

Anand Kumar Jaiswal

CONTACT

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CAREER OBJECTIVE

To take a challenging post for understanding business change needs, assessing the impact of those changes, capturing, analyzing and documenting requirements and then supporting the communication and delivery of those requirements with relevant parties and most important is to learn new techniques and skills.

SUMMARY

- Business Analyst with **03 Years 09 Months** of experience.
- Experience in co-coordinating with business and IT across all phases of software development.
- Experience and proficiency in preparing planning documents and written reports.
- Experience in Manual testing, Bug Tracking and Monitoring.
- Technical Integration.
- Internet-Based Research for projects and documentation.

WORK EXPERIENCE

Missisystems Business Solutions
Sr. Business Analyst

March 20, 2017 — Present

- Understanding customer business and Gathering functional, non-functional requirement from customer.
- Requirement elicitation for the business process of the project.
- Create System Requirement and Functional requirement documents using word and powerpoint.
- Discussing the requirements with the technical team to clear doubts regarding requirements and mitigate risks.
- Preparing Use Case documents.
- Performing manual testing and verifying the application functionality for suitable and user-friendly.
- Creating, maintaining & monitoring the bug trackers.

Reckon Infotech Solutions Pvt. Ltd.
Business Analyst

Nov 17, 2014 — March 16, 2017

- Responsible for managing the project related work.
- Developing FRD (Functional Requirement document) Documents.
- Documented process flows.
- Coordinating with the clients and working accordingly.
- Collecting data from the clients.
- Developed requirements for functional improvements and enhancements.
- Generating reports and sending to the clients as well as seniors.
- Analyzing the working on the project.
- Review the Business needs & system requirements.
- Managed relationship with programmers and bridged communication between end users and development team.

ACADEMIC QUALIFICATION

B.Tech

July 2010 — June 2014

AKTU (formerly Known As Uttar Pradesh Technical University), Lucknow, UP
B.Tech in Computer Science & Engineering with 67.50%.

Higher secondary (10+2)

April 2008 — May 2009

Government Multipurpose Higher Secondary School, Ambikapur, Chhattisgarh

Higher secondary schooling from CBSE Board with 63.20%.

High School (10)

April 2006 — May 2007

Government Multipurpose Higher Secondary School, Ambikapur, Chhattisgarh

High school passed from CBSE Board with 67.50 %.

SKILLS

Technical Skills:

- Ms Office tools such as Word, Excel, and Powerpoint.
- Lucidchart Tool.
- HTML, CSS, Internet Technology.
- Manual Functional Testing.
- Operating Systems Windows XP, 7, 10.

Key Skills:

- Strong Analytical Skills, Time Adaptability, Team Player.
- Documenting functional and non-functional requirements.
- To document the business process by identifying the requirements.
- Preparing excellent documentation on business requirements.

HOBBIES/INTERESTS

- Playing Cricket, Badminton & Video Games.
- Watching Movies & Internet surfing.
- Exploring New Places.

PERSONAL INFORMATION

- Date of Birth: March 16th, 1993
- Present Resident: Noida, UP
- Sex: Male
- Status: Single
- Languages: English, Hindi
- Permanent Address: Ward No- 22, Netaji Subhash Chandra Bosh Ward, Javalehri Para, Bouripara Sikari Road, Ambikapur, Surguja, Chattishgarh, 497001