IT313-Software Engineering

Minutes of Meetings

Guest House Booking System

Group 6

Group members

Meet Patel 202101045

Jay Parikh 202101066

Divyam Thaker 202101068

Ayush Mangroliya 202101073

Dev Changela 202101069

Mehul Rawal 202101033

Kirtan Mevada 202101012

Vraj Thakkar 202101090

Jay Malaviya 202101048

Suyash Bhagat 202101085

Professor: Saurabh Tiwari

Mentor: Shrut Shah

Meeting 1

Meeting Date: 3rd August

Meeting Time: 4 pm
Meeting Location : Hostel and G-Meet

Attendees:
202101048 Jay Malaviya
202101068 Divyam Thacker
202101066 Jay Parikh
202101012 Kirtan Mevada
202101033 Mehul Raval
202101085 Suyash Bhagat
202101073 Ayush Mangroliya
202101045 Meet Patel
202101090 Vraj Thakkar
202101069 Dev Changela (online)

Agenda Items: Introduction
Meeting Minutes: Introduction by name, learning each member's technological grasp and specialties, and choosing a leader. (Jay Malaviya was chosen to be the leader.)

Adjournment:
The meeting was adjourned at 6 pm by Divyam Thacker.
Next Meeting:
8th August, 9 pm, LT 1

Action Items for Next Meeting:

→ Deciding the flow of the team and the application to be made
→ Introduction to technologies by the experienced members
→ Identify stakeholders and their roles

Meeting 2

Meeting Date: 8th August

Meeting Time: 9 PM

Meeting Location: Hostel and G-Meet

Attendees:
202101048 Jay Malaviya
202101068 Divyam Thacker
202101066 Jay Parikh
202101012 Kirtan Mevada
202101033 Mehul Raval
202101085 Suyash Bhagat
202101073 Ayush Mangroliya
202101045 Meet Patel
202101090 Vraj Thakkar
202101069 Dev Changela (online)

Agenda Items: Discuss project goals and objectives
Define scope and timelines
Identify stakeholders and their roles
Thinking on Design activity.
Agree on next steps

Meeting Minutes: Brainstorm the project and draw conclusions from ideas.
Adjournment:

The meeting was adjourned at 11:30 pm by Jay Malaviya.

Next Meeting:
10th August, 4 pm, Hostel

Action Items for Next Meeting:

Some technologies, like Git and Git Hub, are to be learned.

Meeting 3

Meeting Date: 10th August

Meeting Time: 4 PM

Meeting Location: Hostel and G-Meet

Attendees:
202101048 Jay Malaviya
202101068 Divyam Thacker
202101066 Jay Parikh
202101012 Kirtan Mevada
202101033 Mehul Raval
202101085 Suyash Bhagat
202101073 Ayush Mangroliya
202101045 Meet Patel
202101090 Vraj Thakkar
202101069 Dev Changela (online)

Agenda Items: Discuss user experience and interface design
Identify technical requirements and constraints.

Meeting Minutes: Everyone started learning technology through different resources; some basic concepts were discussed, and doubts were resolved.

Adjournment:
The meeting was adjourned at 5 pm by Jay Malaviya.
Next Meeting:
22th August, 9 PM, Hostel

Action Items for Next Meeting:

Assigning roles and responsibilities, starting design thinking, and solving doubts of people new to technology.

Meeting 4

Meeting Date: 22nd August

Meeting Time: 9 PM

Meeting Location: Hostel

Attendees:
202101048 Jay Malaviya
202101068 Divyam Thacker
202101066 Jay Parikh
202101012 Kirtan Mevada
202101033 Mehul Raval
202101085 Suyash Bhagat
202101073 Ayush Mangroliya
202101045 Meet Patel

202101090 Vraj Thakkar
202101069 Dev Changela

Agenda Items: Produce user stories for the project.
Meeting Minutes: Produced user stories related to the project and did requirements elicitation.
Assigning roles and responsibilities, starting design thinking, and solving doubts of people new to technology.

Adjournment:
The meeting was adjourned at 11:30 pm by Jay Malaviya.

Next Meeting:
12th September, 9 PM, Hostel

Action Items for Next Meeting:

Meeting 5

Meeting Date: 12th September

Meeting Time: 9 PM

Meeting Location: Hostel

Attendees:
202101048 Jay Malaviya

202101068 Divyam Thacker
202101066 Jay Parikh
202101012 Kirtan Mevada
202101033 Mehul Raval
202101085 Suyash Bhagat
202101073 Ayush Mangroliya
202101045 Meet Patel
202101090 Vraj Thakkar
202101069 Dev Changela

Agenda Items: Making of Activity Diagram for various sprints of the project.
Meeting Minutes:

Adjournment:
The meeting was adjourned at midnight by Jay Malaviya.

Next Meeting:
14th September, 9 pm, Hostel

Action Items for Next Meeting:
Designing the frontend UI.

Meeting 6

Meeting Date: 14th September

Meeting Time: 9 PM

Meeting Location: Hostel

Attendees:
202101048 Jay Malaviya
202101068 Divyam Thacker
202101066 Jay Parikh
202101012 Kirtan Mevada
202101033 Mehul Raval
202101085 Suyash Bhagat
202101073 Ayush Mangroliya
202101045 Meet Patel
202101090 Vraj Thakkar
202101069 Dev Changela

Agenda Items:
Design the frontend UI

Meeting Minutes:
The first version of UI. Suggestions made, updates made, and UI is finalized.

Adjournment:
The meeting was adjourned at 1:30 am by Jay Malaviya.

Next Meeting:
15th September, 10 PM, Hostel

Action Items for Next Meeting: Everyone should get started with the work assigned and if doubts pertain, then they might be cleared in the next meeting.

Meeting 7

Meeting Date: 15th September

Meeting Time: 10 PM

Meeting Location: Hostel

Attendees:
202101048 Jay Malaviya
202101068 Divyam Thacker
202101066 Jay Parikh
202101012 Kirtan Mevada
202101033 Mehul Raval
202101085 Suyash Bhagat
202101073 Ayush Mangroliya
202101045 Meet Patel
202101090 Vraj Thakkar
202101069 Dev Changela

Agenda Items:
Start with the front-end work.
Design UI for the other web pages of the project.

Meeting Minutes:
Design templates for UI were laid and finalized. The front-end work started.
Adjournment:
The meeting was adjourned at 1:30 am by Jay Malaviya.
Next Meeting:
18th September, 10 pm, Hostel

Action Items for Next Meeting:

Initialize the front end and start building the code. Getting done with the design.

Meeting 8

Meeting Date: 18th September

Meeting Time: 10 PM

Meeting Location: Hostel

Attendees:
202101048 Jay Malaviya
202101068 Divyam Thacker
202101066 Jay Parikh
202101012 Kirtan Mevada
202101033 Mehul Raval
202101085 Suyash Bhagat
202101073 Ayush Mangroliya
202101045 Meet Patel
202101090 Vraj Thakkar
202101069 Dev Changela

Agenda Items:
Initialize the front end and start building the code. Getting done with the design.

Meeting Minutes:
The team discussed the functional components in React for the website as it is recommended for both stateless and stateful.
Adjournment:
The meeting was adjourned at 11:30 pm by Divyam Thacker.

Next Meeting:
20th September, 10 pm, Hostel.

Action Items for Next Meeting:
Continuing with the coding part and learning along with it.

Meeting 9

Meeting Date: 20th September

Meeting Time: 10 PM

Meeting Location: Hostel

Attendees:
202101048 Jay Malaviya
202101068 Divyam Thacker
202101066 Jay Parikh
202101012 Kirtan Mevada
202101033 Mehul Raval
202101085 Suyash Bhagat
202101073 Ayush Mangroliya
202101045 Meet Patel
202101090 Vraj Thakkar
202101069 Dev Changela

Agenda Items:
Continuing the coding part and learning along with.

Meeting Minutes: Frontend team and backend team people continued the work while maintaining the sync between them. Some people were still in the learning phase as this was new for them. The rest of the team helped coders by any means they could.

Adjournment:
The meeting was adjourned at midnight by Jay Malaviya.

Next Meeting:
4th October, 10 PM, Hostel

Action Items for Next Meeting:
Adding more features to the app

Meeting 10

Meeting Date: 4th October

Meeting Time: 10 PM

Meeting Location: Hostel

Attendees:
202101048 Jay Malaviya
202101068 Divyam Thacker
202101066 Jay Parikh
202101012 Kirtan Mevada
202101033 Mehul Raval
202101085 Suyash Bhagat
202101073 Ayush Mangroliya
202101045 Meet Patel
202101090 Vraj Thakkar
202101069 Dev Changela

Agenda Items:
Adding more features to the website.

Meeting Minutes: The teams tried to enhance the system, improved the UI, etc., and continued with the designated work.

Adjournment:
The meeting was adjourned at 1:30 am by Malaviya Jay.

Next Meeting:
25th October, 10 pm, Hostel

Action Items for Next Meeting:
Sharing the remaining portion of the work.

Meeting 11

Meeting Date: 25th October.

Meeting Time: 10 PM

Meeting Location: Hostel

Attendees:
202101048 Jay Malaviya
202101068 Divyam Thacker
202101066 Jay Parikh
202101012 Kirtan Mevada
202101033 Mehul Raval
202101085 Suyash Bhagat
202101073 Ayush Mangroliya
202101045 Meet Patel
202101090 Vraj Thakkar

202101069 Dev Changela

Agenda Items:
Sharing the remaining portion of the work.

Meeting Minutes: Jay M, Divyam, Kirtan, Meet, Suyash, Mehul, and Jay P were in the coding and developing team. Dev, Ayush, and Vraj were in the documentation and testing team. If anyone wants to change roles, they can, but they must pass on their work to somebody else properly to maintain consistency.

Adjournment:
The meeting was adjourned at 2:30 am by Jay Malaviya.

Next Meeting:
7th November, 10 PM, Hostel

Action Items for Next Meeting:
To gather all the work done by different teams and verify it.

Meeting 12

Meeting Date: 7th November.

Meeting Time: 10 PM

Meeting Location: Hostel

Attendees:
202101048 Jay Malaviya
202101068 Divyam Thacker
202101066 Jay Parikh
202101012 Kirtan Mevada

202101033 Mehul Raval
202101085 Suyash Bhagat
202101073 Ayush Mangroliya
202101045 Meet Patel
202101090 Vraj Thakkar
202101069 Dev Changela

Agenda Items: To gather and verify all the work done by different teams.

Meeting Minutes: Final discussion before In-sem break. Finishing off the remnants of tasks and verifying all the work done by the teammates. There is still some work to be completed. Assignment of the unfinished business.

Adjournment: The meeting was adjourned at midnight by Jay Malaviya.

Next Meeting: 24 November, 10 PM, Hostel.

Action items for the next meeting: Compiling all the work.

Meeting 13

Meeting Date: 24th November.

Meeting Time: 10 PM

Meeting Location: Hostel

Attendees:

202101048 Jay Malaviya
202101068 Divyam Thacker
202101066 Jay Parikh
202101012 Kirtan Mevada
202101033 Mehul Raval
202101085 Suyash Bhagat
202101073 Ayush Mangroliya
202101045 Meet Patel
202101090 Vraj Thakkar
202101069 Dev Changela

Agenda Items: Compile all the work.

Meeting Minutes: All the documents were appropriately compiled.

Adjournment: The meeting was adjourned at 1 AM by Jay Malaviya.

Meeting 14

Meeting Date: 2nd December.

Meeting Time: 2 PM

Meeting Location: Hostel

Attendees:
202101048 Jay Malaviya
202101068 Divyam Thacker
202101066 Jay Parikh

202101012 Kirtan Mevada
202101033 Mehul Raval
202101085 Suyash Bhagat
202101073 Ayush Mangroliya
202101045 Meet Patel
202101090 Vraj Thakkar
202101069 Dev Changela

Agenda Items: Some documents needed to be mended, making of presentation for final viva and settling some unfinished business

Meeting Minutes: The last piece of work was divided, further guidelines were issued and PPT content was discussed.

Adjournment: The meeting was adjourned at 4 PM by Jay Malaviya.

Note:

→ The minutes of the meetings mentioned above are only the general meetings that were held. Individually, a few more meetings were planned and executed, of which we did not keep track.
→ Any communication outside the general meetings is also not included here (casual conversations).
→ Also, the work pertained till the last week before the end of the semester exams.