



# JOSE CYNON LUNA

WEB DEV | IT TECHNICIAN | IT SUPPORT

+63 993 493 0673

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<https://jameslunaa.github.io/e-portfolio/index.html>

Tandag City

## Education

### Bachelor of Science in Information Technology

Saint Theresa College of Tandag Inc.  
2021-2025

Corner Magsaysay and, Quezon Street, City of Tandag, Surigao del Sur

## Certifications

- EF SET English Certificate **66/100 (C1 Advanced)**
- UI and UX Certificate
- CSS Essentials
- JavaScript Essentials 1

## Skills

Task Focused  
Thoroughness  
Work Under Pressure  
Learning Aptitude  
Focused  
Resilience  
Willingness to Learn  
Technical support

## Language

English  
Tagalog  
Bisaya

## About me

Adaptable professional skilled in web development, IT support, and digital clerical tasks. Eager to contribute to both technical and operational areas, delivering efficient digital solutions and reliable support within a dynamic organization.

## Experience

### Freelance IT Support Technician

Jan 2021 to Dec 2023

Self-employed / Various Clients

Provided technical support to friends and local clients for software, hardware, and web troubleshooting. Assisted with PC builds, upgrades, OS installations, and system optimization. Helped set up productivity tools, data backups, and basic cybersecurity. Guided non-technical users and offered remote support via AnyDesk and TeamViewer.

### Student Intern

Feb 2025 to April 2025

Department of Information and Communication Technology

Inventory of Equipment, On Call Survey, Installation of StarLink Internet, Internet Connectivity Set-up on a Venue, Assembly of Communication Boxes, and Assisting in setting up venue for trainings.

### Freelance Web Developer

Jan 2022 to Jan 2025

Self-employed / Various Clients

Skilled in frontend development, creating interactive and responsive user interfaces using HTML, CSS, JavaScript, and Bootstrap. Experienced in backend development with PHP and MySQL, ensuring secure and efficient server-side operations. Knowledgeable in hosting and deploying websites on GoDaddy with a focus on stability and performance. Capable of maintaining smooth integration between frontend and backend systems.

## Reference

Eng. Elizalde S. Ramos, Jr.  
Provincial Officer  
DICT Surigao del Sur  
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