

EinFrame Email Issues

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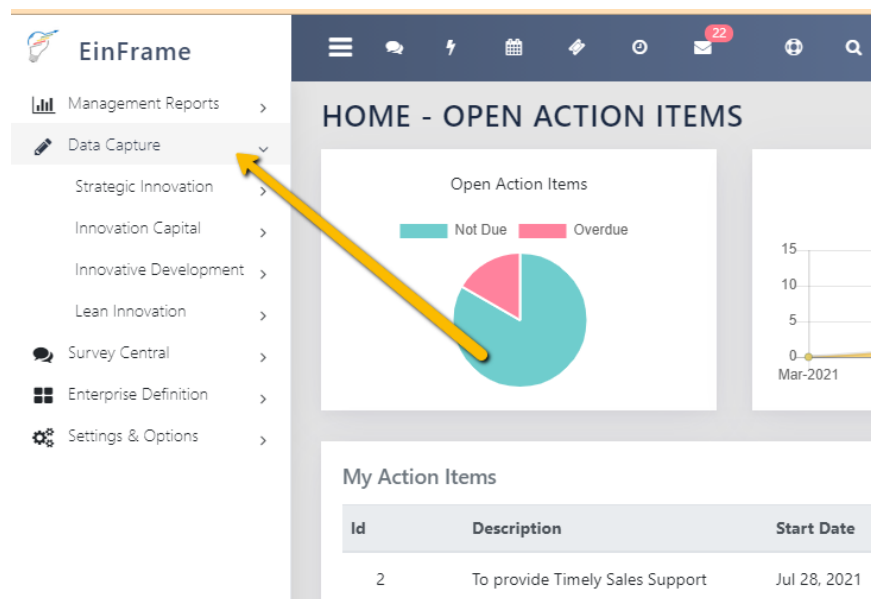
Tue, Aug 3, 2021 at 11:45 AM

Dear Team,

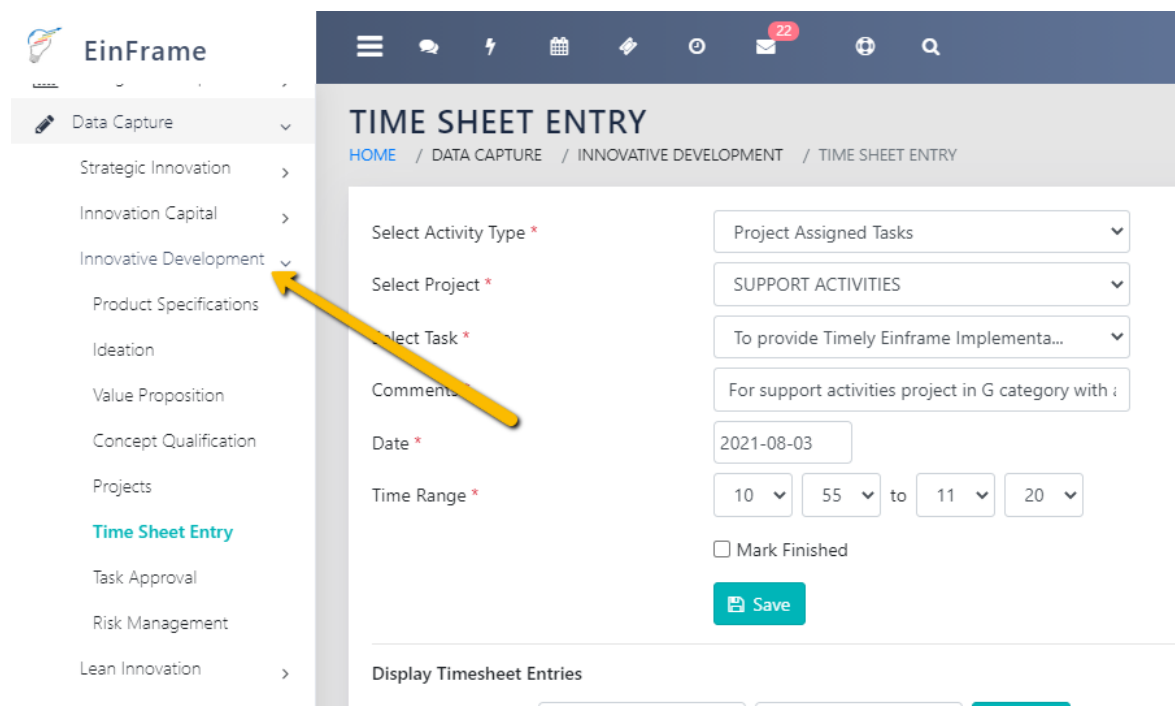
As discussed the support activities as Project created in Einframe, and all corresponding activities as tasks assigned to corresponding team members, now you can fill time sheet for these activities as per below steps :

1. Login with your id and password.

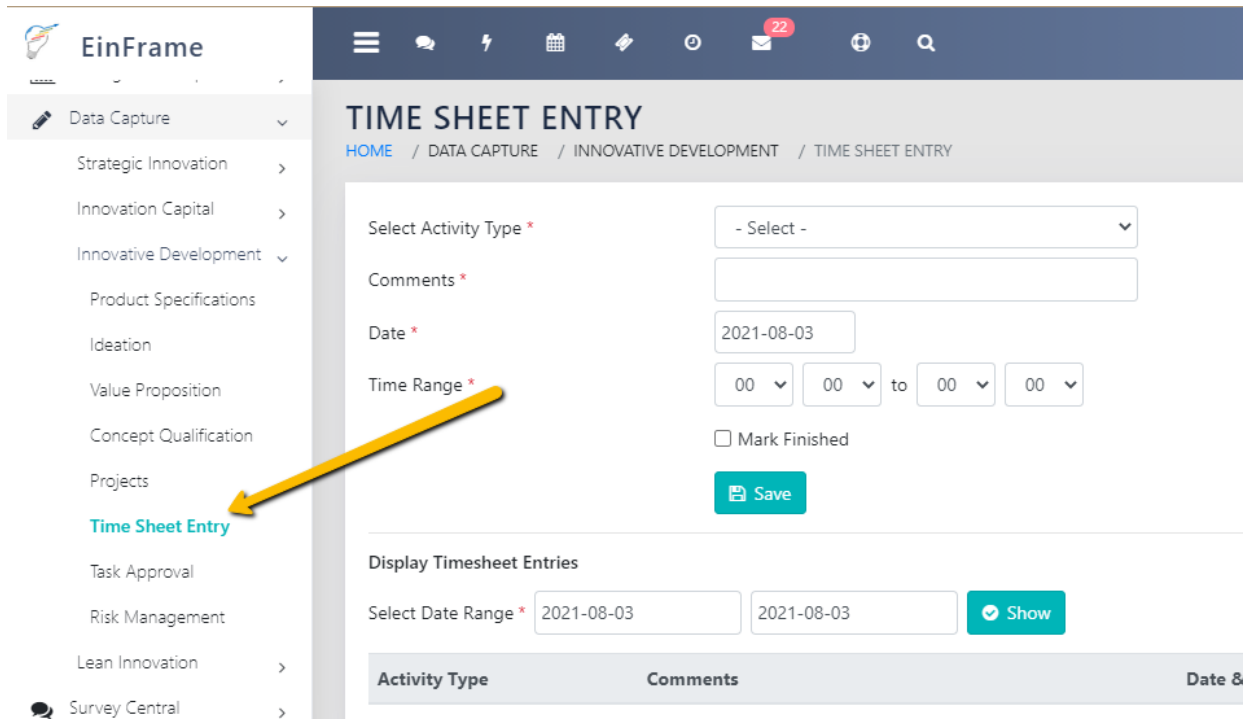
2. Open Data Capture



3. Then Open sub header Innovative Development as below :



4. Then click Time Sheet Entry tab, then below window on right side show :



EinFrame

DATA CAPTURE / INNOVATIVE DEVELOPMENT / TIME SHEET ENTRY

TIME SHEET ENTRY

Select Activity Type * - Select -

Comments *

Date * 2021-08-03

Time Range * 00 00 to 00 00

☐ Mark Finished

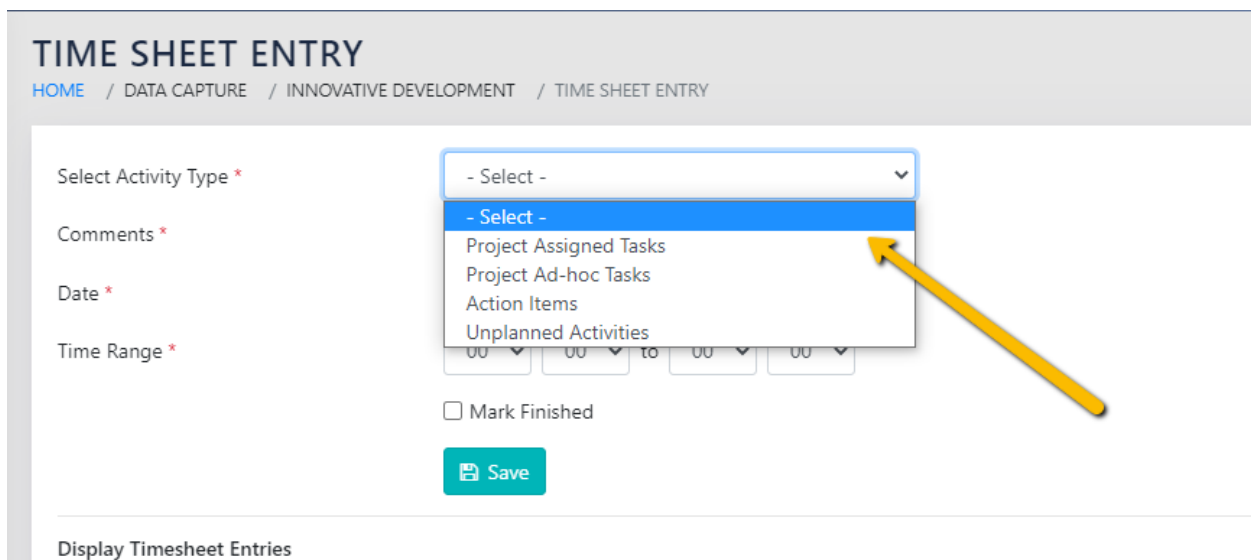
[Save](#)

Display Timesheet Entries

Select Date Range * 2021-08-03 2021-08-03 [Show](#)

Activity Type	Comments	Date & Time
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5. Then select Project Assigned Task from drop down list of Activity Type as below :



TIME SHEET ENTRY

HOME / DATA CAPTURE / INNOVATIVE DEVELOPMENT / TIME SHEET ENTRY

Select Activity Type * - Select -

Comments *

Date *

Time Range * 00 00 to 00 00

☐ Mark Finished

[Save](#)

Display Timesheet Entries

6. The select Support Activities from drop down list of Select Project as below :

TIME SHEET ENTRY

[HOME](#) / [DATA CAPTURE](#) / [INNOVATIVE DEVELOPMENT](#) / [TIME SHEET ENTRY](#)

Select Activity Type * Project Assigned Tasks

Select Project * - Select -

Select Task * - Select -
SUPPORT ACTIVITIES

Comments *

Date * 2021-08-03

Time Range * 00 to 00

☐ Mark Finished

Save

7. Then select any one corresponding activity / task from drop down list select task as below :

TIME SHEET ENTRY

[HOME](#) / [DATA CAPTURE](#) / [INNOVATIVE DEVELOPMENT](#) / [TIME SHEET ENTRY](#)

Select Activity Type * Project Assigned Tasks

Select Project * SUPPORT ACTIVITIES

Select Task * - Select -
- Select -
To provide Timely Production Support
To provide Timely Quality Support
To provide Timely Service Support
To provide Timely Sales Support
To provide Timely Purchase Support
To provide Timely Inventory Control S...
To provide Timely BOMs Costing Support
To provide Timely Branding Support
Timely Validation of Components
To provide Timely Tuning Tool Support
To provide Timely BOM Cost Optimizati...
To provide Timely improve quality (IS...
To provide Timely Einframe Implementa...
To provide Timely Training / Inductio...
End

Comments *

Date * 2021-08-03

Time Range * 00 to 00

Display Timesheet Entries

Select Date Range * 2021-08-03

8. Then put remarks as details what did under this activity, select date, select start time and end time, then click on save button. Please do not check mark finished tab for these activities, as these are on going till 31st March 2022, last time sheet when you fill just before or on 31st March 2022 then click on Mark finished also.

TIME SHEET ENTRY

[HOME](#) / [DATA CAPTURE](#) / [INNOVATIVE DEVELOPMENT](#) / [TIME SHEET ENTRY](#)

Select Activity Type *

Project Assigned Tasks

Select Project *

SUPPORT ACTIVITIES

Select Task *

To provide Timely Production Support

Comments *

provide technical answer on high charging issue

Date *

2021-08-03

Time Range *

11 35 to 11 45

☐ Mark Finished

Save

Display Timesheet Entries

For any query regarding this you are free to contact me.

We'll do a zoom meeting tomorrow 2.30 PM on Einframe implementation status.

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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