JAIRVAN T.
ALARCON

PERSONAL PROFILE

Enthusiastic and detail-oriented individual with a foundation in IT support. Experienced in troubleshooting technical issues, managing data, and creating impactful visual content. Adept at using analytical skills to enhance reporting and data presentation. Eager to transition into a System Developer Associate role by leveraging my technical expertise and experience in data handling and reporting.

CONTACT

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📍 Sulivan Baliuag Bulacan

🌐 https://alarcon-portfolio.vercel.app

SKILLS

- **Tech Savvy:** Demonstrated aptitude for quickly understanding and utilizing new technologies. Comfortable navigating various software and tools, with a proactive approach to learning and adapting to new systems.
- **SQL**: Basic understanding of SQL for querying and managing databases, with a willingness to further develop expertise.
- **SSIS & SSRS:** Introductory knowledge of SQL Server Integration Services and Reporting Services, with an eagerness to gain hands-on experience.
- **Technical Troubleshooting:** Experienced in diagnosing and resolving computer issues, ensuring smooth and efficient operation of IT systems.
- **Data Management:** Proficient in organizing, managing, and maintaining data with accuracy, including handling sensitive information such as diplomas.
- **Reporting & Documentation:** Capable of assisting in the creation, printing, and organization of official documents and reports.

TRAINING ATTENDED

- AWS Community Day Philippines 2024

ACADEMIC HISTORY

BALIWAG POLYTECHNIC COLLEGE
- Information in Communication Technologies (ICT) - Strand
- Grade 11 & 12 with Honor
- Senior High School (2017 - 2019)

BULACAN STATE UNIVERSITY
- Bachelor of Science in Information Technology Specialized in Web and Mobile Application
- Thesis/Capstone (TourDRT: Mobile Tourism Application)
- Tertiary (2019 - 2023)

RELEVANT EXPERIENCE

PHOSCLAY CHEMICAL MANUFACTURING

IT SUPPORT / DIGITAL MARKETING
- Technical Troubleshooting: Diagnosed and resolved various technical issues, enhancing the efficiency and reliability of IT systems. Applied problem-solving skills to identify and fix system malfunctions, contributing to smoother operations.
- Data Management: Managed and maintained data related to IT operations, ensuring accuracy and integrity. This experience provided a solid understanding of data handling and reporting processes.
- Content Creation: Designed and edited video content and product images for social media, demonstrating attention to detail and creativity. Developed skills in visual data representation, which aligns with reporting and data visualization in a developer role.
- Data Analysis: Utilized analytics tools to assess the performance of marketing campaigns, gaining experience in interpreting data and generating insights.

BALIWAG POLYTECHNIC COLLEGE, BALIWAG,
ADMINISTRATIVE ASSISTANT
- Technical Troubleshooting: Collaborated with professors to handle and troubleshoot computer issues, demonstrating problem-solving skills and technical aptitude relevant to IT and system development roles.
- Data Management and Reporting: Assisted in creating and printing diplomas for graduating students, showcasing experience in handling and managing data with accuracy.
- Organizational Support: Helped organize files and diplomas, ensuring systematic and efficient data management, which is transferable to organizing and analyzing data for reports.

ACHIEVEMENT

- Best in Capstone/Thesis (TourDRT: Mobile Tourism Application)