career advancement opportunities within Special Operations for Soldiers
- Utilized recruiting industry standard software in order to maximize recruiter efforts
- Communicated effectively with internal stakeholders to ensure alignment on the specifications of each position and the requirements

## ***Market Research Analyst Team Lead, 10/2017– 06/2019***

- Coordinated and facilitated with individual teams in order to meet Ukrainian diplomatic goals which led to the first “Veterans Hub” in Ukraine providing essential needs to the veterans of Ukraine
- Leveraged fiscal and congressional authorities in order to synchronize my teams’ mission with that of the Department of State
- Read and analyzed reports as well as determined gaps in budget training equipment and plans in order to determine adequate solutions
- Planned various exercises that aimed to validate my deploying teams’ capabilities
- Consulted with American partner nation forces and diplomats in Ukraine, specifically in the realm of Psychological Operations in support of Unconventional Warfare
- Engaged partner countries military and special operations units in the European Theater in support of the Special Operations Command Europe’s goals

## ***Market Research Analyst, 08/2015 – 09/2017***

- Developed a two-year mission plan to be used by subsequent teams as well as coordinating and consulting multi-nation training event leading to the inception of two new annual training exercises with various nations which continues to grow in size and attendance
- Completed joint training with European Partners and an exchange of information and tactical knowledge
- Met and engaged partner nations Chief of Defense, Land Forces Commander, and/or their Special Operations units in coordination with the United States country team and Ambassador
- Analyzed three countries information and communication capabilities
- Determined which groups were susceptible to information influence and built reports for higher commands

## ***Supervisory Training Specialist, 08/2009-07/2015***

- Offered specific training programs to help workers maintain or improve job skills creating an environment for coworkers to accomplish professional and educational goals
- Displayed professional aptitude and potential during combat operations and being recognized as employee of the month
- Assessed training needs through interviews with employees, focus groups, or consultation with managers, or instructors
- Designed, planned, organized, or directed orientation and training programs for employees
- Prepared plans that outlined standard operating procedures to be used in response specific situations and scenarios