

WinSCP Configuration Settings

Anonymous Login:

1. Launch the application, the connection configuration window should launch automatically.
2. Configure connection settings as follows:
File Protocol: FTP
Host Name: 167.7.158.23
Port Number: 21
3. Select Check Box for Anonymous Login then click **Save**
4. Next you will be prompted to name the site and select a home folder to connect to. Provide a name and leave the **Folder** field as default (this can be changed at user's preference).
5. Uncheck **Save Password**.
6. Checking **Create Desktop Shortcut** will allow you to launch directly into the connection. You will be prompted to enter a password. Use your email address and click **Ok**.
7. Once connected you will see two panels. The left panel is folders on the local machine; The right panel is the folders of the FTP site.
8. To download a file, navigate to a folder on the FTP site and select the file. Next click on **Download** above the FTP site folder list. You will be asked to select a location to download the file. You can also navigate to your preferred download location on the left folder list (local PC) and drag and drop the file to this location from the FTP site.
9. To close the session click on **Sessions** in the menu bar at the top of the application and click on **Disconnect**. You can also use the key combination of **Shift+Ctrl+D**.

Filezilla Configuration Settings:

Anonymous Login:

1. Go to **File** and select **Site Manager**.
2. Click on **New Site** and name it.
3. Configuration:
Protocol: FTP – File Transfer Protocol
Host: 167.7.158.23
Port: 21
Encryption: Use explicit FTP over TLS if available.
Logon Type: Ask for password
User: anonymous
4. Click **OK** to close.
5. To access the created connection click on the icon (black arrow below **File** to show list of saved connections. Click on your connection.
6. When prompted for a password enter email address and click **Ok** to establish connection.
7. The right side of the application displays the FTP site folders, the left side displays your local machine directories.
8. Choose from the left side which directory you want to download files to.
9. From the right navigate to the folder you wish to download files from.

10. Once you've located the file(s) you wish to download right click on the files and select download. You can also drag and drop the files to the left side.
11. Once you've downloaded all the files you need disconnect the session by clicking the icon in the menu bar with the red X, by clicking on **Server** in the menu bar and selecting **Disconnect**, or by pressing the key combination of **Ctrl+D**.