

## Database Development Organisational Information – Task 2

### Uniform Allocation Criteria (by Job Role) (HCA – Health Care Assistants, Housekeeping – HK)

Role	Item	Size options	Quantity	Supplier
Doctors	White coat	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	3	Bridges
Doctors	Female - V Neck Tunic (blue)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Ferrôme
Doctors	Male - Scrub T shirt (blue)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	3	Ferrôme
Doctors	Trouser (blue)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Ferrôme
Doctors	Fleece (blue)	S, M, L, XL, XXL, 3XL, 4XL, 5XL	1	Lofts
Nurses	Female - V Neck Tunic (pink)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Ferrôme
Nurses	Male – Scrub T shirt (pink)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Ferrôme
Nurses	Trouser (pink)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Ferrôme
Nurses	Fleece (pink)	S, M, L, XL, XXL, 3XL, 4XL, 5XL	1	Lofts
H C A	Female - V Neck Tunic (green)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Ferrôme
H C A	Male – Scrub T shirt (green)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Ferrôme
H C A	Trouser (green)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Ferrôme
H C A	Fleece (green)	S, M, L, XL, XXL, 3XL, 4XL, 5XL	1	Lofts
Hk	Female - V Neck Tunic (grey)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Ferrôme
Hk	Male – Scrub T shirt (grey)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Ferrôme
Hk	Trouser (grey)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Ferrôme
Housekeeping	Fleece (grey)	S, M, L, XL, XXL, 3XL, 4XL, 5XL	2	Lofts
Porters	Female - V Neck Tunic (brown)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Ferrôme
Porters	Male – Scrub T shirt (brown)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Ferrôme
Porters	Trouser (brown)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Ferrôme
Porters	Fleece (brown)	S, M, L, XL, XXL, 3XL, 4XL, 5XL	2	Lofts
Therapists	Female - V Neck Tunic (lilac)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Therapist One
Therapists	Male – Scrub T shirt (lilac)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Therapist One
Therapists	Trouser (lilac)	XXS, XS, S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	Therapist One
Therapists	Fleece (lilac)	S, M, L, XL, XXL, 3XL, 4XL, 5XL	1	Lofts
Receptionists (female)	Blouse (multicolour)	XXS, XS, S, M, L, XL, XXL, 3XL	5	InMotion
Receptionists (female)	HHS Neckerchief Bib	One size	2	Fashion Lab
Receptionists (male)	Shirt (multicolour)	S, M, L, XL, XXL, 3XL, 4XL, 5XL	5	InMotion
Receptionists (female)	HHS Tie	One size	2	Fashion Lab

<b>Name</b>	<b>Address</b>	<b>Phone</b>	<b>Email</b>
Bridges Unit 3, Newland Rise, Bamton BM5 3PP	01995 654654	sales@bridges.uf.uk	
Fashion Lab	Old Barn, Heath Maltings, Ennerdale EN17 5PX	01488 132465	sales@fashionlab.uk
Ferrôme	Rue de Rivoli, 19552 Gonesse, France	033 539 782072	sales@ferrome.fr
InMotion	Unit 26, Acer Business Park, Haven HV3 3GQ	06578 301453	sales@inmotion.co.uk
Lofts	Battleflats, Priest Moor Road, Cowper Coppice CP6 2BV	03469 265120	sales@lofts.org
Therapist One 26 Lees Holt, Heathfield HF2 0RL		04516 653343	sales@tpo.uk

### **ADDITIONAL INFORMATION**

Full-time staff receive the uniform allocation as set out in the Uniform Allocation Criteria table. Part-time staff will receive a proportional allocation according to the number of base hours worked.

The uniform entitlement should be drawn from the Uniform Allocation Criteria table using the Working role data.

On the Uniform Issue Record, the reissue date should be automatically calculated based on Date of issue + 24 months.

On the Uniform Issue Record, staff have the option to purchase additional items of uniform. If they are making an additional purchase, this should be identified, and staff will need to pay before the issue takes place. These should not be reissued in the normal way.