



Ad-hoc timesheet for project

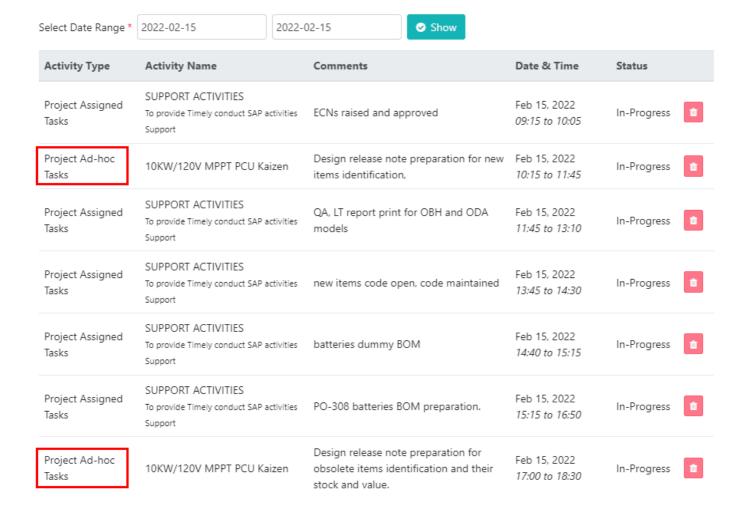
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Wed, Feb 16, 2022 at 7:21 PM

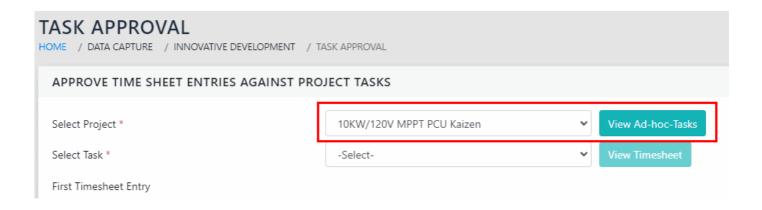
Dear Jalaj,

This is regarding the loading of ad-hoc time sheet capture on projects.

The total efforts spent on a project including ad-hoc tasks is displayed under Timesheet Entries as 'Project Ad-hoc Tasks'. For sample, I checked in project 100KW/120W and found following entries from Shweta's timesheet:



Furthermore, the Project Manager can see ad-hoc task on task approval page also. He need to select the project and click on 'Ad-hoc tasks' to view as shown below:



Regarding the loading of efforts on projects, both task-related and ad-hoc tasks are taken into consideration across all the reports.

Regards,

Prashant