1. How can you zoom to a specific area of data in an Excel spreadsheet?   `1 / 1 point`

○ Use the 100% button

○ Use the Zoom button

○ Use the Freeze Frames option

◉ Use the Zoom to Selection button

> ✓ **Correct**
> Of these options, only the Zoom to Selection button will zoom in to a specific area of your data.

2. What do you use the AutoFill feature for?   `1 / 1 point`

○ Paste data in a cell with the same column width settings

○ Move or copy data between spreadsheets

◉ Automatically fill cells with data in a sequential series or pattern

○ Drag selected data to another place

> ✓ **Correct**
> AutoFill is used to fill cells automatically for you, when the data is identified to be in a sequential series or

3. What is one of the key components of a typical formula?   `1 / 1 point`

○ Calculation

○ Percentage

○ Division

◉ Reference

> ✓ **Correct**
> While you can use division and percentages in your calculations in a formula, of these options, only Reference is a key component of a typical formula

4. What happens when you use the median calculation but select an even number of values in a range?

1 / 1 point

- ⦿ Returns middle figure between the two middle values in the selected range

- ◯ Divides the selected range in half

- ◯ Returns both of the middle values of the selected range

- ◯ Returns one of the middle value of the selected range

✓ **Correct**
The median is a midway point between a range of values, so if you select an odd number of values, it uses the middle value, but when you select an even number of values, the median is the midway point between the two middle values

5. What are Excel cell references by default?

1 / 1 point

- ◯ Absolute references

- ⦿ Relative references

- ◯ Cell references must be assigned

- ◯ Mixed references

✓ **Correct**
By default in Excel, cell references are always relative, and you must manually configure a cell reference to be absolute or mixed

6. When creating formulas, what is a mixed reference?

1 / 1 point

- ◯ Both cell references are manually assigned

- ◯ Both cell references are either absolute, or relative

- ⦿ One cell reference is absolute, the other one is relative

- ◯ One cell reference is absolute, the other must be manually assigned

✓ **Correct**
A mixed reference has at least one relative cell reference and at least one absolute cell reference