1. Of the following, which one would be considered a core capability of spreadsheets?

    1 / 1 point

    ⦿ Statistical analysis

    ◯ Selling stocks

    ◯ Converting documents

    ◯ Storage

    ✓ **Correct**
    Statistical analysis is a core capability of spreadsheets.

2. When you open an Excel workbook or spreadsheet, what kind of file is it?

    1 / 1 point

    ◯ .gsheet

    ◯ .pdf

    ⦿ .xlsx

    ◯ .docx

    ✓ **Correct**
    Of these file types, only .xlsx files can be opened in Excel.

3. According to the video, on the Excel Home tab what groups are listed?

    1 / 1 point

    ◯ Table, Illustrations, Add-ins, Charts

    ◯ Font, Paragraph, Styles, Editing

    ◯ Tools, Pens, Convert, Replay

    ⦿ Font, Alignment, Number, Styles

    ✓ **Correct**
    The Font, Alignment, Number and Styles groups are located on the Home tab in the Excel ribbon.