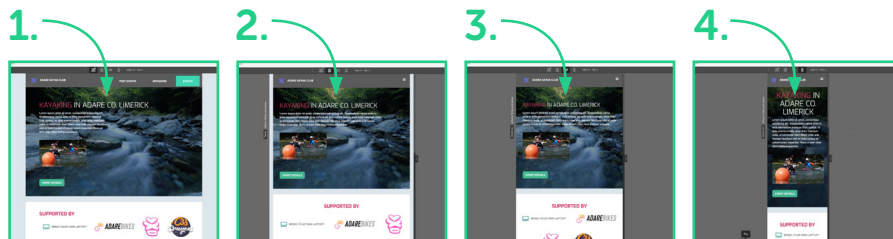


# Webflow Essentials Shortcut guide

## CHANGE YOUR VIEW

**Ctrl shift P** (PC) **cmd shift P** (MAC) to toggle preview mode on/off.

In preview mode & designer **1 / 2 / 3 / 4** toggles between your views:



To move between windows in designer:

**a** = add    **z** = navigator    **s** = styles    **d** = settings

TRY THIS

### Find anything

1. First click where you want it to go.
2. **ctrl E** (PC) **cmd E** (MAC) = find anything
3. Then just type what you want to add (eg. image, heading etc).

THEN THIS

### Add a class

1. First click the frame.
2. **ctrl return** (PC) **cmd return** (MAC)
3. Then start typing the class (use your arrows to move down the list that appears).

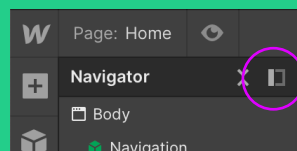
**ctrl shift x** (PC) **cmd shift x** (MAC) = x-ray mode. This turns everything black and white, then you can hover over anything and see the margins and padding.

## ON AN OBJECT

**Alt** (PC)  
**Opt** (MAC)  
& drag to  
make a  
duplicate!

**Right click**  
to see  
a menu  
of options.

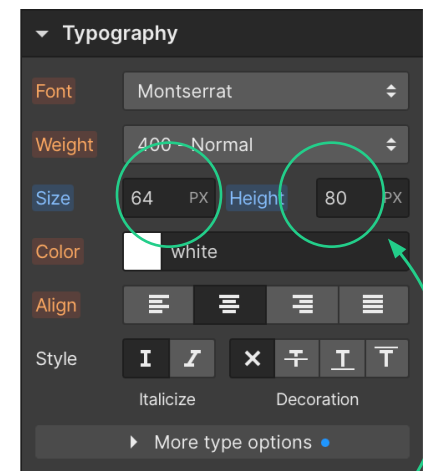
**Pin the navigator** (so it remains open). **Click this**



1. Select an object  
← **left** or → **right** arrow  
moves to select anything that is a Sibling (eg. within that same section).  
↑ **Up** arrow selects Parent.

## QUICK TEXT FORMATTING

Click on paragraph text first



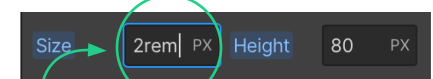
**Up / down arrow** in these fields to increase / decrease size of text.

**Shift up / down arrow** changes in increments of 10.

Hold **alt** (PC) **opt** (MAC) and drag left and right in these fields to size text up and down.

**Tab** to move between fields (**shift tab** moves back).

**alt** (PC) **opt** (MAC) & click to reset field to default.



**Change units**  
by typing directly into the field.

LAST, BUT NOT LEAST?

IDDQD makes  
**Comic Sans**  
available to use  
as a font.  
**Nooooo!**