



Camden Haven High School
Assessment Task Cover Sheet



This cover sheet is to be completed by the student and submitted with assessment tasks (or components of assessment tasks), completed outside of class time. It is the student's responsibility to complete the details.

Student Name	
Subject	
Task Title	
Date completed	

In signing the declaration below you are acknowledging that this submitted work is your own, and that any contribution from other sources such as text books, newspapers, sources on the internet, past or present students' work etc, has been properly acknowledged. Students are referred to advice overleaf, the HSC All My Own Work website (<http://amow.boardofstudies.nsw.edu.au>) and information contained in the Assessment Guidelines booklet distributed at the commencement of the course.

Student Declaration

Except where appropriately acknowledged, I verify that this assessment task is my own work, and that it has been written and/or expressed in my own words. I also verify that this work has not been previously submitted by me or any other student in this or any other subject, either this year, or in years past.

Student name	
Date	

The following extracts are taken from the All My Own Work website. Students are advised to access the site to clarify their understanding of plagiarism and to work through the modules.

(<http://amow.boardofstudies.nsw.edu.au>)

What is plagiarism?

'Plagiarism is when you pretend that you have written or created a piece of work that someone else originated. It is cheating, it is dishonest, and it could jeopardise your HSC exam results.'

(Board of Studies, **HSC Assessments and Submitted Works, Advice to Students** , 2006)

What are the most common forms of plagiarism?

- copying, buying, stealing or borrowing someone else's work in part or in whole and presenting it as your own
- using material directly from books, journals, CDs or the internet without acknowledging the source
- submitting work that contains a large contribution from another person - such as a parent, tutor or another student - who is not acknowledged
- paying someone to write or prepare material that is associated with a task, such as process diaries, logs and journals.

(Board of Studies, **HSC Assessments and Submitted Works, Advice to Students** , 2006)

What are the issues in this situation?

- Honesty - your academic integrity is at stake. You should be more concerned with this than the risk of being caught.
- Lack of knowledge of plagiarism detection methods - it is much easier for teachers to detect plagiarism than many students realise.
- Wasting time on the whole assignment, instead of learning from it - your learning depends on you doing your own work.
- You are being unfair to other students. (<http://amow.boardofstudies.nsw.edu.au>)

The consequences of committing plagiarism could be:

- zero marks or part marks lost
- a significant lack of understanding of the assessed material
- a “snowball effect” occurring. Your lack of understanding may mean that linked work is harder to understand.
- a feeling of shame or humiliation

Strategies/handy hints

What strategies can be employed to avoid plagiarism?

- Be honest and ethical. Acknowledge the sources of your information appropriately.
- Learn to manage your time well so that you leave enough time for all your assessments.
- Learn to paraphrase correctly.
- Use the **Information Process** to plan and organise your research.
- Seek help and advice when you are not sure.