

John Doherty  
Miscellaneous House, Unknown Street, Whichville, Nowhereshire  
MT1 2UP

Dear John Doherty

2019-04-03

REMINDER-INVOICE NO: 34  
Registration Number: GG11 PUB  
Total Amount: 14.7  
Payment Due: 2019-04-01

According to our records, it appears that we have not yet received payment of the above invoice,  
for work done

We would appreciate payment at your earliest convenience.

If you have already sent a payment to us recently, please accept our apologies.

Yours sincerely,

G. Lancaster