

JAKE DVORAK

SMITHTOWN, NY

631-681-2466

DVORJ80@GMAIL.COM

JAKEDVORAK.GITHUB.IO

OBJECTIVE

Looking to secure a position as a team player in an organization that utilizes GIS and offers a wide range of opportunities for growth and development as well as allowing me to apply my skills, experience and my ability to work well with others.

SKILLS

- | | | | |
|--------------------|--------------|----------------|-------------------|
| • Microsoft Office | • ArcGIS Pro | • Google Earth | • QGIS |
| • TerrSet | • SPSS | • HTML/CSS | • Detail Oriented |

WORK EXPERIENCE

Teacher's Assistant	SUNY New Paltz Geography Department	New Paltz, NY
August 2019 - May 2020		

- Provided general assistance to the professor with teaching and answering student's questions.
- Assisted students with projects and coursework outside of regular class hours.
- Oversaw student's coursework during class hours to make sure that they are set up for success throughout the course.

Land Protection Intern	Mohonk Preserve	Gardiner, NY
January 2020 - May 2020		

- Assessed GIS infrastructure and discovered new solutions for daily GIS tasks.
- Examined GIS files through ArcCatalog to find and delete file duplications and perform general file cleanup.
- Researched georeferenced pdf mobile apps for alternatives to a printed trail map.

GIS Intern (Seasonal)	Suffolk County Dept. of Information Technology	Hauppauge, NY
July 2019 - September 2019, December 2019 - February 2020		

- Edited ArcGIS map documents to keep county data correct and up to date.
- Performed research in order to ensure correct data.
- Uploaded completed map documents to the county portal for public use.

EDUCATION

Hunter College	New York, NY
MS, Geoinformatics – 4.0 GPA	August 2020 -

State University of New York at New Paltz	New Paltz, NY
BA, Geography – 3.7 GPA	August 2017 - May 2020
Dean's List, 2017-2020	
Gamma Theta Upsilon, 2019-	

Suffolk County Community College	Selden, NY
Criminal Justice – 4.0 GPA	August 2016 – May 2017
Dean's List, 2016-2017	
Phi Theta Kappa, 2016-	

