

Meeting of the _____
Held at _____
On _____

The meeting was opened at _____

- Prayers and opening remarks
- Apologies for absence
- Minutes of previous meeting
- Matters arising
- Reports from Officers
 - Ringing Master
 - Secretary
 - Treasurer
 - Steeple Keeper
- Election of Officers
 - Ringing Master
 - Deputy Ringing Master
 - Secretary
 - Treasurer
 - Steeple Keeper
- Review of membership
- Updates to the tower constitution and members 'Code of Conduct.
- Safeguarding
- Health and Safety
- Financial Matters