Welcome to CIGNA's Internet/Intranet file transfer facility. This guide provides important information regarding the functionality of our services provided by Cigna's Data Movement Team.

For questions or concerns, or if you need to change your migration date, please contact
the Data Movement/EDI Admin Help Desk at 1-800-810-3388.

Here's some important information to know.

ISA and GS values:

        ISA05: ZZ
        ISA06: FIRSTCREDIT0834
        ISA07: ZZ
        ISA08: 807050000000000
        GS02:   FIRSTCREDIT0834
        GS03:   807050000000000

                    LOG IN DETAILS

SFTP : sftp-b2bgateway.sys.cigna.com
Port : 22

[includes the Change Password utility]

Your assigned User ID is: cig_usoft_tpg
Your password for initial sign on is: [Existing Account, Please use existing password]

We recommend that you change your password upon first log on and periodically going forward,
unless you have an existing id.

                    UPLOADING FILE DETAILS

Expected folder for upload is   Outbox

Preferred filename for upload is: NCZ1000__ncz0001i.67587.*.txt

All files being uploaded must be named using the above listed preferred file name format

(Where:__ is a double underscore and * may be the system date/timestamp a qualifier up to
twenty charactes or omitted.)

If you are unable to make this modification to the preferred file name, please contact
1-800-810-3388.

                    DOWNLOAD FILE DETAILS

Expected folder for the download is: Inbox
Preferred file name for download is :

If you are unable to make this modification to the preferred file name, please contact
1-800-810-3388.

Please note that this account may support HTTPs, FTP, FTPs, and SFTP. Use the DNS listed
above that applies to your file transfer request.

You received this package based on your current protocol within the 5010 Gateway. If this is
inaccurate or you want to make a change, please contact us at 1-800-810-3388.

When sending files, you will be required to enter the file name each time. Alternately, you may
use the browse function on the Upload File screen to browse your hard drive and select the file
you want to send. All files transferred through this utility must be pre-registered with the service.
Only registered (AUTHORIZED) file names may be uploaded.

After you successfully transmit files to Cigna, you will receive an email acknowledging receipt of your file.

Please report any email address changes to our service by calling the Data Movement/EDI Admin Help Desk at 1-800-810-3388.

                    HOW TO CHANGE YOUR PASSWORD:

Access the Change Password utility by logging in to the HTTPs "filexfer" log on portal.

HTTPs: https://https-b2bgateway.sys.cigna.com/filexfer

Once you log in:
        * Select the "CHANGE PASSWORD" link
        * Input existing password, new password and new password again in the spaces provided
        * Submit password change
        * Make a note of your new password
        * Done!

This process changes your password, which may be changed as ofter as you'd like.

For questions or concerns, please contact the Data Movement/EDI Admin Help Desk at 1.800.810.3388

If you have any questions or issues with this notification. Please open a problem ticket via the
CIGNA helpdesk and have it assigned to the "Prod Svc EDI Admin" for technical assistance.

Customer Support Center: 1-800-810-3388

Thank you.