



ENDORSEMENT LETTER

Director, RI/ Head, RIES

Dear _____,

I hereby certify that the following research/innovation proposals are compliant with the minimum requirements for Research and Innovation Review and Evaluation as stipulated in the RI Manual. Thus, I am endorsing the papers listed below to your office for the said review and evaluation.

No.	Title of Paper	Author(s)	Status
1			
2			
3			

Note: Status (Proposal or Completed)

The softcopies of these papers were sent to your office through our official email address.

Respectfully yours,

Coordinator, RI

Noted:

Campus Director/College Dean/Dept.Head