BANNARI AMMAN INSTITUTE OF TECHNOLOGY

An Autonomous Institution Affiliated to Anna University Chennai - Approved by AICTE - Accredited by NAAC with "A+" Grade

SATHYAMANGALAM - 638 401 ERODE DISTRICT TAMIL NADU INDIA

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Stay Ahead

Attendance Unblock Form

Date : ___ / ____ / ___

From

Mentor Name: Mentor Code: Order Code:

For

Student Name : Roll No :

Gender **(✓)** : Male / Female Stay **(✓) :** Dayscholar / Hosteller

Request For:

☐ **Security Clearance for Entry inside Campus** (For Dayscholar Students – beyond working hours and holidays)

From : _____ to _____ (not exceeding 7 Days)

Time : _____ to _____ Reporting to: _____

For :

☐ **Attendance Block Removal:**

Reason for Block :

Frequent defaults **(✓):** Yes/ No (If violates for more than two times in a semester)

Remark by Student Affairs:

Approval of Mentor with Remarks: Approval of Reporting Faculty:

Approval of Warden:

Approval of HOD (Frequent defaults):

Approval of DEAN PDS / Principal