



Jalaj Mathur <jalaj.mathur@genusinnovation.com>

EinFrame Email Issues

Jalaj Mathur <jalaj.mathur@genusinnovation.com>
To: GIL R&D <gil-rnd@genusinnovation.com>
Cc: Tarun Gupta <tarun.gupta@genusinnovation.com>

Sat, Oct

Please find the below some brief of today's session :

--> Some understanding clear :

1. How to show delay, hold or re plan a project due to other urgent tasks / project : In task approval page mention remarks on those tasks which are in delay / hold etc, so that Senior management can see those remarks on Project Tasks report page, even project manager and user can also see. For more than 5-6 days delay or any significant delays of project due to other urgent works, re plan by un publish and publish the plan, ensure proper comments including reasons mentioned during this. Use the lead option to shift tasks to further dates.
2. Less than 15 days activities taken as project or individual action items : Last time (Sep.21) we decided that these will take as Action items, but after see this in last one month approx. lot of action items created which are included multi team members, so handling, monitoring etc are become difficult. So its decided that we should take it as project in system, but cleverly select project categories like "D" or "G" so that unnecessary toll gates planning and review can avoid.
3. Do better understanding of Project reports and Incident management in team members.

--> Improvement / new features required in Einframe to more smooth work :

1. Comments mentioned on task approval page should be show at project task report page at below of each tasks, and if possible include dates of comment.
2. Project task report page should have link with time sheet of each task.

* Please fill these feedbacks in the Einframe feedback section, so that can pass on to Prashant ji.

Thanks & Regards,

Jalaj Mathur | Manager

R&D

M: +91 9314330012 | D: +91 141 7102574

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On Sat, Oct 9, 2021 at 2:19 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

The team meeting is rescheduled, its now 3.30 PM. Sorry for the inconvenience.

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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On Sat, Oct 9, 2021 at 10:06 AM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

Dear All,

Today meeting schedule is 2.30PM, at R&D conference room, optional with below google meet link :

meet.google.com/xzh-cahi-cwn

Today all project managers will present their corresponding project status with full details on Einframe, so please be prepared.

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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On Fri, Oct 8, 2021 at 11:34 AM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

Dear Team,
As discussed with Tarun sir, he conveyed that some team members have concerns during work with Einframe. Today we will meet and note down all concerns or further action. Today at 2.15 PM at R&D conference room we'll meet regarding that. Expectation is that note down your individual concerns with possible at least 2 solutions before come to

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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On Wed, Oct 6, 2021 at 2:19 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

Sir,
This meeting is postponed to tomorrow at 2.30 PM, with the same link. Please do preparation about all project managers will present their corresponding project status with Einframe.

Sorry for the inconvenience.

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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On Wed, Oct 6, 2021 at 9:59 AM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

Dear All,
Today meeting schedule is 2.30PM, with below google meet link :

meet.google.com/xzh-cahi-cwn

Today all project managers will present their corresponding project status with full details on Einframe, so please be prepared.

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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----- Forwarded message -----

From: **Jalaj Mathur** <jalaj.mathur@genusinnovation.com>
 Date: Wed, Sep 22, 2021 at 3:08 PM
 Subject: Re: EinFrame Email Issues
 To: Tarun Gupta <tarun.gupta@genusinnovation.com>
 Cc: GIL R&D <gil-rnd@genusinnovation.com>

pls join..

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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On Wed, Sep 22, 2021 at 12:36 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

For today meeting at 3 PM, the google meet link is as below :

meet.google.com/xzh-cahi-cwn

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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On Wed, Sep 15, 2021 at 4:35 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

Dear Team,

Please find the below some brief of today's session :

--> Improvement / new features required in Einframe to more smooth work :

1. During action items assigned other than projects, the same facility required as in projects means we can assign one action item to more than one person at a time corresponding involvement percentage.
2. Timesheets entries can see on each action item assigned by any of us to anyone, on the home page itself, by clicking the action item.
3. In Project task report, if we click project task then we can see all timesheets of that particular task.
4. Action item hold option required.

* Please fill these feedbacks in the Einframe feedback section, so that can pass on to Prashant ji.

--> Some understanding clear :

1. How to hold or re plan a project due to other urgent tasks / project : For less than 5 days delay in one or more month project please do not change plan by unput the plan. For more that 5-6 days delay or any significant delays of project due to other urgent works, re plan by un publish and publish the plan, ensure proper comr reasons mentioned during this. Use the lead option to shift tasks to further dates.
2. Less than 15 days activities taken as project or individual action items : We should not take such projects in which our planning and other overheads exceed more total project cost / duration. So upto 10-15 days activities as individual action items, but mention that which you will do, dependency to other departments and wai mentioned there.
3. How involvement percentage defined in project tasks : Currently we don't have any written data of any particular task's effort estimation, so use experience, gut ask the owner of that task to define involvement percentage of each task. Ensure do not fill fake or random percentage figures.

Thanks & Regards,

Jalaj Mathur | Manager

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On Wed, Sep 15, 2021 at 11:29 AM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

For today meeting at 3 PM, the google meet link is as below :

meet.google.com/xzh-cahi-cwn

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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On Wed, Sep 8, 2021 at 1:56 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

For today meeting at 3 PM, the google meet link is as below :

meet.google.com/xzh-cahi-cwn

Thanks & Regards,

Jalaj Mathur | Manager

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On Wed, Sep 1, 2021 at 2:08 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

Dear Team,

For today meeting / session at 4PM, the zoom link is as below, please be available before 5 minutes of schedule time :

Here is the zoom link for you to join:

<https://zoom.us/j/4378790405?pwd=UThWTTITK1g2RmtlWkVlVZ0lGa05pZz09>

Meeting ID: 437 879 0405

Passcode: 6gJvZj

Thanks & Regards,

Jalaj Mathur | Manager
R&D
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On Wed, Sep 1, 2021 at 11:01 AM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:
Dear Team,
Today we'll meet at 4.00 PM approx, Link will share soon.

Thanks & Regards,

Jalaj Mathur | Manager
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On Wed, Aug 25, 2021 at 5:49 PM Tarun Gupta <tarun.gupta@genusinnovation.com> wrote:
Dear Team,
Today's meeting was very encouraging.
We have to complete this learning on Einfarme by 30th September 2021 so that in full fledged we will implement the same.

Thanks & Regards,

(Tarun Gupta) | (Chief General Manager)
(R&D)
M: +91 9828058199 | **D:** +91 141 7102 483

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On Wed, Aug 25, 2021 at 12:18 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:
Today meeting link (Google meet) is as below, please be available before 10 minutes of 3 PM :

<https://meet.google.com/zjg-zfwg-cej>

Thanks & Regards,

Jalaj Mathur | Manager
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On Wed, Aug 25, 2021 at 10:33 AM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

Dear Team,
Today's meeting time is 3 PM. The link will be shared soon.
Today External speaker Mr. Prashant will be there to demonstrate the Reports on that software, about the data we filled till date. So please be availa

Thanks & Regards,

Jalaj Mathur | Manager

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On Wed, Aug 18, 2021 at 1:43 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

For today meeting at 3 PM, the google meet link is as below :

meet.google.com/xzh-cahi-cwn

Thanks & Regards,

Jalaj Mathur | Manager

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On Wed, Aug 11, 2021 at 2:34 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

OK Sir..

Team this meeting will be at 4 PM today.

Thanks & Regards,

Jalaj Mathur | Manager

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On Wed, Aug 11, 2021 at 2:25 PM Tarun Gupta <tarun.gupta@genusinnovation.com> wrote:

Jalaj,

Please schedule it at 4:00.

Customer has just confirmed meeting at 3:00

Thanks & Regards,

(Tarun Gupta) | (Chief General Manager)

(R&D)

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On Wed, Aug 11, 2021 at 9:45 AM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

Dear Team,
Please find the time sheet report for which you filled timesheet entries since last week. Some people are still not filling the timesheet, kind timesheet daily.
Also as decided please take your projects accordingly on this.

We'll do a zoom meeting today at 3.00PM on Einframe implementation status.

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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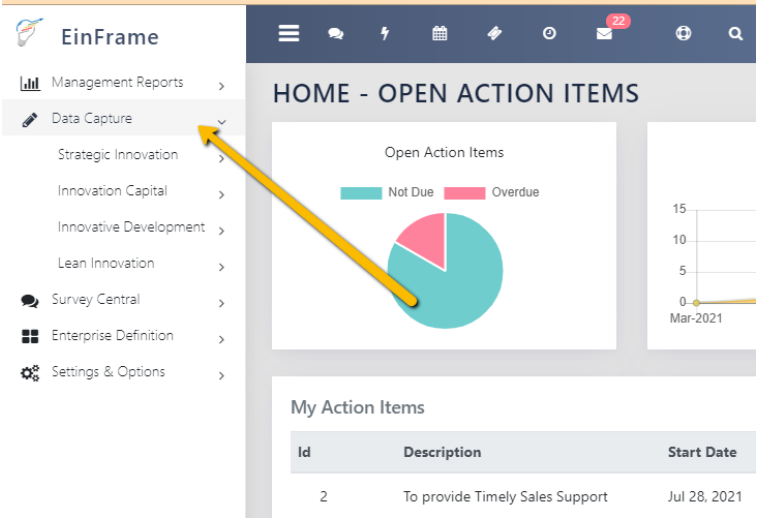
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On Tue, Aug 3, 2021 at 11:45 AM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

Dear Team,
As discussed the support activities as Project created in Einframe, and all corresponding activities as tasks assigned to corresponding team you can fill time sheet for these activities as per below steps :

1. Login with your id and password.
2. Open Data Capture



3. Then Open sub header Innovative Development as below :

EinFrame

TIME SHEET ENTRY

HOME / DATA CAPTURE / INNOVATIVE DEVELOPMENT / TIME SHEET ENTRY

Select Activity Type * Project Assigned Tasks

Select Project * SUPPORT ACTIVITIES

Select Task * To provide Timely Einframe Implementa...

Comments * For support activities project in G category with i

Date * 2021-08-03

Time Range * 10 55 to 11 20

☐ Mark Finished

[Save](#)

Display Timesheet Entries

4. Then click Time Sheet Entry tab, then below window on right side show :

EinFrame

TIME SHEET ENTRY

HOME / DATA CAPTURE / INNOVATIVE DEVELOPMENT / TIME SHEET ENTRY

Select Activity Type * - Select -

Comments *

Date * 2021-08-03

Time Range * 00 00 to 00 00

☐ Mark Finished

[Save](#)

Display Timesheet Entries

Select Date Range * 2021-08-03 2021-08-03 [Show](#)

Activity Type	Comments	Date &
---------------	----------	--------

5. Then select Project Assigned Task from drop down list of Activity Type as below :

EinFrame

TIME SHEET ENTRY

HOME / DATA CAPTURE / INNOVATIVE DEVELOPMENT / TIME SHEET ENTRY

Select Activity Type * - Select -

Comments *

Date *

Time Range * 00 00 to 00 00

☐ Mark Finished

[Save](#)

Display Timesheet Entries

6. The select Support Activities from drop down list of Select Project as below :

TIME SHEET ENTRY

[HOME](#) / [DATA CAPTURE](#) / [INNOVATIVE DEVELOPMENT](#) / [TIME SHEET ENTRY](#)

Select Activity Type * Project Assigned Tasks

Select Project * - Select -

Select Task * SUPPORT ACTIVITIES

Comments *

Date * 2021-08-03

Time Range * 00 to 00

☐ Mark Finished

[Save](#)

7. Then select any one corresponding activity / task from drop down list select task as below :

TIME SHEET ENTRY

[HOME](#) / [DATA CAPTURE](#) / [INNOVATIVE DEVELOPMENT](#) / [TIME SHEET ENTRY](#)

Select Activity Type * Project Assigned Tasks

Select Project * SUPPORT ACTIVITIES

Select Task * - Select -

Comments *

Date *

Time Range *

Display Timesheet Entries

Select Date Range * 2021-08-03

- Select -

To provide Timely Production Support

To provide Timely Quality Support

To provide Timely Service Support

To provide Timely Sales Support

To provide Timely Purchase Support

To provide Timely Inventory Control S...

To provide Timely BOMs Costing Support

To provide Timely Branding Support

Timely Validation of Components

To provide Timely Tuning Tool Support

To provide Timely BOM Cost Optimizati...

To provide Timely improve quality (IS...

To provide Timely Einframe Implementa...

To provide Timely Training / Inductio...

End

8. Then put remarks as details what did under this activity, select date, select start time and end time, then click on save button. Please mark finished tab for these activities, as these are on going till 31st March 2022, last time sheet when you fill just before or on 31st March on Mark finished also.

TIME SHEET ENTRY

[HOME](#) / [DATA CAPTURE](#) / [INNOVATIVE DEVELOPMENT](#) / [TIME SHEET ENTRY](#)

Select Activity Type * Project Assigned Tasks

Select Project * SUPPORT ACTIVITIES

Select Task * To provide Timely Production Support

Comments * provide technical answer on high charging issue

Date * 2021-08-03

Time Range * 11 to 11 45

☐ Mark Finished

[Save](#)

Display Timesheet Entries

For any query regarding this you are free to contact me.

We'll do a zoom meeting tomorrow 2.30 PM on Einframe implementation status.

Thanks & Regards,

Jalaj Mathur | Manager

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On Thu, Jul 29, 2021 at 1:41 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:
Time is 2.10 PM today, please join.

Thanks & Regards,

Jalaj Mathur | Manager

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On Tue, Jul 27, 2021 at 5:21 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:
Dear Team,
With reference to trailing mail, we all meet as per below link of zoom meeting on this Thursday 29th July 2021 for further discussion
Join Zoom Meeting
<https://zoom.us/j/95411566071?pwd=UkdIMTIPQWp3d0svZ1BUS245Tkhdz09>
Meeting ID: 954 1156 6071
Passcode: 1SjLM

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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----- Forwarded message -----
From: **Jalaj Mathur** <jalaj.mathur@genusinnovation.com>
Date: Tue, Jul 27, 2021 at 3:40 PM
Subject: Re: EinFrame Email Issues

To: Chandra Shekhar Sharma <chandrashekhar.sharma@genusinnovation.com>, Umesh Likhitkar <umesh.likhitkar@genusinnovation.com>, Sobhag Prajapat <sobhag.prajapat@genusinnovation.com>, Deepesh Jain <deepesh.jain@genusinnovation.com>, Syoji Ram Sharma <soyji.sharma@genusinnovation.com>, Raghvendra Thakur <raghvendra.thakur@genusinnovation.com>, Sandeep Jain <sundeep.jain@genusinnovation.com>, Shweta Aggarwal <shweta.aggarwal@genusinnovation.com>, Tarun Gupta <tarun.gupta@genusinnovation.com>, Abhishek Gupta <abhishek.gupta@genusinnovation.com>

Dear Team,
Please find the today discussed points MOM for further actions.

Thanks & Regards,

Jalaj Mathur | Manager
R&D
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On Tue, Jul 27, 2021 at 11:49 AM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:
Hope we'll all meet today at 12.00 noon as decided.

Thanks & Regards,

Jalaj Mathur | Manager
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On Mon, Jul 26, 2021 at 3:28 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:
Dear Team,
As discussed this meeting postponed to tomorrow 12 noon, please be available and join with this same link.

Thanks & Regards,

Jalaj Mathur | Manager
R&D
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On Mon, Jul 26, 2021 at 2:45 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:
Dear Team,
With reference to trailing mail, please available in zoom meeting today as per below schedule, to discuss on Einframe, as i received updates on our requirements :

scheduled Zoom meeting.

Topic: Zoom Meeting : EINFAME
Time: Jul 26, 2021 03:15 PM India

[Join Zoom Meeting](#)

<https://zoom.us/j/95411566071?pwd=UkdIMTIPQWp3d0svZ1BUS245Tkhidz09>

Meeting ID: 954 1156 6071
Passcode: 15JdLM

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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On Sat, Jul 24, 2021 at 12:49 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

Dear Team,
With reference to trailing mails, as decided please take project on this software, specially Sobhag, Umesh and Deepesh, as y attended both sessions. So it is requested to you please take your existing projects on this, so that we can feel, check and c functionality of this new software. As I already put our all pre-decided steps of project life cycle as tasks in this software, sc create a project and select that, the whole life cycle steps will come there, and your planning part make easier. Please select one project you each and make it. For any software related doubts little bit i can help, or we can take help of

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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On Sat, Jul 17, 2021 at 3:02 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:

Dear Team,
With reference to trailing mail, as we did 2-3 hrs training in 2 days, and most of us attended that. As decided yesterday, i inputs to him to improvement in this software as below :

1. Time sheet capture : Activity type, there are only four headers in which we can fill time sheet, but as discussed we have m activities (other than project) which we want to make as header, so that in report easy segregation can occur, these additiona headers are as below :

- Service Support
- Sales Support
- Production Support
- Quality Support
- Purchase Support
- Branding Support
- Components Validation
- BOM Costing
- SAP Support
- CRM Support
- Store Management
- Trainings
- Future Projects Related
- Others

2. Just like Man power assigning in each task, we require Machines / tools assigning in tasks.

3. Document upload during task activities and show at report page.

4. Assigned tasks in project / Project plan view to all team members / intimation via mail.

He will analyze and explore the possibility to improve this.

Meanwhile i added all list of tasks from start to beginning, as we decided in Feb. as below below sheet, so whenever we t: we can select these predefined tasks as project life schedule during planning, only we have to put dates, resources and su predecessors.

<https://drive.google.com/file/d/1QJGGPgp6QeZivnG0GztHtINqkDui-rjC/view?usp=sharing>

So as decided we should take any one small project (can be old) to put data in this and see how it works and how reports

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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On Wed, Jul 14, 2021 at 2:01 PM Jalaj Mathur <jalaj.mathur@genusinnovation.com> wrote:
Dear Team,
With reference to trailing mails, please be available tomorrow at 4 PM for user training session on Einframe software. T
and details will be shared with you as and when I receive.

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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----- Forwarded message -----
From: **Jalaj Mathur** <jalaj.mathur@genusinnovation.com>
Date: Wed, Jul 14, 2021 at 1:41 PM
Subject: Re: EinFrame Email Issues
To: Prashant Gupta <prashant@runtimesoftware.in>
Cc: Tarun Gupta <tarun.gupta@genusinnovation.com>

Yes time is OK.
And that edit profile page opening issue was also resolved.

Thanks & Regards,

Jalaj Mathur | Manager

R&D

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On Wed, Jul 14, 2021 at 1:25 PM Prashant Gupta <prashant@runtimesoftware.in> wrote:
Hi Jalaj,
We can schedule the training tomorrow between 4:00 PM to 5:00 PM.

Let me know if that time is suitable at your side.

Also, please let me know if the issue related to profile page not opening for one user has been resolved?

Best Regards,
Prashant Gupta
Director
Runtime Software Private Limited

Mobile: +91 9772 400 700
Office: +91 141 4910068
E-Mail: prashant@runtimesoftware.in
Website: www.runtimesoftware.in



From: Jalaj Mathur <jalaj.mathur@genusinnovation.com>
Sent: 14 July 2021 12:59 PM
To: Prashant Gupta <prashant@runtimesoftware.in>
Cc: Tarun Gupta <tarun.gupta@genusinnovation.com>
Subject: Re: EinFrame Email Issues

Hello Prashant ji,

Now all mails are corrected in the system and all users got their login details and also they did I system.

Now we can do the user training session tomorrow. Please confirm and schedule.

Thanks & Regards,

Jalaj Mathur | Manager

R&D

M: +91 9314330012 | **D:** +91 141 7102574

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[Redacted Signature]

On Tue, Jul 13, 2021 at 11:52 AM Prashant Gupta <prashant@runtimesoftware.in> wrote:

Hi Jalaj,

These email are still bouncing.
Can you correct the email addresses in employee profile:

raghvendra.thakur@genusinnovation.com
bharti.sharma@genusinnovation.com

Best Regards,
Prashant Gupta
Director
Runtime Software Private Limited

Mobile: +91 9772 400 700
Office: +91 141 4910068
E-Mail: prashant@runtimesoftware.in
Website: www.runtimesoftware.in



From: Jalaj Mathur <jalaj.mathur@genusinnovation.com>
Sent: 12 July 2021 05:04 PM
To: Prashant Gupta <prashant@runtimesoftware.in>
Cc: jalaj.mathur+test@genusinnovation.com
Subject: Re: Testing plus e-mail address

Prashant ji,

I edited profile of those four persons who have same mail id "get.gilrnd@genusinnovation.com" mentioned mail ids as below, please send mail to them with their user name and password :

get.gilrnd+abhishek@genusinnovation.com

get.gilrnd+rajshekhar@genusinnovation.com

get.gilrnd+rohit@genusinnovation.com

get.gilrnd+vikash@genusinnovation.com

One person Raghvendra with mail id raghvendra.thakur@genusinnovation.com, still not got m

Thanks & Regards,

Jalaj Mathur | Manager

R&D

M: +91 9314330012 | **D:** +91 141 7102574

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www.genus.in | www.genusinnovation.com

On Mon, Jul 12, 2021 at 4:46 PM Prashant Gupta <prashant@runtimesoftware.in> wrote:

I am sending this email to jalaj.mathur+test@genusinnovaiton.com

If you receive this, it means you can use plus email addresses. For e.g., you can use get.gilrnd+pankaj@genusinn
get.gilrnd+prashant@genusinnovation.com for different users using same email inbox.

Best Regards,

Prashant Gupta

Director

Runtime Software Private Limited

Mobile: +91 9772 400 700

Office: +91 141 4910068

E-Mail: prashant@runtimesoftware.in

Website: www.runtimesoftware.in



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3 attachments

~WRD0588.jpg
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image002.png

