

LEARNING AGREEMENTS sjablonen / templates (NL / EN)

Hieronder vind je **VIER sjablonen voor Learning Agreement**. Download datgene dat past bij jouw type mobiliteit.

Under here you can find **FOUR** formats of Learning Agreement. Download the one that corresponds to your type of mobility.

KORTLOPENDE MOBILITEIT / SHORT-TERM MOBILITY (< 1 maand/month)

Opgelet: er zijn twee types LA bij short-term mobility! Als je niet zeker bent welk jij precies moet downloaden, vraag het dan eerst aan je coördinator internationalisering. Beware: there are 2 types of LA for short-term mobility!! If you are not sure which one to download, first talk to your international coordinator.

- [Learning Agreement for short-term mobility](https://leho-howest.instructure.com/courses/4161/files/5253489?wrap=1) (https://leho-howest.instructure.com/courses/4161/files/5253489/download?download_frd=1)
https://docreader.readspeaker.com/docreader/?cid=13620&lang=nl_be&url=https%3A%2F%2Finst-fs-dub-prod.inscloudgate.net%2Ffiles%2F82ce1485-cef3-4118-8556-39b1c820d5de%2FH_Learning_Agreement-short-term-mob-out-NLEng.doc%3Ftoken%3DeyJ0eXAiOiJKV1QiLCJhbGciOiJIUzUxMiJ9.eyJpYXQiOjE3Njc4NzQ5MzUsInVzZXJfaWQiOm51bGwsInJlc291cmNlIjoiL2ZpbGVzLzgyY2UxNDg1LWNIZjMtNDExOC04NTU2LTM5YjFjODIwZDVkZS9IX0xIYXJuaW5nX0FncmVlbWVudC1zaG9ydC10ZXJtLW1vYi1vdXQtTkxFbmcuZG9jliwiG9zdCI6bnVsbCwianRpljoiZDVIODM4NjYtYmZjZS00MWUzLWEzZmQtMTc5Y2Q4MmFmMDcxliwiZXhwIjoxNzY3OTYxMzM1fQ.QIp_Yg6VKIT8JYNI17W5H17626WkoUqkcJ3uK_nx4ka4lqv6pX01eeiAn5hWw0-j-nay317VkJTI31jUZu8WjoQ) (<https://leho-howest.instructure.com/courses/4161/files/411932/download>) (download link) = **for PURELY PHYSICAL short-term mobility projects**

- NL Verplicht te gebruiken bij elke kortlopende fysieke buitenlandse mobiliteit die je erkend krijgt in het kader van je opleiding. Het document moet vóór je afreis volledig ondertekend ingediend worden bij het internationaal bureau van je campus.
- ENG to be used for each short-term international physical mobility which you get recognised within your programme by your study department. You submit the fully signed document before departure to the international office of your campus.

- **(Erasmus+) Learning Agreement for Short-Term Blended Mobility (SBM) (<https://leho-howest.instructure.com/courses/4161/files/5489068?wrap=1>)** ↓ (https://leho-howest.instructure.com/courses/4161/files/5489068/download?download_frd=1)
 [= for short-term BLENDED mobility projects, i.e. with a VIRTUAL and PHYSICAL component, such as Erasmus+ Blended Intensive Programmes \(BIPs\).](https://docreader.readspeaker.com/docreader/?cid=13620&lang=nl_be&url=https%3A%2F%2Finst-fs-dub-prod.inscloudgate.net%2Ffiles%2F26321b0f-39cc-4a34-b761-ce9a7f826d82%2FErasmus%2520LAT%2520%2528incl%2520ICM%2529_25-26.docx%3Ftoken%3DeyJ0eXAiOiJKV1QiLCJhbGciOiJIUzUxMiJ9.eyJpYXQiOjE3Njc4Nzk4MTIsInVzZ>XJfaWQiOm51bGwsInJlc291cmNlIjoiL2ZpbGVzLzl2MzlzYjBmLTM5Y2MtNGEzNC1iNzYxLWNIOWE3ZjgyNmQ4Mi9FcmFzbXVzJTIwTEFUJTl4aW5jbCUyMEIDTSuyOV8yNS0yNi5kb2N4liwiaG9zdCI6bnVsbCwianRpljoiYjQ2YmJhZTctZWJiNy00NjdILTkyNzAtZmlzZTRiYTU1OGVhliwiZXhwljoxNzY3OTY2MjEyfQ.YNOce0GTvtuCSocJ0Wxide7a5KK7t6LBk9yjCfFkki3zd1css-rpvvcWrXSWyULKgtobt2NFgtl0tZqYk-kBZQ)
- NL verplicht te gebruiken bij elke kortlopend internationaal mobiliteitproject dat een virtueel luik samenwerking combineert met een fysieke verplaatsing naar het buitenland in het kader van datzelfde project. Bijv. als je deelneemt aan een Erasmus+ BIP (Blended Intensive Programme), dat minstens 3 ects moet bedragen. Het document moet vóór je afreis volledig ondertekend ingediend worden bij het internationaal bureau van je campus.
- ENG to be used for each short-term international mobility project that combines a component of virtual collaboration with a physical travel abroad in the framework of that same project. For instance in case you participate in an Erasmus+ Blended Intensive Programme (BIP), that should count for at least 3 ects. You submit the fully signed document before departure to the international office of your campus.

LANGLOPENDE MOBILITEIT / LONG-TERM MOBILITY (> 1 maand/month)

(Erasmus+) Learning agreement for STUDY - LAS

- Semesteruitwisseling naar een Europese partner: gebruik [deze versie \(<https://leho-howest.instructure.com/courses/4161/files/4607999?wrap=1>\)](https://leho-howest.instructure.com/courses/4161/files/4607999?wrap=1) ↓ (https://leho-howest.instructure.com/courses/4161/files/4607999/download?download_frd=1)
 [=](https://docreader.readspeaker.com/docreader/?cid=13620&lang=nl_be&url=https%3A%2F%2Finst-fs-dub-prod.inscloudgate.net%2Ffiles%2F48291548-dc7a-4571-bc38-d3d3682efb44%2FErasmus%2520LAS_24-25.docx%3Ftoken%3DeyJ0eXAiOiJKV1QiLCJhbGciOiJIUzUxMiJ9.eyJpYXQiOjE3Njc4NTc2MzUsIn)

VzZXJfaWQiOm51bGwsInJlc291cmNlIjoiL2ZpbGVzLzQ4MjkxNTQ4LWRjN2EtNDU3MS1iYzM4LWQzZDM2ODJlZml0NC9FcmFzbXVzJTIwTEFTXzI0LTI1LmRvY3giLCJob3N0IjpuWxsLCJqdGkiOii5YWYxNzA4ZS05OTHkLTQ3M2QtOTQwOS1hOTIIZmRiNTU1NjliLCJleHAIoje3Njc5NDQwMzV9.p7k5zNCzB4g2WO4C1sMd_SAroZ6f-HEeAWn71otCeJh7DI6QA1IzBuOWAMFqEWBzE1BP5YRpPiT-dPJvlQeLwg)

Semester exchange to a European partner: use this version (<https://leho-howest.instructure.com/courses/4161/files/4846020?wrap=1>) ↓ (https://leho-howest.instructure.com/courses/4161/files/4846020/download?download_frd=1)

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- Semesteruitwisseling naar een intercontinentale partner (incl. UK en Zwitserland): gebruik this versie (<https://leho-howest.instructure.com/courses/4161/files/4608000?wrap=1>) ↓ (https://leho-howest.instructure.com/courses/4161/files/4608000/download?download_frd=1)
 https://docreader.readspeaker.com/docreader/?cid=13620&lang=nl_be&url=https%3A%2F%2Finst-fs-dub-prod.inscloudgate.net%2Ffiles%2F93a30449-f380-47ad-a792-e77ba357eb60%2FErasmus%2520LAS%2520ICM_24-25.docx%3Ftoken%3DeyJ0eXAiOiJKV1QiLCJhbGciOiJIUzUxMiJ9.eyJpYXQiOjE3Njc4NTkwNDgsInVzZXJfaWQiOm51bGwsInJlc291cmNlIjoiL2ZpbGVzLzkzYTMwNDQ5LWYzODAtNDdhZC1hNzkyLWU3N2JhMzU3ZWI2MC9FcmFzbXVzJTIwTEFTJTlwsUNNXzI0LTI1LmRvY3giLCJob3N0IjpuWxsLCJqdGkiOijhYmJiZjEwYS1IOGE5LTRiYzYtODczYi0yMTAxMWE2MzJmZTAiLCJleHAIoje3Njc5NDU0NDh9.Gnnnxjtk29gb2MGdpJeydQSQv2b0puD5Nq8cc3eczeCZkHPTIK71klecnZU0Uan1oVeac50xg-Ccpq3WZd9o8Q

Semester exchange to an intercontinental partner (UK and Switzerland included): use this version (<https://leho-howest.instructure.com/courses/4161/files/4846024?wrap=1>) ↓ (https://leho-howest.instructure.com/courses/4161/files/4846024/download?download_frd=1)

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VzZXJfaWQiOm51bGwsInJlc291cmNlIjoiL2ZpbGVzLzdMTI3ZTUxLTRiYTMtNDAYS1hOWM2LTlzM2IyMDM0ZjBhMS9FcmFzbXVzJTIwTEFTJTIwSUNNXzI1LTI2LmRvY3giLCJob3N0IjpudWxsLCJqdGkiOil4ZDUwZmY3ZS05NTZhLTRiZjktODMxMC02YzEwNjNIOGY0MDAiLCJleHAIoJE3Njc5NDk3NzN9.E_de7CXajVVVdmPzPfQcc75JQMhAgIBADTs5LEQjuR_TYwpULPEKZ671_FpVpBbXJXBdaPo_wqnCinvq1Bn_Kga)

- NL te gebruiken voor semesterstudie bij Howest's buitenlandse partners. Indien je **NIET** onder het Erasmus-programma mobiel bent, verwijder het 'Erasmus' logo en het woord 'Erasmus' in de titel van het learning agreement. Anderhalve maand vóór vertrek volledig ondertekend indienen bij het internationaal bureau van je campus.

- Bij het in te vullen veld '**Field of Education**', dien je de ISCED-code van je opleiding te noteren. De ISCED-codes vind je hier (<https://leho-howest.instructure.com/courses/4161/files/4595419?wrap=1>) ↓ (https://leho-howest.instructure.com/courses/4161/files/4595419/download?download_frd=1)
[- 'European Student Identifier \(ESI\)': dit veld mag je blanco laten.](https://docreader.readspeaker.com/docreader/?cid=13620&lang=nl_be&url=https%3A%2F%2Finst-fs-dub-prod.inscloudgate.net%2Ffiles%2F8edbf766-e396-4182-b26f-3a4fe8c65879%2FISCED%2520codes%2520vanaf%25202022-23_finaal.xlsx%3Ftoken%3DeyJ0eXAiOiJKV1QiLCJhbGciOiJIUzUxMiJ9.eyJpYXQiOjE3Njc4ODIzMzsInVzZXJfaWQiOm51bGwsInJlc291cmNlIjoiL2ZpbGVzLzhIZGJmNzY2LWUzOTYtNDE4Mi1iMjZmLTNhNGZIOGM2NTg3OS9JU0NFRCUyMGNvZGVzJTIwdmFuYWYIMjAyMi0yM19maW5hYWwueGxzeClslmhvc3QiOm51bGwsImp0aSI6ImJkZG12ZWI1LTIkYWUtNDA5NC1iOWFLWNiNzVhNDU5NjQwNCIsImV4cCI6MTc2Nzk2ODczOX0.HqH5yux7yEo2pyN6Ju-mI0yJsg6lsvFSMWsa-_N8czS-giP0Gp4tFThz2rWRMs4BoheuxBmgc-wuC6cBdhogIQ</u>) terug.

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- ENG to be used in case of a study semester with one of Howest's partner universities abroad. If you are **NOT** mobile under the Erasmus programme, remove the 'Erasmus' word in the title and the logo. Submit the fully signed LAS to the international office of your campus one and a half month before departure.

- the field '**Field of Education**', you need to enter the ISCED code of your programme. You can find the ISCED codes here (<https://leho-howest.instructure.com/courses/4161/files/4595419?wrap=1>) ↓ (https://leho-howest.instructure.com/courses/4161/files/4595419/download?download_frd=1)
https://docreader.readspeaker.com/docreader/?cid=13620&lang=nl_be&url=https%3A%2F%2Finst-fs-dub-prod.inscloudgate.net%2Ffiles%2F8edbf766-e396-4182-b26f-3a4fe8c65879%2FISCED%2520codes%2520vanaf%25202022-23_finaal.xlsx%3Ftoken%3DeyJ0eXAiOiJKV1QiLCJhbGciOiJIUzUxMiJ9.eyJpYXQiOjE3Njc4ODIzMzsInVzZXJfaWQiOm51bGwsInJlc291cmNlIjoiL2ZpbGVzLzhIZGJmNzY2LWUzOTYtNDE4Mi1iMjZmLTNhNGZIOGM2NTg3OS9JU0NFRCUyMGNvZGVzJTIwdmFuYWYIMjAyMi0yM19maW5hYWwueGxzeClslmhvc3QiOm51bGwsImp0aSI6ImJk0NjlxYjU5LTQwNjEtNGQ5YS1hMWQwLTAzOTBhOTAwZ

Tc2NCIsImV4cCI6MTc2Nzk1NjQ2N30.54LwUgOYM5Eic2ygl_XMvdl8G4_P7tkUDjENhbPgbGP_grmit2NaM8Hmvb-aLJRMql7D1nCOJpu66DuvFvwGqg)

- For the field '**European Student Identifier (ESI)**', you may leave this blank.

(Erasmus+) Learning Agreement for TRAINEESHIP - LAT (<https://leho-howest.instructure.com/courses/4161/files/5225935?wrap=1>) ↓ (https://leho-howest.instructure.com/courses/4161/files/5225935/download?download_frd=1)
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NL te gebruiken voor buitenlandse stage, als stageovereenkomst. De Howest-stagetool genereert dit document automatisch wanneer je je buitenlandse stage inbrengt. Deze format dient dus alleen ingevuld door studenten wiens opleiding niet werkt met de stagetool. Indien je **NIET** onder het Erasmus-programma mobiel bent, verwijder het 'Erasmus' logo en het woord 'Erasmus' in de titel van het learning agreement. **Anderhalve maand vóór vertrek** volledig ondertekend indienen bij het internationaal bureau van je campus.

Indien een Franstalige organisatie daar expliciet om vraagt en geen Engelstalig LAT wil ondertekenen, kan je bij International Office een Franstalig Erasmus+ LAT-sjabloon opvragen. Opgelet: die versie zal de Howest-specificaties niet vermelden die je wél vindt in het Engelstalige LAT-sjabloon. Voor onze student blijft die Engelstalige versie dus een verplichte referentie.

- Bij het in te vullen veld '**Field of Education**', dien je de ISCED-code van je opleiding te noteren. De ISCED-codes vind je [hier](https://leho-howest.instructure.com/courses/4161/files/4595419?wrap=1) (https://leho-howest.instructure.com/courses/4161/files/4595419/download?download_frd=1)
 [\[Tc2NCIsImV4cCI6MTc2Nzk1NjQ2N30.54LwUgOYM5Eic2ygl_XMvdl8G4_P7tkUDjENhbPgbGP_grmi t2NaM8Hmvb-aLJRMql7D1nCOJpu66DuvFvwGqg\\)\]\(https://docreader.readspeaker.com/docreader/?cid=13620&lang=nl_be&url=https%3A%2F%2Finst-fs-dub-prod.inscloudgate.net%2Ffiles%2F8edbf766-e396-4182-b26f-3a4fe8c65879%2FISCED%2520codes%2520vanaf%25202022-23_finaal.xlsx%3Ftoken%3DeyJ0eXAiOiJKV1QiLCJhbGciOiJIUzUxMiJ9.eyJpYXQiOjE3Njc4ODgyMzQsInVzZXJfaWQiOm51bGwsInJlc291cmNlIjoiL2ZpbGVzLzhIZGJmNzY2LWUzOTYtNDE4Mi1iMjZmLTNhNGZIOGM2NTg3OS9JU0NFRCUyMGNvZGVzJTIwdmFuYWYIMjAyMi0yM19maW5hYWwueGxeCIsImhvc3QiOm51bGwsImp0aSI6ImYwMmRiNzkyLTBkYWltNGYwYi1iMTkxLTc1ZTUxOTk0Z\)](https://docreader.readspeaker.com/docreader/?cid=13620&lang=nl_be&url=https%3A%2F%2Finst-fs-dub-prod.inscloudgate.net%2Ffiles%2F8edbf766-e396-4182-b26f-3a4fe8c65879%2FISCED%2520codes%2520vanaf%25202022-23_finaal.xlsx%3Ftoken%3DeyJ0eXAiOiJKV1QiLCJhbGciOiJIUzUxMiJ9.eyJpYXQiOjE3Njc4ODgyMzQsInVzZXJfaWQiOm51bGwsInJlc291cmNlIjoiL2ZpbGVzLzhIZGJmNzY2LWUzOTYtNDE4Mi1iMjZmLTNhNGZIOGM2NTg3OS9JU0NFRCUyMGNvZGVzJTIwdmFuYWYIMjAyMi0yM19maW5hYWwueGxeCIsImhvc3QiOm51bGwsImp0aSI6ImYwMmRiNzkyLTBkYWltNGYwYi1iMTkxLTc1ZTUxOTk0Z)

mFiYSIsImV4cCI6MTc2Nzk3NDYzNH0.UL8E0yEB_vLDmXcMYarP3538CScE-
E6eq_27uBA348BDcPXAGv0HJ-JL_EXa2185DiUUIWQCt4fi2P-fez1Z2w) terug.

ENG to be used in case of traineeship abroad. The "Howest Stagetool" generates this document automatically when you do the input of your traineeship abroad. This format is only for students of study departments who do not use the Howest Stagetool. If you are **NOT** mobile under the Erasmus programme, remove the 'Erasmus' word in the title and the logo. Submit the fully signed LAT to the international office of your campus **one and a half month before departure**.

If a French speaking organisation explicitly asks for a LAT in French, refusing to sign one in English, you can contact International Office for a French-language LAT format. Beware: it will not contain the Howest specifications that you will find in the English LAT, that will continue to serve as a reference for the Howest student.

- In the field '**Field of Education**', you need to enter the ISCED code of your programme. You can find the ISCED codes [here](https://leho-howest.instructure.com/courses/4161/files/4595419?wrap=1) (https://leho-howest.instructure.com/courses/4161/files/4595419/download?download_frd=1)
[\[https://leho-howest.instructure.com/courses/4161/pages/learning-agreements-sjablonen-slash-templates-nl-slash-en?module_item_id=12968\]\(https://leho-howest.instructure.com/courses/4161/pages/learning-agreements-sjablonen-slash-templates-nl-slash-en?module_item_id=12968\)](https://docreader.readspeaker.com/docreader/?cid=13620&lang=nl_be&url=https%3A%2F%2Finst-fs-dub-prod.inscloudgate.net%2Ffiles%2F8edbf766-e396-4182-b26f-3a4fe8c65879%2FISCED%2520codes%2520vanaf%25202022-23_finaal.xlsx%3Ftoken%3DeyJ0eXAiOiJKV1QiLCJhbGciOiJIUzUxMiJ9.eyJpYXQiOjE3Njc4NjU3MTEsInVzZXJfaWQiOm51bGwsInJlc291cmNlIjoiL2ZpbGVzLzhIZGJmNzY2LWUzOTYtNDE4Mi1iMjZmlTNhNGZIOGM2NTg3OS9JU0NFRCUyMGNvZGVzJTIwdmFuYWYIMjAyMi0yM19maW5hYWwueGxzeClsmhvc3QiOm51bGwsImp0aSI6ImQ5ZDRiOTQ3LTU5NmItNDJkMy1hY2NlTM3NTQ4NjA5NTk4MSIsImV4cCI6MTc2Nzk1MjExMX0.WBrm_WuSCzs0yjlvS-dO-iHU148cwl6piq1wZ3zBwEPgN9DOjZth-vebj_7kPwm0Yg4HSG641WM7IQZ9znEAPQ) .</div><div data-bbox=)