



**RESEARCH PROPOSAL FORMAT
(Biophysical Sciences Including Engineering)**

A. BASIC INFORMATION

- I. Research Title
- II. Proponent(s)
- III. Implementing Agency(ies)
- IV. Collaborating Agencies
- V. Project Duration
- VI. Proposed Budget
- VII. Research Agenda
 - ☐ Transformative Learning
 - ☐ Livelihood Generation
 - ☐ Biodiversity Conservation
 - ☐ Climate Change Adaptation & Disaster Risk Management
 - ☐ Good Governance

B. PROJECT PROPOSAL PROPER

- I. Introduction(Rationale, background, and significance of the study)
 - *What is the study all about?*
 - *What do other authors say about the study?*
 - *What are the existing gaps?*
 - *How do you intend to address the gaps?*
- II. Objectives
- III. Material and Methods (specify experimental design)
- IV. Literature Cited (*Use CSE format*)
- V. Work Schedule (Gantt chart)
- VI. Expected output/ Deliverables
- VII. Budgetary Requirement
 - Personnel Services (PS)
 - Maintenance & Other Operating Expenses (MOOE)
 - Transportation & Travel
 - Supplies & Materials
 - Trainings & Seminars
 - Other Services
 - TOTAL**