



Jakub Laska

CONTACT

[GITHUB.COM/JAKUB-LASKA](https://github.com/JAKUB-LASKA)

[LINKEDIN.COM/IN/JAKUB-LASKA02](https://www.linkedin.com/in/jakub-laska02)

JAKUB.LASKA1911@GMAIL.COM

+48 603 355 035

WARSZAWA

TECH STACK

HTML

CSS

JavaScript

Vue.js

React

Git

Node.js

Vite

Figma

Spline

PROJECTS

IMAGE DARK MODE CONVERTER



a simple python application that converts images into a "dark mode" style by replacing white and black areas with user-defined colors. built using tkinter and pillow, it provides an easy gui for selecting and processing images.

BMI CALCULATOR



a simple and interactive body mass index (bmi) calculator. this project helps users quickly determine their bmi and understand their weight category.

TIC TAC TOE



two-player tic tac toe game. this project is a learning exercise to practice dom manipulation, event handling, and managing game logic in javascript.

SMALL LIBRARY APP



project that lets you manage a personal book library. you can add new books, delete them, and toggle their read status.

PROJECT ADMIN DASHBOARD



admin dashboard from the odin project

SIGN UP FORM



responsive sign-up form styled with css. includes basic input fields, hover effects, and mobile-friendly layout.

CALCULATOR



calculator app a responsive, feature-rich calculator web application.

ROCK-PAPER-SCISSORS



this web-based game allows you to challenge a bot in both easy and hard modes. the objective is simple: choose rock, paper, or scissors, and try to outsmart the bot.

ETCH-A-SKETCH



this is a fun and nostalgic recreation of the classic etch-a-sketch drawing toy.

SKILLS

Problem-solving Persistent

UI/UX aware self-motivated

Iterative mindset Active listener

Collaborative Adaptability

LANGUAGES

Polish - Native

English - C1

fluent in reading, writing, speaking, and listening

Russian - C2

basic/intermediate reading, writing, speaking, and listening

EXPERIENCE

11.2024 - Present

OTCF SA - Buyer Assistant

- Coordinate multiple productions simultaneously, supporting clothing and accessory lines while managing complex workflows.
- Maintain and analyze product data, purchase orders, and documentation using Excel and ERP systems to ensure accuracy and efficiency.
- Liaise with suppliers across Poland, Europe, and Asia, monitoring deliveries, quality, and logistics.
- Conduct on-site inspections at factories and suppliers to enforce production standards.
- Handle invoice processing, production settlements, and document circulation, optimizing data flow across teams.
- Collaborate with design, technology, logistics, and finance departments to improve operational processes and streamline reporting.
- Selected as internal ERP system beta tester, providing actionable feedback to enhance functionality and usability.

07.2024 - 08.2024

Leroy Merlin SA - Customer Advisor

- Assisted customers in choosing products and solutions tailored to their needs
- Provided technical guidance and product knowledge to ensure customer satisfaction
- Managed product displays, stock replenishment, and maintained department organization
- Handled sales transactions and supported cross-department cooperation when needed

03.2023 - 06.2024

Żabka sp. z o.o. - Store Clerk

- Independently managed daily store operations, including sales, cash register, and customer service
- Received deliveries, restocked shelves, and ensured product availability
- Maintained store cleanliness and order while handling multiple responsibilities simultaneously

08.2021 - 06.2022

Guess, Inc. - Customer Advisor

- Delivered personalized customer service and styling advice in a fast-paced retail environment
- Assisted clients throughout the sales process, from product selection to checkout
- Ensured high store standards by managing displays, restocking items, and maintaining order
- Supported team sales goals through proactive communication and upselling techniques

COURSES & SELF-LEARNING

- Intro to Vue.js - Self-guided study*
- The Odin Project - Full stack Javascript.*
- The Odin Project - Foundations Course.*
- Figma for UI/UX Design - Self-guided study*
- Responsive Web Design - Self-guided study*
- HTML & CSS - Self-guided study*

EDUCATION

10.2021 - 06.2024

University of Warmia and Mazury in Olsztyn

Bachelor's Degree in Linguistics in Business

- Studied business-focused linguistics, gaining strong skills in communication, project management, and business language.
- Completed projects involving language analysis, cross-cultural communication, and practical applications for international business contexts.
- Served as Vice-Chair of the Student Scientific Circle of Linguistics in Business, coordinating academic and organizational initiatives.
- Organized charity events for over 100 participants in support of an animal shelter and separate initiatives for senior citizens.
- Led scientific meetings for high school students interested in linguistics, promoting academic development and university engagement.
- Supported Ukrainian refugees by assisting in their assimilation and Polish language learning.

Business English Certificate

(Citibank Europe PLC, May 2023)

Participated in expert-led workshops on advanced business communication techniques in English.