

Contents

References	17
Annex A	8
Review	7
Plan Deployment	7
Deployment	7
Next Steps	7
Evaluate the Results	7
Evaluation	7
Assessment of the Model	7
Build Model	7
Selection of the Modelling Technique	7
Modeling	7
Integrate and Format Data	7
Clean and Construct Data	
Selection of Data	
Data Preparation	
Exploratory Analysis	
Describe	
Data Understanding	
Data Mining Goals and Project Plan	
Objectives and Assessment of the Situation	
Business Understanding	3

List of Tables

1 2	Word and Sentence counts for the files	
List o	f Figures	
1	WordCloud highlighting most used terms across all files	4
2	Top Terms according to Zipf's Law	5
3	Term Frequency for file 08	6
4	Term Frequency for file file 39	6

Business Understanding

A series of *random* files have been found in a folder on a personal computer, these files are unhelpfully named, 01.txt - 42.txt files. They are of varying lengths, the relative importance of each file isn't known. To go through the files is both time consuming and arduous - it could be a trip down memory lane to rediscover some old work but time poor folks don't want to *waste* time doing this. Ideally these files would all be grouped into similar topics where appropriate and filed under these topics, maybe even renamed with key terms to make future referencing simple.

Objectives and Assessment of the Situation

The situation isn't dire, there isn't any time pressure on and given that these files have not been directly searched for implies this will be a house keeping activity. The final outcome sought wil be a series of folders with topic titles and in these folders a set of named documents that will be more readily searchable for future referencing.

Data Mining Goals and Project Plan

The Data has been given in a single folder named **Data**. There is no requirement to search for more data beyond this file. The broad plan is to conduct a text analysis on the files to determine some broad topics that these files can be grouped into.

Data Understanding

The **Data** folder consisted of 42 separate text files (.txt).

Describe

The summary table below offers an initial indication of the numbers of words and sentences in each of the files.

Table 1: Word and Sentence counts for the files¹

Item	Minimum	Mean	Maximum
Words	508	2235	5785
Sentences	32	100	263

Exploratory Analysis

Below is a wordcloud that highlights the most used terms across all of the files.



Figure 1: WordCloud highlighting most used terms across all files

In addition to this wordcloud Annex A has a complete list of the files with the top 5 terms used for each file.

Another way to start to consider the importance of each word in the files is to use apply Zipf's law to

¹ This is inclusive of numbers and special characters for an initial assessment. Sentences have been assessed in accordance with unicode sentence boundaries. (UAX #29, n.d.)

the corpus of documents. Below is a broad list of the terms that are considered important to each of the files and the relative importance according to Zipf's Law.²

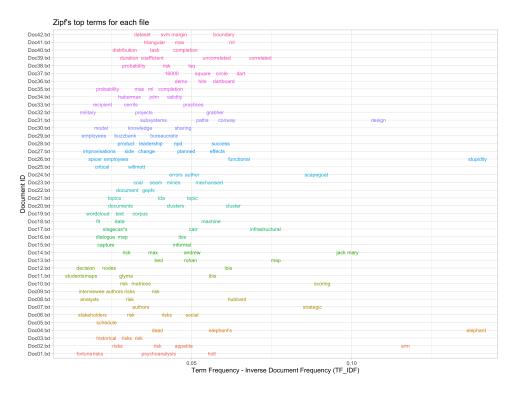


Figure 2: Top Terms according to Zipf's Law

This was done in addition to producing a graph for each of files that highlighted the most frequent terms in each file. Two examples are below.

² Zipf's is an imperical law stating that word frequency in documents is inversely proportional to work rank in descending order of occurrence. ((PDF) Zipf's Law and Heaps' Law Can Predict the Size of Potential Words, n.d.)

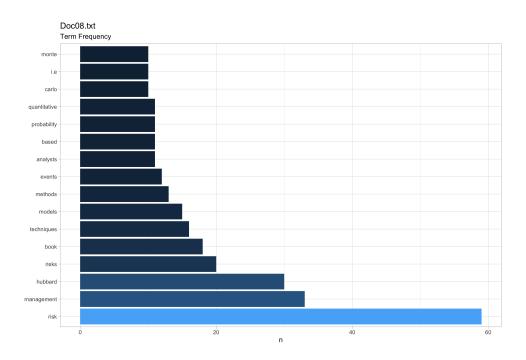


Figure 3: Term Frequency for file 08

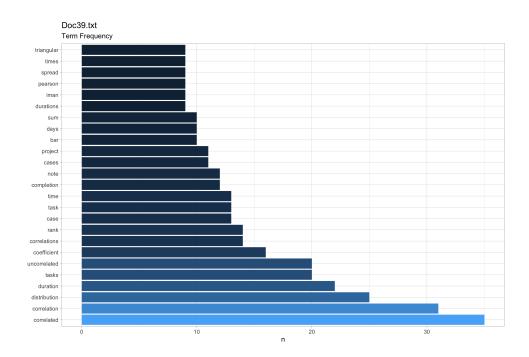


Figure 4: Term Frequency for file file 39

The decision was then made to better understand the word interactions by assessing bigrams and trigrams.

Data Preparation Selection of Data Clean and Construct Data Integrate and Format Data Modeling Selection of the Modelling Technique Build Model Assessment of the Model Evaluation Evaluate the Results Next Steps Deployment Plan Deployment Review

Annex A

Table 2: Document with the counts of the top 5 words used in each document

doc_id	word	n
Doc01.txt	risk	52
Doc01.txt	management	28
Doc01.txt	risks	20
Doc01.txt	holt	17
Doc01.txt	problem	16
Doc02.txt	risk	51
Doc02.txt	erm	30
Doc02.txt	management	22
Doc02.txt	risks	22
Doc02.txt	process	20
Doc03.txt	risk	16
Doc03.txt	data	9
Doc03.txt	project	9
Doc03.txt	risks	9
Doc03.txt	post	7
Doc04.txt	elephant	10
Doc04.txt	risk	10
Doc04.txt	risks	6
Doc04.txt	project	4
Doc04.txt	situation	4
Doc05.txt	project	61
Doc05.txt	projects	11
Doc05.txt	management	10
Doc05.txt	managers	10
Doc05.txt	risks	9

doc_id	word	n
Doc05.txt	time	9
Doc06.txt	project	39
Doc06.txt	risk	36
Doc06.txt	risks	31
Doc06.txt	social	28
Doc06.txt	management	16
Doc07.txt	risks	27
Doc07.txt	project	23
Doc07.txt	strategic	20
Doc07.txt	risk	13
Doc07.txt	authors	9
Doc08.txt	risk	59
Doc08.txt	management	33
Doc08.txt	hubbard	30
Doc08.txt	risks	20
Doc08.txt	book	18
Doc09.txt	risk	52
Doc09.txt	project	44
Doc09.txt	management	39
Doc09.txt	risks	26
Doc09.txt	authors	18
Doc09.txt	projects	18
Doc10.txt	scoring	23
Doc10.txt	risk	21
Doc10.txt	methods	15
Doc10.txt	techniques	10
Doc10.txt	risks	9
Doc11.txt	ibis	69

doc_id	word	n
Doc11.txt	issues	19
Doc11.txt	knowledge	18
Doc11.txt	context	17
Doc11.txt	map	17
Doc12.txt	ibis	26
Doc12.txt	decision	15
Doc12.txt	mapping	10
Doc12.txt	issue	9
Doc12.txt	making	8
Doc12.txt	nodes	8
Doc13.txt	map	20
Doc13.txt	asked	10
Doc13.txt	good	8
Doc13.txt	point	8
Doc13.txt	points	8
Doc13.txt	question	8
Doc14.txt	jack	30
Doc14.txt	mary	22
Doc14.txt	max	16
Doc14.txt	looked	12
Doc14.txt	map	12
Doc15.txt	knowledge	44
Doc15.txt	informal	16
Doc15.txt	project	16
Doc15.txt	process	14
Doc15.txt	capture	10
Doc16.txt	ibis	20
Doc16.txt	map	14

doc_id	word	n
Doc16.txt	dialogue	13
Doc16.txt	mapping	12
Doc16.txt	discussion	10
Doc16.txt	elements	10
Doc17.txt	map	23
Doc17.txt	issue	22
Doc17.txt	article	14
Doc17.txt	point	14
Doc17.txt	infrastructural	13
Doc18.txt	data	41
Doc18.txt	learning	22
Doc18.txt	model	22
Doc18.txt	machine	19
Doc18.txt	fit	12
Doc18.txt	function	12
Doc19.txt	corpus	39
Doc19.txt	text	35
Doc19.txt	terms	28
Doc19.txt	words	28
Doc19.txt	term	23
Doc20.txt	cluster	49
Doc20.txt	clustering	36
Doc20.txt	documents	33
Doc20.txt	clusters	22
Doc20.txt	algorithm	21
Doc20.txt	algorithms	21
Doc20.txt	distance	21
Doc21.txt	topic	58

doc_id	word	n
Doc21.txt	document	25
Doc21.txt	topics	24
Doc21.txt	documents	20
Doc21.txt	lda	18
Doc21.txt	tm_map	18
Doc22.txt	document	32
Doc22.txt	documents	27
Doc22.txt	graph	21
Doc22.txt	similarity	21
Doc22.txt	matrix	19
Doc23.txt	work	22
Doc23.txt	group	10
Doc23.txt	mechanised	10
Doc23.txt	mines	8
Doc23.txt	productivity	7
Doc23.txt	seam	7
Doc23.txt	shifts	7
Doc24.txt	approach	17
Doc24.txt	error	16
Doc24.txt	errors	16
Doc24.txt	scapegoat	13
Doc24.txt	system	13
Doc25.txt	management	26
Doc25.txt	critical	14
Doc25.txt	employees	12
Doc25.txt	alvesson	9
Doc25.txt	organisation	9
Doc26.txt	stupidity	35

doc_id	word	n
Doc26.txt	functional	20
Doc26.txt	employees	15
Doc26.txt	organisations	15
Doc26.txt	organisation	13
Doc27.txt	change	28
Doc27.txt	effects	21
Doc27.txt	planned	16
Doc27.txt	side	15
Doc27.txt	organisations	8
Doc28.txt	success	18
Doc28.txt	project	14
Doc28.txt	culture	11
Doc28.txt	projects	10
Doc28.txt	management	9
Doc28.txt	organisational	9
Doc28.txt	product	9
Doc28.txt	variables	9
Doc28.txt	work	9
Doc29.txt	management	60
Doc29.txt	project	44
Doc29.txt	work	37
Doc29.txt	bureaucratic	27
Doc29.txt	post	19
Doc30.txt	knowledge	63
Doc30.txt	model	29
Doc30.txt	project	25
Doc30.txt	creation	20
Doc30.txt	process	20

doc_id	word	n
Doc30.txt	sharing	20
Doc31.txt	design	37
Doc31.txt	system	17
Doc31.txt	communication	14
Doc31.txt	team	10
Doc31.txt	organisation	9
Doc32.txt	projects	46
Doc32.txt	project	35
Doc32.txt	grabher	13
Doc32.txt	organisations	12
Doc32.txt	organizational	12
Doc33.txt	practices	34
Doc33.txt	practice	19
Doc33.txt	problems	15
Doc33.txt	organisations	12
Doc33.txt	book	9
Doc33.txt	organizational	9
Doc34.txt	claims	19
Doc34.txt	validity	17
Doc34.txt	john	13
Doc34.txt	project	12
Doc34.txt	dialogue	11
Doc35.txt	days	50
Doc35.txt	completion	49
Doc35.txt	task	49
Doc35.txt	time	48
Doc35.txt	times	42
Doc36.txt	centre	10

doc_id	word	n
Doc36.txt	distribution	10
Doc36.txt	standard	10
Doc36.txt	dartboard	9
Doc36.txt	deviation	8
Doc36.txt	hit	8
Doc36.txt	hits	8
Doc36.txt	simulation	8
Doc36.txt	theta	8
Doc37.txt	dart	11
Doc37.txt	probability	11
Doc37.txt	result	11
Doc37.txt	circle	10
Doc37.txt	number	9
Doc37.txt	square	9
Doc38.txt	risk	48
Doc38.txt	task	27
Doc38.txt	probability	23
Doc38.txt	time	22
Doc38.txt	leq	16
Doc39.txt	correlated	35
Doc39.txt	correlation	31
Doc39.txt	distribution	25
Doc39.txt	duration	22
Doc39.txt	tasks	20
Doc39.txt	uncorrelated	20
Doc40.txt	task	55
Doc40.txt	time	53
Doc40.txt	tasks	46

doc_id	word	n
Doc40.txt	completion	37
Doc40.txt	distribution	28
Doc41.txt	distribution	31
Doc41.txt	ml	28
Doc41.txt	simulation	28
Doc41.txt	max	25
Doc41.txt	probability	25
Doc42.txt	boundary	59
Doc42.txt	plot	52
Doc42.txt	decision	43
Doc42.txt	data	37
Doc42.txt	dataset	34

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